

		AGENDA ITEM EXECUTIVE SUMMARY					
		Title:	Recommendation to Amend Approval for Street and Parking Lot Closures for 2015 St. Charles Half Marathon				
		Presenter:	Deputy Chief Huffman				
<i>Please check appropriate box:</i>							
	Government Operations		X	Government Services 03.23.15			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	PD: \$1,953.60 PW: \$2,413.46 TOTAL: \$4,367.06	Budgeted:	YES	X	NO		
If NO, please explain how item will be funded:							
All city costs are to be paid by the event sponsor, as done in the prior events.							
Executive Summary:							
<p>On August 4, 2014, Council voted to approve street and parking lot closures for the St. Charles Half Marathon, to be held on Saturday, April 25, 2015 beginning at 7:00 a.m.</p> <p>Upon further logistical review, the Police Department is recommending and requesting the following additional closures and restrictions:</p> <ul style="list-style-type: none"> • N. 3rd St. between W. Main St. and Cedar St., on April 25 from 6:30 a.m. to 7:30 a.m. • No Parking on Dean St. on April 25 from 5:00 a.m. to 11:00 a.m. <p>These changes are being requested by the Police Department (not the event sponsor, Multisport Madness) in the interests of safety.</p> <p>The N. 3rd St. closure will allow for the staging of the race participants, which are expected to number around 1,500. The original plan was to stage them in the 200 block of Cedar St.; however we have determined this location to be inadequate. 3rd St. from W. Main to Cedar St. will then be reopened once all the runners have left the starting line. This change will also eliminate the need to close Cedar St. at N. 2nd St., as was previously approved.</p> <p>The parking restriction on Dean St. is being requested due to concerns over the runners sharing the road with vehicular traffic. This will provide enough space on the roadway for the runners to travel along the side and shoulder area while allowing for the normal flow of traffic. Upon approval, Multisport Madness will notify all of the residents on Dean St. as to the parking restriction. Additionally, the Police Department will place a lighted message board Dean St. to advise all residents of the pending parking restrictions. This message board will be put in place on April 22.</p> <p>In addition, Multisport Madness was previously not planning on the race route traveling through the Timbers subdivision, as documented in my memo to Government Services dated May 7, 2014. Since that time, they have added a 10K race to run concurrent with the Half Marathon. The 10K race route does travel through the Timbers, while the Half Marathon does not. This new course for the 10K does not require any additional closings or restrictions. Multisport Madness notified the residents of the Timbers of the 10K route via mail in September of 2014. No negative responses were received. They will again notify the residents of the upcoming race.</p>							
Attachments: <i>(please list)</i>							
Previous Executive Summaries; Previous memo; Original map/route for event; Amended map/route for the event; full route map for Half Marathon; Full route map for 10K.							
Recommendation / Suggested Action <i>(briefly explain):</i>							
The Police Department recommends and requests approval for the additional street closures and parking restrictions for the St. Charles Half Marathon on April 25, 2015.							
<i>For office use only:</i>		<i>Agenda Item Number: 7.f</i>					



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Street and Parking Lot Closures and Use of Amplification Equipment for the 2014 St. Charles 12K of Christmas and the 2015 St. Charles Half Marathon

Presenter: Interim Chief Huffman

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 05.27.14
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	PD: 12K: \$1,041.92; ½ Marathon: \$1,953.60 PW: \$2,413.46 (for each event) TOTAL for both events: \$7,822.44	Budgeted:	YES	X	NO
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If NO, please explain how item will be funded:

All city costs are to be paid by the event sponsor, as done in the prior events.

Executive Summary:

This application was submitted on March 24, 2014 and encompasses both events.

Multisport Madness has submitted a special event application for two separate events:

- I. St. Charles 12K of Christmas to take place on Saturday, December 6, 2014
- II. St. Charles Half Marathon to take place on Saturday, April 25, 2015

Both of these are running events and the request for both is to have a start/finish line in the 100 blk. of N. 3rd St. between Cedar and State St.

Please see the attached memo outlining the details for each event.

The event sponsors are also requesting the use of an amplification system (PA) at the start and finish lines for the duration of the events. Event sponsors were reminded by the Special Events committee to keep in consideration the surrounding neighborhoods when utilizing the amplification in the early morning hours.

The sponsors will ensure advance notification and promotion is done in the downtown area, with special emphasis on any business directly along the closure route.

Attachments: *(please list)*

Memo and map routes

Recommendation / Suggested Action *(briefly explain):*

The Police Department recommends approval of the street and parking lot closures and use of amplification equipment for the 2014 St. Charles 12K of Christmas and the 2015 St. Charles Half Marathon.

For office use only:

Agenda Item Number: 4.b

 <p>ST. CHARLES SINCE 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		
	Title:	Motion to Approve Request for Street and Parking Lot Closures and Use of Amplification Equipment for the 2014 St. Charles 12K of Christmas	
	Presenter:	Deputy Chief Huffman	

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 7.28.14
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	PD: \$1,041.92	Budgeted:	YES	X	NO
	PW: \$2,413.46				
	TOTAL: \$3,455.38				

If NO, please explain how item will be funded:

All city costs are to be paid by the event sponsor, as done in the prior events.

Executive Summary:

As you are aware, this event was presented to City Council for consideration and approval on July 7, 2014. At that time, a motion was made and voted upon to table this agenda item for presentation at the July 28, 2014 Government Services meeting. This was due to concerns of the 12K of Christmas conflicting with the TriCity Family Services Snowflake Shuffle 5K event, which is also scheduled for December 6, 2014. There were also concerns over residents not having enough time to respond to the letter sent by Multisport Madness to those who live on the race routes.

Staff has determined that the TriCity Family Services Snowflake Shuffle 5K fundraising event will be held on December 6, 2014 at 9:00 a.m., and will be conducted in the Mill Creek subdivision of Geneva. Additionally, as of July 14, 2014, there have been six residents who responded to the letters sent out by Multisport Madness. Four responses were in support of the race, while two of the responses requested additional information.

Multisport Madness has advised that their event is different from the Snowflake Shuffle 5K (3.1 miles), in that it is a 7.5-mile event and typically draws a different type of athlete than what a 5K will. Multisport Madness is sensitive to the issue of competing or interfering with the fundraising efforts of TriCity Family Services, and they do not believe the 12K of Christmas will do this.

Attachments: *(please list)*

Previous Executive Summaries; Previous Memo; Map/route for event

Recommendation / Suggested Action *(briefly explain):*

The Police Department and City staff recommend and request approval for street and parking lot closures and the use of amplification equipment for the 2014 St. Charles 12K of Christmas on December 6, 2014.

<i>For office use only:</i>	<i>Agenda Item Number:</i>
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Police Department



Memo

Date: May 7, 2014

To: Government Services

From: Interim Chief Huffman

Re: St. Charles 12K of Christmas & St. Charles Half Marathon

12K of Christmas

The 12K would begin at 2:00 PM and the organizers expect to have between 300-600 participants. That event would start on N. 3rd St. The runners would then turn left (west) on to State St. The race would continue west on to Dean St. and then north on to 17th St. into the Foundry Business Park area. It would continue through Timbers Park and onto the streets of the Timbers neighborhood. It would then continue north in to un-incorporated St. Charles Township along Ferson Creek Rd., Wildrose Rd., and Thornapple Rd. The race would then re-enter the City, circle through the Thornwood Drive area, and then return to the Foundry Business Park and back along Dean and State Streets to 3rd Street.

For this event, the organizers are requesting that the following areas be closed from 10:00 a.m. - 4:30 p.m.:

- VFW Parking Lot
- N. 3rd St. from Cedar to State St.
- Cedar St. from N. 2nd St. to N. 3rd St.
- The roadway from N. 3rd St. to just west of the entrance to Isaaco's & Taste of Himalayas will need to be closed the entire time. The roadway from that entrance to N. 2nd St. will only need to be closed from 1:00 p.m. - 2:15 p.m.
- State St. from N. 3rd St. to N. 4th St.

The organizers also request the following:

- No Parking on Cedar St. from N. 3rd St. to N. 2nd St.
- No Parking on State St. from N. 3rd St. to N. 9th St.

Half Marathon

This race would start and finish in the same location, however, the race would start at 7:00 a.m. and approximately 1,000 participants are expected. The route for this race is similar to that of the 12K except that it will not go through the Timbers subdivision and encompasses a larger

additional portion of areas north and west of the City before returning and finishing again on 3rd St. The closures and parking restrictions above would be the same except that the requested closure times would be 3:00 a.m. - 12:00 p.m.

Police Assistance

For both events the organizer plans to use volunteers all along the route. Police assistance will be needed however at:

- I. 3rd St. & State St.
- II. 3rd St. & Cedar St.
- III. 9th St. & Dean St.
- IV. 17th St. & Dean St.

In addition, an officer would be needed near Randall and Dean St. for the half marathon.

The event organizer will be contacting the Kane County Sheriff's Office for assistance outside the City limits.

SGH/skc

Memo

Date: July 7, 2014

To: Government Operations Committee

From: Interim Chief Huffman

Re: 12 K of Christmas & Half Marathon

The first annual 12K of Christmas, to take place on December 6, 2014, and the Half Marathon, to take place on April 25, 2015, were both proposed by Multisport Madness at the May 27, 2014 Government Services Committee. The Committee did approve their proposal based on several conditions which were to be met in time for the July 7, 2014 City Council meeting.

In an effort to meet these requirements, City staff met with Multisport Madness and the following was agreed upon for the new proposal:

- Race start time of 8:30 a.m. for the 12K of Christmas; race is anticipated to be complete by 10:30 a.m.
- Also for the 12K, the Filling Station parking lot will be labeled “No Race Parking” to allow for parking for the patrons of the surrounding businesses.
- For the Half Marathon, racers will be directed to park in the 1st Street parking deck; several other, smaller lots will be marked with “No Parking” signs to allow for the patrons of those businesses.
- Multisport Madness has invited surrounding businesses to attend a meeting on Tuesday, July 1 at 4:30 p.m., in which someone from the Downtown Partnership will attend, to discuss any issues with what they are proposing for their events.

Barring any objections from businesses that City staff is not aware of, City staff is in agreement that these events can now be brought to Committee for approval with these changes that have been agreed upon.

The Police Department recommends approval.

SGH/skc



City of St. Charles, Illinois
 Two East Main Street, St. Charles, IL 60174-1951
 Phone: 630-377-4400 Fax: 630-377-4410 - www.stchar.il.gov

Precision GIS

RAYMOND ROGINA Mayor
MARK KOENEN City Administrator



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 DuPage County, Illinois
 Projection: Transverse Mercator
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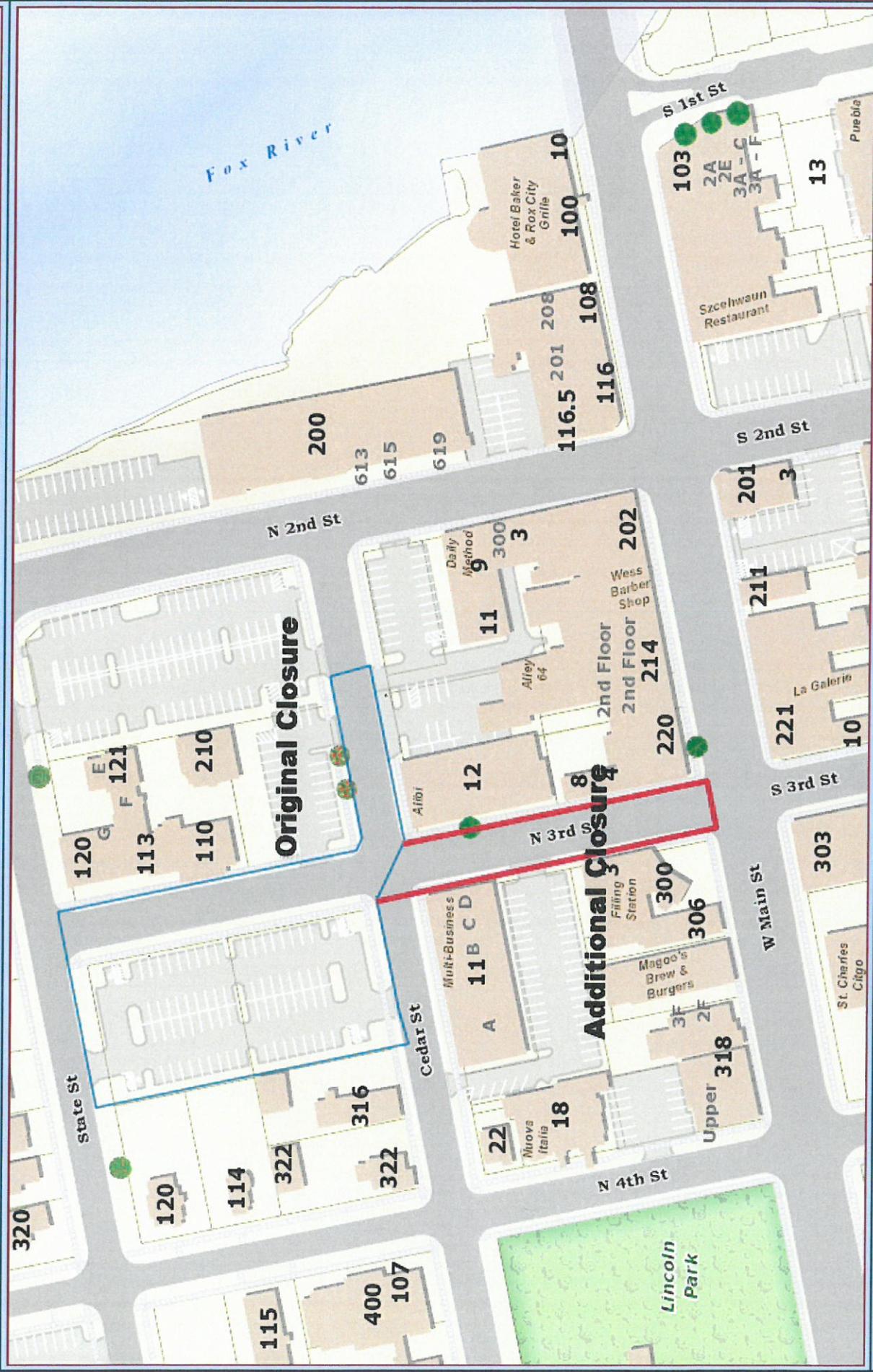




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 Phone: 630-377-4400 Fax: 630-377-4410 - www.stcharles.il.gov

Precision GIS

RAYMOND ROGINA Mayor
 MARK KOENEN City Administrator



Date Sourced: City of St. Charles, Illinois
 City of St. Charles, Illinois
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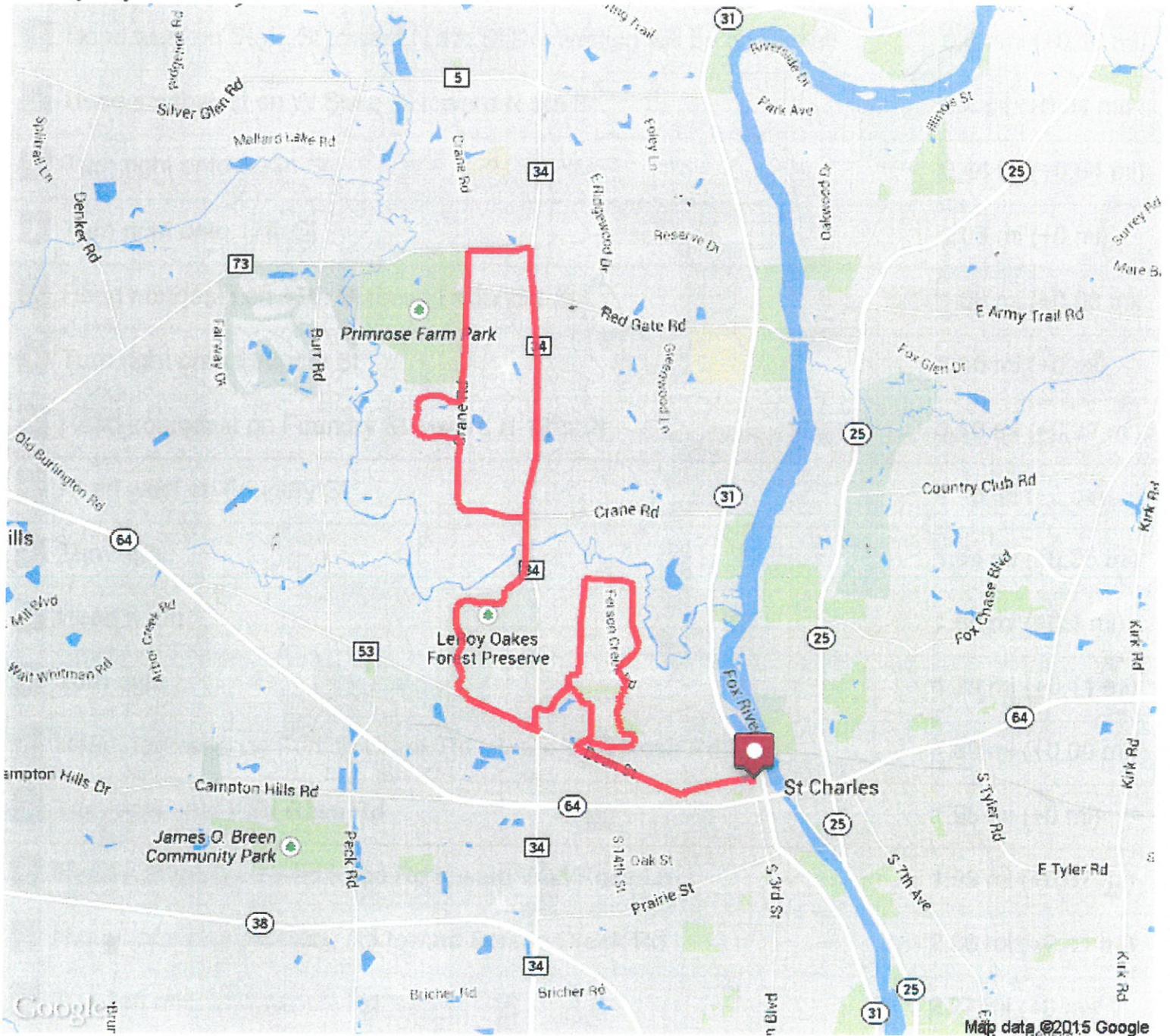


SLY FOX HALF MADNESS

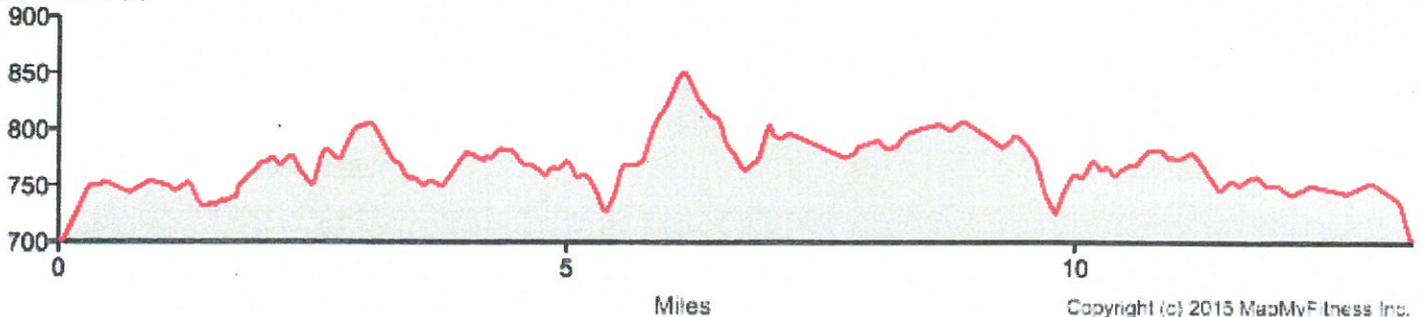
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Elevation: 429.55 ft (Max: 851.84 ft)

mapmyride



ELEVATION (ft)



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