



AGENDA ITEM EXECUTIVE SUMMARY

| | |
|------------|--|
| Title: | Recommendation to Approve Street Closings, Use of Amplification Equipment and Class E-1 Liquor License for the Annual Pride of the Fox Riverfest |
| Presenter: | Deputy Chief Kintz |

Please check appropriate box:

| | | |
|------------------------|-------------------------------------|------------------------------|
| Government Operations | <input checked="" type="checkbox"/> | Government Services 04.27.15 |
| Planning & Development | <input type="checkbox"/> | City Council |
| Public Hearing | <input type="checkbox"/> | |

| | | | | | |
|-----------------|--|-----------|------------------------------|---------------------------------------|-----------------------------|
| Estimated Cost: | \$30,644.28 (see breakdown below) | Budgeted: | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> X | <input type="checkbox"/> NO |
|-----------------|--|-----------|------------------------------|---------------------------------------|-----------------------------|

If NO, please explain how item will be funded:

Executive Summary:

The Pride of the Fox, Inc., sponsors of the 2015 River Fest event, are requesting a different layout for the main part of event this year. Noted from their complete detail are these items:

- 1st Street from W. Main St. to Illinois St. from Friday, June 12th at 4:00 a.m. until Sunday, June 14th at 10:00 p.m., or until everything is cleared, whichever is sooner.
- Pending construction, the north quadrant of “Plaza Green” from Thursday, June 11th at 4:00 a.m. until Monday, June 15th at 7:00 a.m., or until everything is cleared, whichever is sooner.
- Use of the 1st Street Plaza from Thursday, June 11th at 5:00 a.m. until Monday, June 15th at 7:00 a.m.
- Closure of the parking Lot "B" behind the River Rock House from Wednesday, June 10th at 5:00 p.m. until Monday, June 15th at 5:00 p.m., or until everything is cleared, whichever is sooner.
- Additional closure requests include: closure of Riverside Ave. from E. Main St. to Illinois Ave.; closure of Walnut Ave. from Riverside Ave. to S. 2nd Ave.; Checkerboard Lot; Back Parking Lot of Municipal Lot; City Hall municipal lot; back circle behind Police Dept.; Heritage Square lot for (carnival); 3rd St. closure from Cedar St. to State St.; no parking on Cedar St. from 2nd to 3rd St.
- A Class E-1 temporary liquor license. The alcohol service/main stage will be located on Riverside Avenue between Walnut Avenue and Illinois Avenue. This will be the licensed premises and will be laid out in a manner similar to the past. (Diagram attached).
- Alcohol service times requested are:
 - Friday, June 12, 2015 starting at 6:00 p.m., last call 10:30 p.m., area cleared by 11:00 p.m.
 - Saturday, June 13, 2015 starting at noon, last call 10:30 p.m., cleared by 11:00 p.m.
 - Sunday, June 14, 2015 starting at noon and ending by 9:00 p.m.
- Amplified music will end no later than 10:30 p.m. on Friday and Saturday, and 9:00 p.m. Sunday.
- Use of parkways along roadways for directional signs to the event.

Following are the estimated costs from each department:

| | |
|--------------------------|--------------------|
| Police Department | \$15,019.17 |
| Public Works | \$14,785.11 |
| EMA | \$ 840.00 |
| TOTAL: | \$30,644.28 |

Attachments: *(please list)*

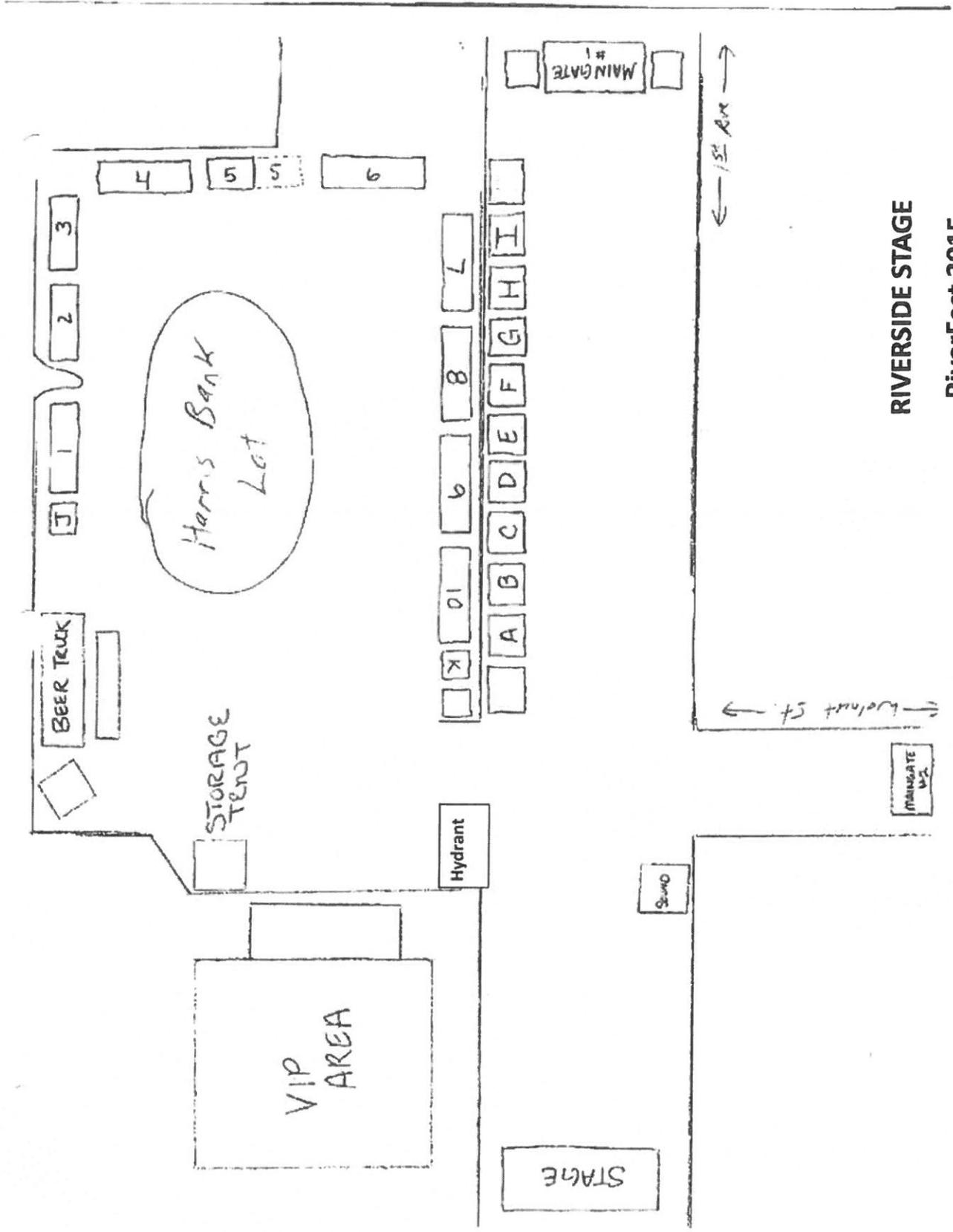
Event coordinator diagrams

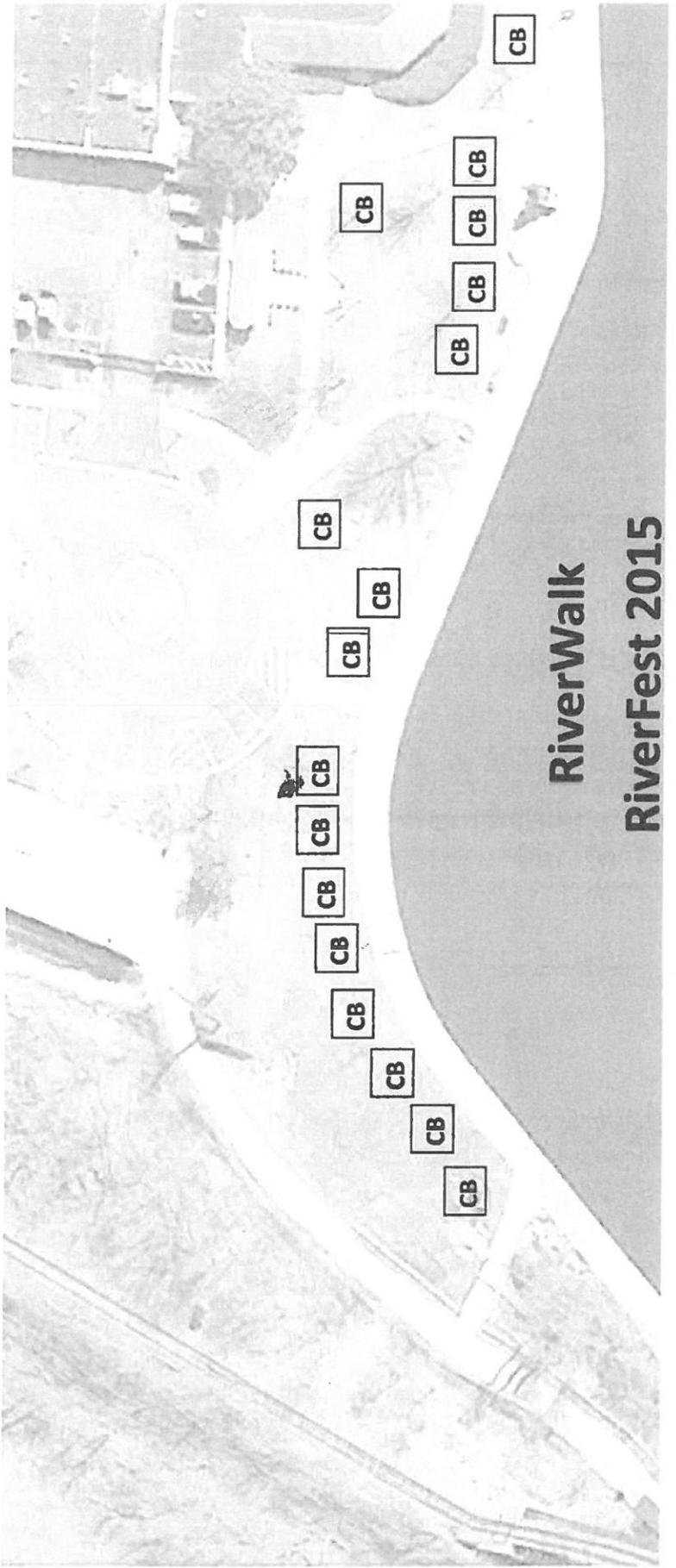
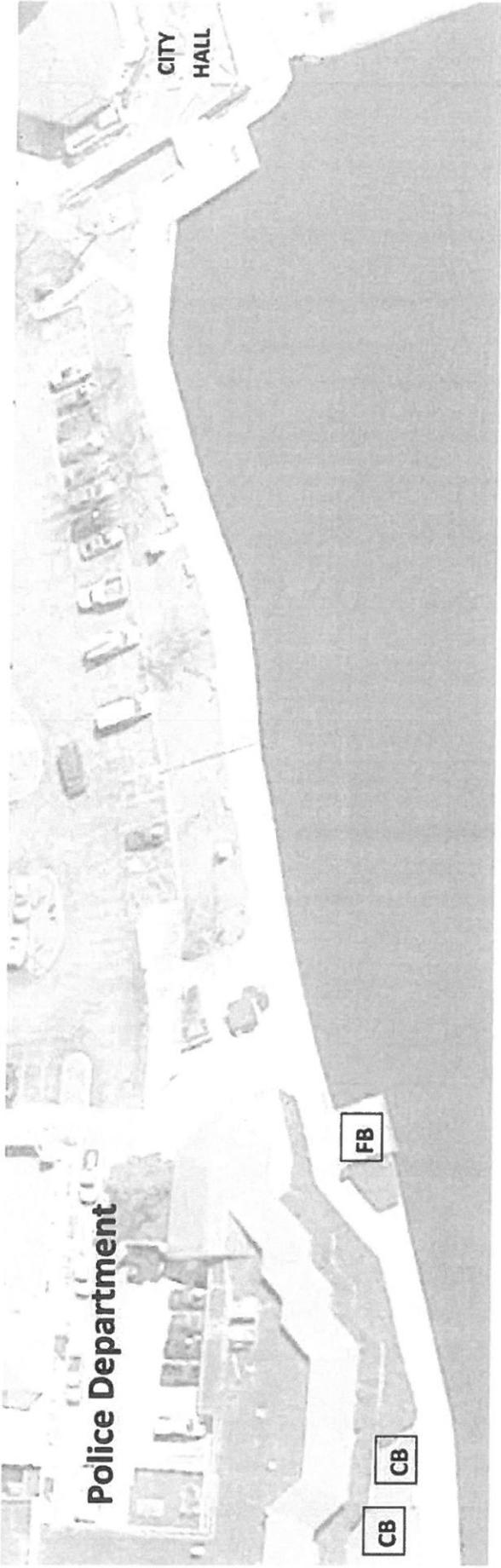
Recommendation / Suggested Action *(briefly explain):*

The Police Department recommends approval of street closings, amplification, and Class E-1 Liquor License for the annual Pride of the Fox Riverfest.

| | |
|-----------------------------|--------------------------------|
| <i>For office use only:</i> | <i>Agenda Item Number: 6.c</i> |
|-----------------------------|--------------------------------|

RIVERSIDE STAGE
RiverFest 2015





POTTAWATOMIE PARK

RIVERFEST 2015

Water & Generator

Food Court

INFLATABLES

SUPERDOGZ &
PET BOUTIQUE

PAVILLION

VB

VB

VB

I

CB

CB

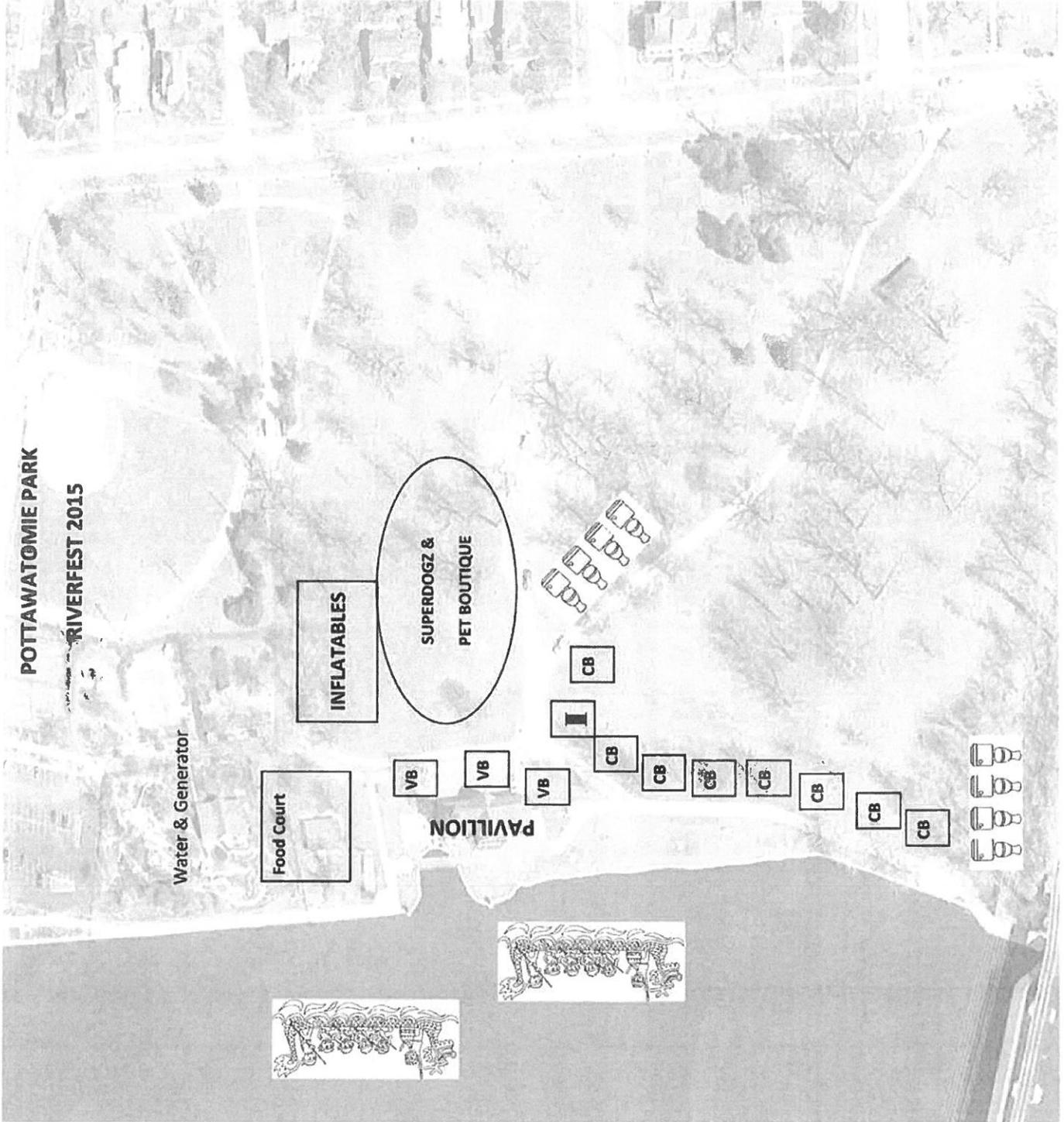
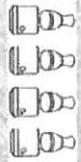
CB

CB

CB

CB

CB



Municipal Center - Front Lot

RiverFest 2015

2 E Main St, St Charles, IL 60174, USA

Water on building

Generator

SB

VOL

SB

SB

FB

FB

FB

FB

VB

Sand Box

VB

VB

VB

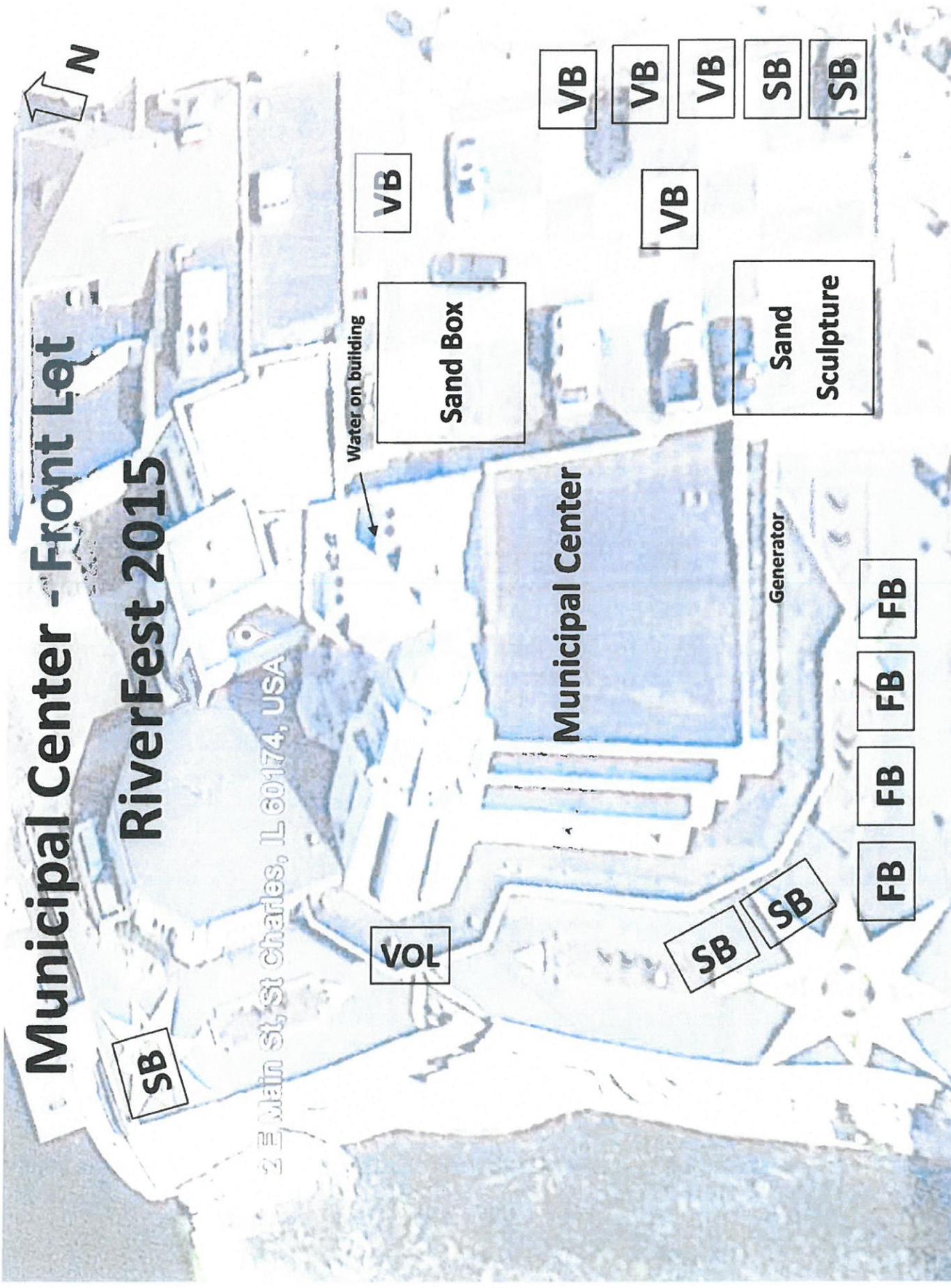
VB

SB

SB

Sand

Sculpture





Garbage

Food Court

GEN

Generator

H

Hydrant

V
V
V
V
V
V
V
V

V
V
V
V
V
V
V
V

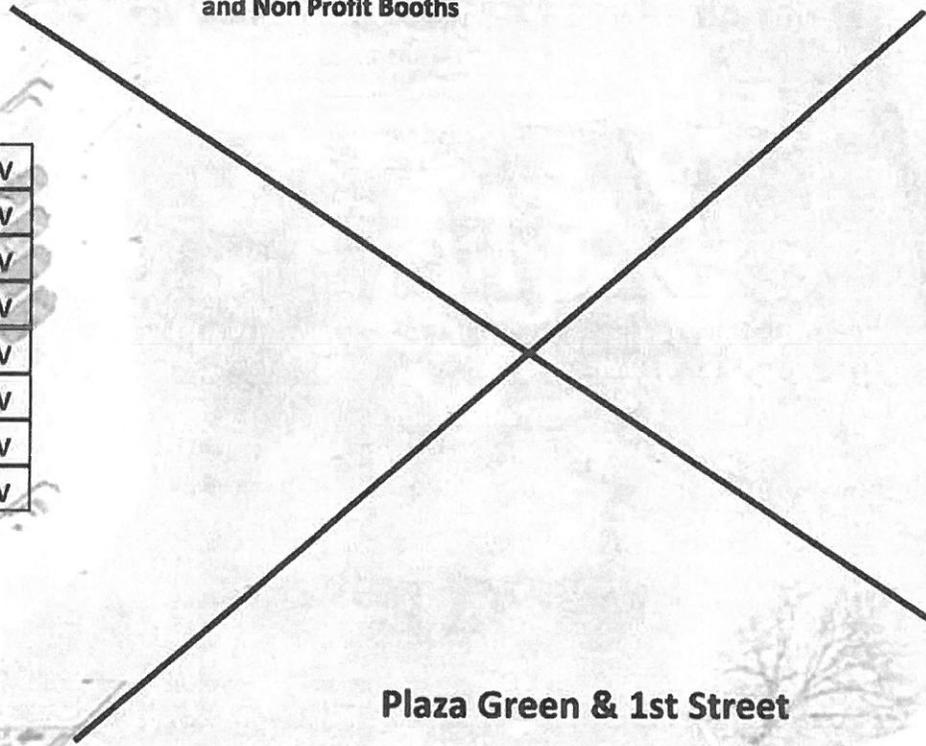
V
V
V
V
V
V
V
S



Mix of Sponsor, Vendor
and Non Profit Booths

V
V
V
V
V
V
V
V

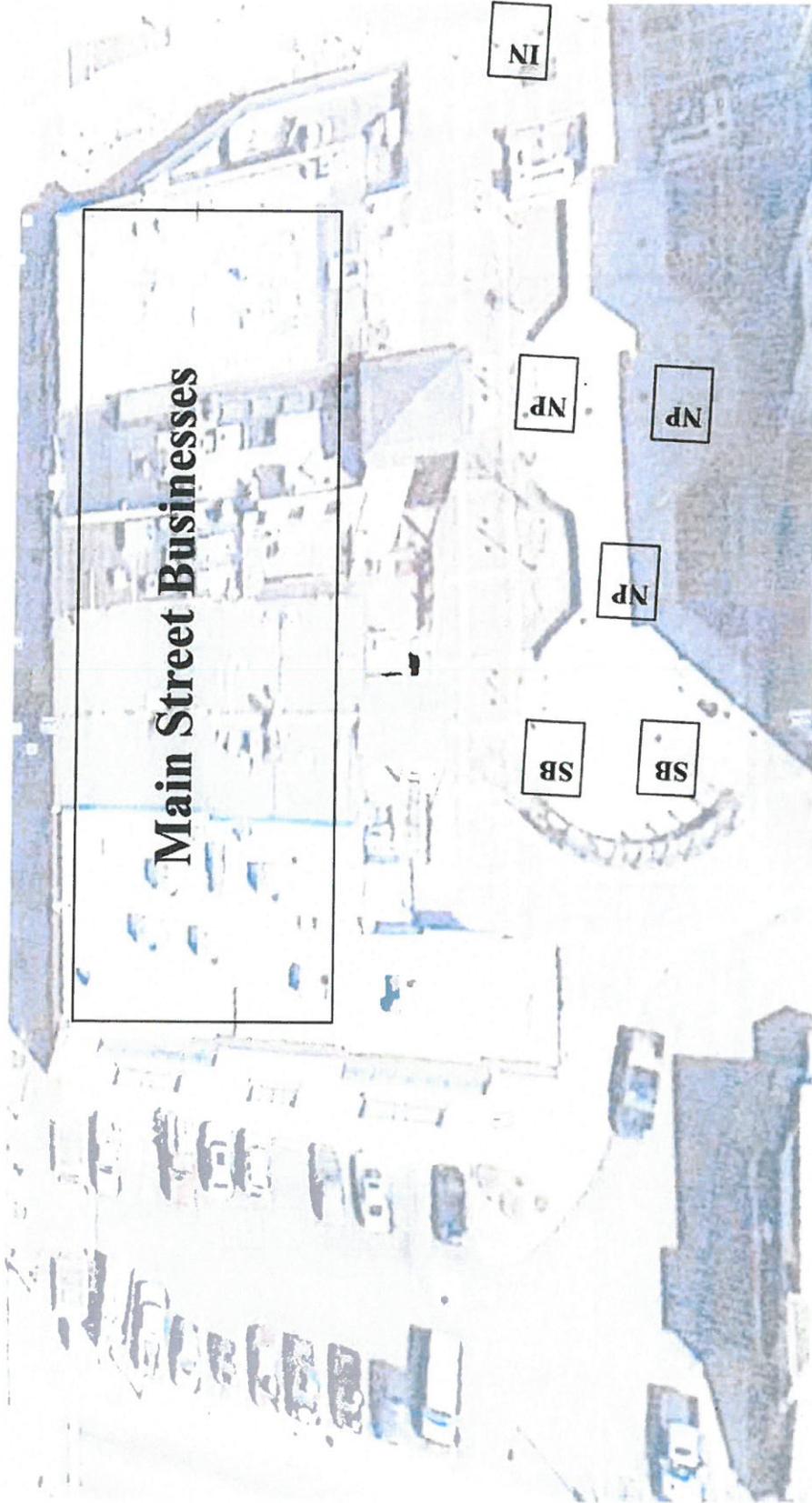
V
V
V
V
V
V
V
V



Plaza Green & 1st Street

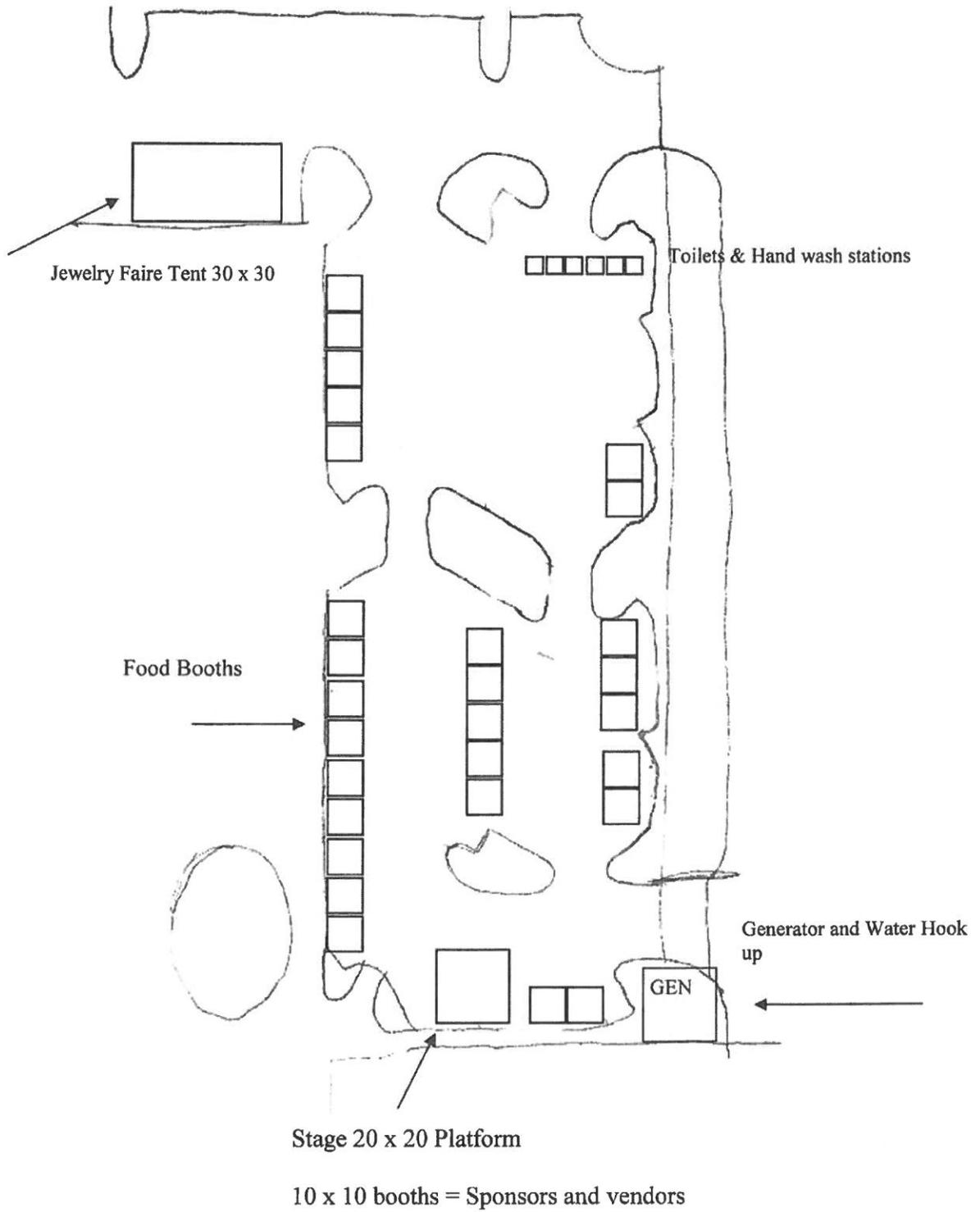
RiverFest 2015

**“The Plaza”
RiverFest 2015**



10' x 10' Tents
NP = Non Profit
SB - Sponsor Booth
IN = Info Booth

Back Lot of Municipal Center RiverFest 2015



1" = 40'