



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve a Proposal for a Massage Establishment License for Balance Bodyworks located at 1120 E Main Street, St. Charles.

Presenter: Mayor Rogina

Please check appropriate box:

<input type="checkbox"/> Government Operations	<input type="checkbox"/> Government Services
<input type="checkbox"/> Planning & Development	<input type="checkbox"/> City Council
<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Liquor Control Commission (6/15/15)

Estimated Cost:		Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

This is a request for a new Massage Establishment license for Balance Bodyworks located at 1120 E Main Street. Background investigations were conducted by a detective of the St. Charles Police Department and reviewed both the site location as well as the corresponding applicant of the proposed massage business license application. Through this investigation, we determined that all the requirements have been met and they are eligible for licensing, subject to City Council approval.

This application is recommended by City staff for approval to move forward to Committee.

Attachments: *(please list)*

- Massage Establishment Application (front page)
- Background Check
- Site Plan

Recommendation / Suggested Action *(briefly explain):*

Recommendation to Approve a Proposal for a Massage Establishment License for Balance Bodyworks located at 1120 E Main Street, St. Charles.

For office use only: *Agenda Item Number: 9*



City of St. Charles

Office of the Mayor

Two East Main Street
St. Charles, Illinois 60174-1984
Phone: 630-377-4455 • Fax: 630-377-44400

Office Use Only	
Received:	_____
Amount Paid:	_____
Receipt:	_____

MESSAGE ESTABLISHMENT LICENSE APPLICATION

IMPORTANT: Application must be completed in full and notarized before it will be accepted.
All fees must be paid at the time the application is submitted.

Annual License Application Fee: \$250.00

Fingerprint Fee: \$50.00

NOTE: Applicant must be fingerprinted by the St. Charles Police Department and must provide two passport-size photographs (1" x 1.5" head and shoulders area, face forward) with this application.

1. New License Application Renewal Application Application Change

2. Please select the option that best describes your business:

Corporation Partnership Individual

3. Business Name: BALANCE BODYWORKS Sales Tax#: _____

Business Address: 1120 E. Main St. Suite 203 Business Phone: _____
St. Charles, IL 60174

4. Name of Applicant: REBEKAH KOPKO Home Phone: _____

Home Address: _____ City/Zip: _____

Social Security #: _____ Date of Birth: _____

Driver's License #: _____ Issuing State: ILLINOIS

****Must include a photocopy of government issued identification card.**

5. Have you ever been convicted of a criminal ordinance violation (other than minor traffic offences):

Yes No

6. If yes, explain in detail:



Memo

To: Chief Keegan

From: Deputy Chief Huffman *SGH*

Date: June 2, 2015

Re: Balance Bodyworks Massage Business License Application

Detective Lamela has completed the background investigation pursuant to the massage business license application for Balance Bodyworks, located at 1120 E. Main St., Suite 203.

I have reviewed the application and the background investigation, and have found that all requirements for licensing have been met and all documents appear to be in order.

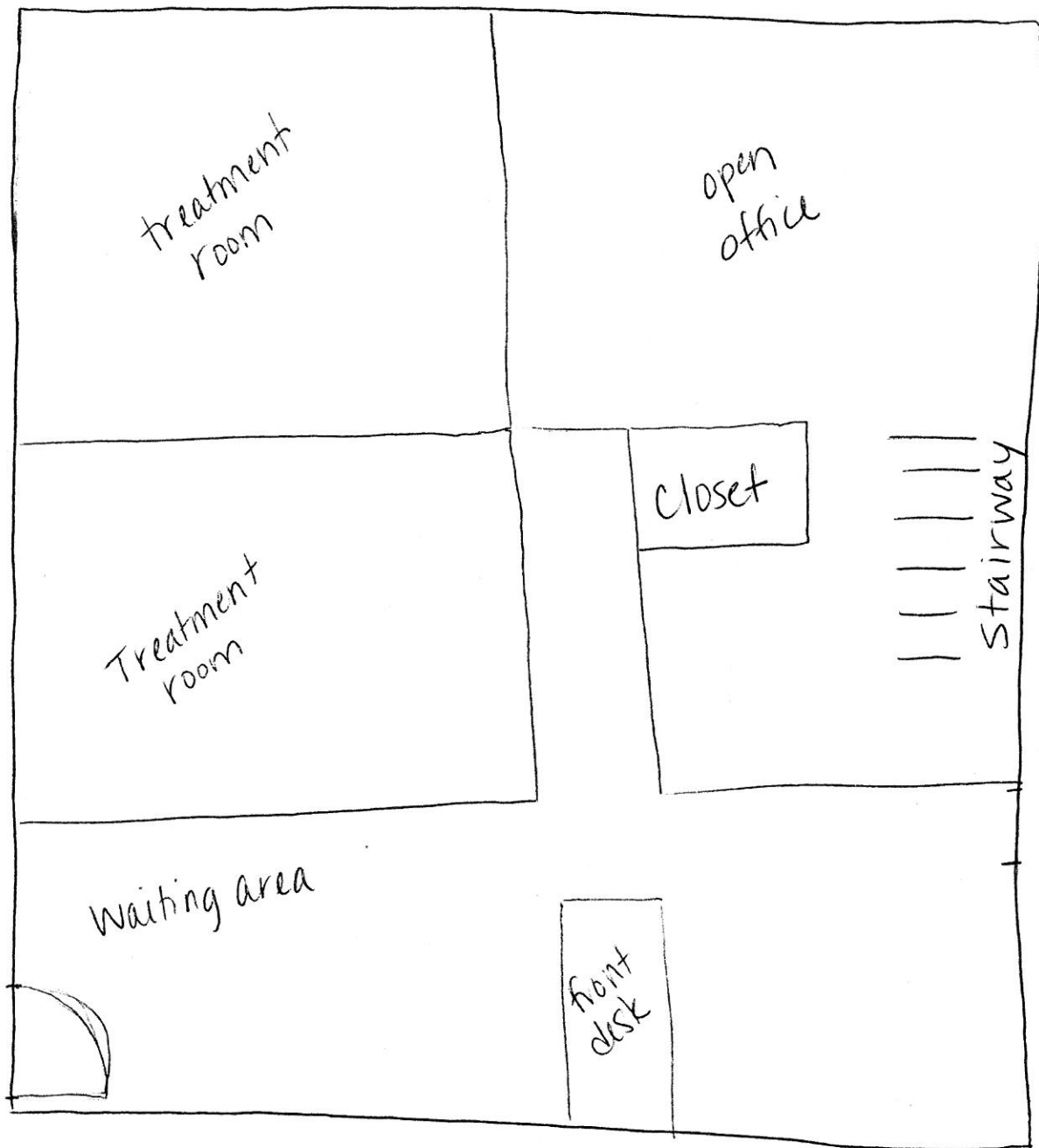
I therefore recommend that this license application be forwarded to the ATM Commission for consideration.

SGH/sgH



Balance Bodyworks

1120E. Main St. suite 203



Bathroom on lower level