

	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>						
	Title:	Recommendation to Approve Memorandum of Understanding with the Kane County Paratransit Coordinating Council and a Resolution Authorizing the Mayor and Clerk to execute on behalf of City of St. Charles					
	Presenter:	Chris Adesso					
Please check appropriate box:							
	Government Operations		X	Government Services 04.27.15			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$0	Budgeted:	YES	X	NO		
If NO, please explain how item will be funded:							
<b>Executive Summary:</b>							
<p>The City of St Charles is a sponsor of the Ride In Kane program and the coordinating council requests that each participating sponsor designate authorized representatives for participation in the Ride in Kane coordinating council. Most communities have designated either the Mayor or City Administrator as the “authorized signer” (defined as the designated person to sign on matters associated with program commitments and budget) for the program. In addition, each respondent has named two “alternate member representatives” (defined as the person(s) to attend routine meetings and represent the City’s interest on routine operational matters) which has commonly been a program representative and an administrative support staff. Due to the recent changes in the Public Works Department, St. Charles staff would continue to name Mayor Raymond P. Rogina as the authorized signer and recommend adding alternate representative members Chris Adesso, Assistant Director of Public Works-Operations, and Isabel Soderlind, Sr. Admin Assistant, to the memorandum.</p>							
<b>Attachments:</b> (please list)							
Ride in Kane Paratransit Coordinating Council Memorandum of Understanding							
<b>Recommendation / Suggested Action</b> (briefly explain):							
Recommendation to approve Memorandum of Understanding Agreement and a Resolution authorizing the Mayor and Clerk to execute on behalf of City of St. Charles.							
For office use only:		Agenda Item Number: 5.1					

## Memorandum of Understanding Kane County Paratransit Coordinating Council

*WHEREAS*, there is a substantial unmet need for paratransit services within Kane County, where "Ride in Kane paratransit" is defined as demand-responsive, curb-to-curb transportation services, and where paratransit rider eligibility, limited to seniors, persons with disabilities, and low-income populations for some programs, is determined by the funding sources;

*WHEREAS*, Ride in Kane was established in 2008 providing paratransit services, yet there is still a significant unmet travel need among seniors, persons with disabilities, and low-income populations, an unmet need that will also increase substantially during the next 20 years; and

*WHEREAS*, there is interest in enhancement and coordination of these programs to accommodate unmet service need;

\_\_\_\_\_ The City of St. Charles \_\_\_\_\_ agrees to become a member of  
(Organization)

the Kane County Paratransit Coordinating Council (the Council). This Memorandum of Understanding documents this agreement but does not signify a commitment of funding at this time. As a Council member, the organization agrees to designate, in writing, an individual to serve as member and an alternate member who shall have the same privileges as members in the member's absence.

The mission of the Council is to help provide guidance for a coordinated paratransit system that will better accommodate the unmet travel needs among seniors, persons with disabilities, and low-income populations of Kane County and cities, towns and townships that are partially within Kane County, and to provide paratransit access for these persons to locations throughout Kane County and within the northeastern Illinois region. Thus, the goal of the Council will be to enhance and improve the existing paratransit system.

The on-going functions of the Council will be to help develop policy, establish guidelines for paratransit services, implement the strategies and recommendations of the *Kane County Paratransit Coordination Study*, as adopted by the Kane County Board in February 2003, examine further strategies, and ensure that there is consumer participation in the planning activities.

*IN WITNESS WHEREOF*, indicates its support and agreement:

Name: \_\_\_\_\_  
Raymond P. Rogina  
(Authorized Signer)

Agency: \_\_\_\_\_  
City of St. Charles

Signature: \_\_\_\_\_

Title: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

Alternate Member Representative #1 Name/Title: Chris Adesso, Assistant Director of Public Works-Operations

Alternate Member Representative #2 Name/Title: Isabel Soderlind, Sr. Administrative Assistant