

	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>						
	Title:	Recommendation to Approve changes to the scope of the Mowing Maintenance Contract with Cornerstone Horticultural Services Company					
	Presenter:	AJ Reineking					
Please check appropriate box:							
	Government Operations		X	Government Services 06.22.15			
	Planning & Development			City Council			
	Public Hearing						
Estimated Cost:	\$130,364 (\$24,010 Increase)	Budgeted:	YES	X	NO		
<b>Executive Summary:</b>							
<p>Last spring, the Public Services Division issued a Request for Proposal (RFP) to qualified landscape contractors to provide mowing services for the City to more than 170 acres of turf. Cornerstone Partners Horticultural Services Company of St. Charles submitted the lowest qualified pricing and was awarded a three-year mowing contract for work within guidelines of the RFP.</p> <p>During the first year of the contract, Cornerstone's bid hourly rate was used to add several parcels to the mowing program. In addition, the original RFP document required "rough" mowed areas to be cut 9 times per year and "very rough" mowed areas 6 times per year. In the spirit of responsive customer service and well-kept aesthetics, the frequency of mowing in these areas was increased to a bi-weekly basis (14 times per year).</p> <p>In addition, this year the Park District has indicated that they no longer desire to maintain the lawns of Moody Park and Riverside Park, which they have historically mowed and invoiced the City for at the end of the year. Cornerstone has been instructed to maintain these parks at their previously bid hourly rate.</p>							
<b>Attachments:</b> (please list)							
Itemized Spreadsheet of Mowing Adjustments							
<b>Recommendation / Suggested Action</b> (briefly explain):							
Recommendation to approve changes to the scope of the Mowing Maintenance Contract with Cornerstone Horticultural Services Company resulting in a net increase of \$24,000 annually.							
For office use only:		Agenda Item Number: 4.g					

2015 Adjustments to Mowing Contract Scope  
 Anticipated Approximately 27 Weeks of Mowing

<b>New Parcels Added From Original Contract</b>	<b>2015 Frequency</b>	<b>Original Annual Cost</b>	<b>2015 Annual Cost</b>	<b>Difference Original to Proposed</b>
Moody & Riverside Parks (Approx. 34 hrs/ month)	Weekly	N/A	\$ 6,616	\$ 6,616
Lynn Street (5 hrs/month)	Weekly	N/A	\$ 938	\$ 938
Dean Street (5 hrs/month)	Weekly	N/A	\$ 938	\$ 938
Rt. 64 Island (3 hrs/month)	Weekly	N/A	\$ 563	\$ 563
Beatrice (3 hrs/month)	Weekly	N/A	\$ 563	\$ 563
7th Street (3 hrs/month)	Weekly	N/A	\$ 563	\$ 563
Illinois Street (3 hrs/month)	Weekly	N/A	\$ 563	\$ 563
Abbey Street (5 hrs/month)	Weekly	N/A	\$ 938	\$ 938
Area 69, 70, 74 (8 hrs/month)	Weekly	N/A	\$ 1,501	\$ 1,501
Rough Mowing Frequency Increase (9 to 14)	Bi-Weekly	\$ 8,082	\$ 12,572	\$ 4,490
Very Rough Mowing Frequency Increase (6 to 14)	Bi-Weekly	\$ 4,752	\$ 11,088	\$ 6,336
<b>Total Contract Adjustment</b>				<b>\$ 24,010</b>