



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Award the Bid for Storm Sewer Point Repair Services to J&S Construction Sewer & Water
Presenter:	AJ Reineking

Please check appropriate box:

Government Operations	<input checked="" type="checkbox"/>	Government Services 07.27.15
Planning & Development	<input type="checkbox"/>	City Council
Public Hearing	<input type="checkbox"/>	

Estimated Cost:	Hourly Rates in the Submitted Bid amount (Not to exceed \$155,000.00)	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	
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If NO, please explain how item will be funded:

Executive Summary:

On June 25, 2015, the City of St. Charles opened bids for an hourly rate contract for storm sewer point repair services. J&S Construction of Oswego, IL provided the lowest responsive, responsible bid.

The City is currently under contract with Visu-Sewer for cleaning and televising services for storm sewers in Zone 5 of the City (bordered by Prairie St. to the North, 14th St. to the West, Gray St. to the South and Rt. 31 to the East). Once that program is complete, Visu-Sewer will provide the City with a report detailing the condition and maintenance needs of the sewer. Rather than having contractors provide quotes for each individual repair, a bid was created to address all repairs on a Time & Materials basis. Having one contractor established for this work will save time gathering quotes and will ensure competitive pricing.

Staff will work closely with J&S Construction to ensure that all repairs are made properly and efficiently.

Attachments: *(please list)*

Bid Tabulation
 Bid Specifications
 J&S Construction Bid Response

Recommendation / Suggested Action *(briefly explain):*

Recommendation to award the bid for Storm Sewer Point Repair Services to J&S Construction Water & Sewer in the submitted bid rates, not to exceed \$155,000.00.

For office use only:

Agenda Item Number: 4.c

Storm Sewer Point Repair Contractor

St. Charles Public Works Department is seeking a point repair contractor to perform repairs to the City's storm sewer system throughout the duration of the 2015/2016 fiscal year, ending April 30, 2016. This work will be contracted on a time and materials basis.

Proposals for Point Repair Contractor, as described in the accompanying technical scope, shall be received before **10:00a.m, Thursday, June 25, 2015** at the City of St. Charles City Hall, Two East Main Street, St. Charles, IL 60174, Council Chambers, Attention: Purchasing. Proposals will be read aloud at this time. Any proposal received subsequent to the time specified will be promptly returned to the Contractor unopened.

Proposals shall be in a sealed envelope labeled with "Sealed Bid – Storm Sewer Point Repair Contractor".

Any questions shall be submitted to AJ Reineking via e-mail to the following e-mail addresses:

areineking@stcharlesil.gov

Upon receipt of questions prior to **June 17, 2015**, the Contractor shall receive a reply e-mail acknowledging the receipt of the question. Response to the question shall be as soon as practical. Should the question result in a clarification that requires addenda, such addenda will be issued via website update as soon as practical.

Questions submitted after 3PM, June 17, 2015 shall not be acknowledged or answered. Contractors shall take all necessary steps to propose questions prior to June 17.

City reserves the right to extend the due date. Should an extension be necessary, communication of such shall be e-mailed to all registered Contractors.

Scope:

The work shall be performed on storm sewers throughout the City, in areas identified by staff or through the City's contracted cleaning and televising program. The cleaning and televising program will focus primarily on Zone 4 of the City's storm sewer system, which is bound roughly by IL Route 64 to the North, the Fox River to the East, Prairie Street to the South, and Randall Road to the West. Storm sewers in this area lie under pavement as well as in utility easements.

All work performed shall be in compliance with the City's design and inspection policy manual for storm sewers, an excerpt of which is provided herein these specifications.

General Conditions

Contractor should have experience with underground infrastructure work, with storm sewer repair work seen as a bonus.

The work schedule shall be coordinated by the City and the successful bidder. All work shall be completed and invoiced by April 30, 2016.

The Contractor may not start work before 7AM weekdays, and must be completed for the day by 3PM weekdays. Additional hours must be approved in advance to coordinate inspection. Note that the contractor may be restricted with respect to work hours each day depending on special events in the area and weather. Weekend hours must be approved by the City in advanced, and generally will not be permitted.

Once the work starts on a site, the City expects, within reason, the work to proceed without delay to completion.

The Contractor shall provide a Safety Officer contact for the City Inspector to address any safety related concerns that arise on the job. The Safety Officer shall have the ability to respond and address the concern in a timely fashion.

Job show up. The City Public Works facility, upon request, can be used for a job show up location. Utility trucks and private cars can be parked within our fenced in yard. The City reserves the right to revoke this privilege. The yard is open weekdays from 6AM to 5:30PM and locked at all other times.

Contractor is required to abide by the Illinois Prevailing Wage Act and must submit certified payroll records with all pay requests. Pay request without certified payroll will not be processed by the City Accounts Payable Dept.

Technical Specifications & Requirements

A: Design Requirements:

- 1) Catch Basins: Catch basins shall consist of four (4) foot minimum interior diameter reinforced concrete structures with a 3' sump (refer to restrictor structure detail).
- 2) Cover Depth: All storm sewer and sump lines must have a minimum cover of two (2) feet.
- 3) Disconnection of Existing Services: Where necessary for the purposes of completing a repair, existing services shall be disconnected by means of cutting out existing "wye" or tee and replacing with a straight piece of equal size pipe and making the final connection with "non-shear" mission couplings. Disconnection of all services must be performed prior to the demolition of an existing structure.

- 4) Flared End Sections: All flared end sections greater than or equal to 12 inches, which will receive or discharge storm water, shall have a removable grate system to prevent entry. This grate system shall be made from steel stock that is hot-dipped galvanized after fabrication.

- 5) Connecting to an Existing Sewer: When connecting to an existing sewer main by means other than an existing “Y”, “T”, or an existing manhole, one of the following methods shall be used:
 - a. Using pipe cutter, neatly and accurately cut out desired length of pipe for insertion of proper fittings. Use “band-seal” couplings or similar couplings, and shear rings and clamps to fasten the inserted fittings and hold it firmly in place. Mission couplings shall have the length of boot approximately equal to the pipe diameter. Follow manufacturer’s recommendations for the installation. No cut-in connection, made by breaking or cutting a hole in the main and inserting the spigot end of an ordinary sewer pipe shall be permitted.
 - b. Circular, saw-cut of sewer main with proper tools (“Shewer-tap” machine or similar) and proper installation of hub-“Y” saddle or hub-“T” saddle, in accordance with manufacturer’s recommendations. This method shall only be allowed for pipe sizes over 12 inches in diameter. All must be encased in concrete flowable fill.

- 6) Frame & Grate: Frames and grates shall be provided as appropriate for the structure location (i.e.: depressed curb, barrier curb, overflow route, rear yard...). All grates to be located near a paved surface shall be “bicycle safe”. Calculations may be required to demonstrate that the proposed grates allow for an inflow that does not exceed the design capacity for the downstream pipe (refer to standard details).

- 7) Inlets: Inlets shall consist of a two (2) foot minimum interior diameter reinforced concrete structure. Inlets shall be placed at the sag of vertical curves in roadways, at low points in parking areas, and at other locations as necessary to minimize stormwater ponding and/or flow across roadways or intersections. Storm sewer inlets shall be placed not more than 500’ apart in pavement and shall not exceed 250’ in grassy areas.

- 8) Release Structure / Restrictor: The release structure shall be of a weir wall orifice design (refer to overflow weir structure detail) or as approved by the City of St. Charles.

- 9) Separation Requirements: A minimum ten (10) foot horizontal separation shall be established between the sewer and any proposed or existing water distribution facility, or the invert of the water main shall lie a minimum of 18” above the top of the sewer pipe. Where neither of the above conditions can be met, the water main shall be encased for the duration of the horizontal conflict (10’ on each side of a perpendicular conflict), or the sewer shall be constructed of water main quality materials the duration of the conflict (10’ on each side of a perpendicular conflict).

- 10) Sewer Pipe, Minimum Size: Public sewer shall have a minimum diameter of 10” for the first “run” of pipe, 12” minimum for all other. Replacement sizing for all point repairs should be consistent with the size of the section removed.
- 11) Slope: Slope shall be adequate to provide a minimum flow velocity of 3 fps and maximum acceptable velocity is 10 fps.
- 12) Structure Sizing: Manholes and catch basins shall have a minimum inside diameter of four (4) feet for sewer pipe 18” or less in diameter, five (5) feet for sewer pipe 21” to 48” in diameter. Pipes larger than 48” in diameter will require a special design (refer to standard manhole and catch basin details)
- 13) Structure Spacing: Manholes / Catch basins shall be provided at:
- 400’ minimum intervals.
 - Change in pipe diameter.
 - Change in pipe material.
 - Change in vertical alignment.
 - Change in horizontal alignment.
- 14) Sump Lines: Domestic sump services shall be constructed of PVC SDR 26 with a minimum diameter of 4”. All domestic services shall connect to the public sewer by removing a section of main and installing a new “wye” fitting for pipes less than 15” in diameter, “Kor-N-Tee” Boots for pipes 15” and larger, or at a structure (refer to connection detail).
- 15) Trench Backfill: All utility and service trenches within (3) feet of paved surfaces, or at a distance specified by the Engineer, shall be backfilled with CA-7 (Virgin Crushed Limestone). In other unpaved locations, CA-7 material shall be used within 12’ of the pipe on all sides, and the excavated material may be replaced in the hole from that point. All Backfill material shall be properly compacted unless otherwise directed by the appropriate City staff. Backfill under existing pavements, where an open cut of the pavement has been approved, shall be Flowable Fill that meets the IDOT standards of Controlled Low Strength Material (CLSM) Mixture #1. No fly ash will be permitted in this mix (refer to City pipe trench detail).
- 16) Underdrains: Underdrains will be required under curbs at the bottom of all roadway sags. Underdrains shall extend 50 feet on each side of the inlet. Underdrains shall be perforated polyethylene pipe. The underdrain shall be encased in gravel trench with no fines, and a geotextile fabric shall be used to limit sedimentation in the pipe (refer to standard “Pipe Underdrain” detail). Where an underdrain is removed for a point repair, it shall be restored to its original condition and function.
- 17) Culverts: Culvert pipe designs shall be in accordance with the Illinois Department of Transportation “Standard Specification for road and Bridge Construction” latest edition. Publicly owned culver pipes shall be PVC for pipes less than 15” in diameter or RCP for pipes equal to 15” or larger in diameter.

B: Materials:

- 1) Casing: Where water main protection is required, encasement shall consist of PVC SDR 26, or steel casing with “*Cascade type CCR-STD*” spacers or approved equal.

- 2) Frame & Grate:

Curb Inlet/C.B.:	High back:	<i>Neenah R-3281-A or R-3278-1</i>
	Depressed:	<i>Neenah R-3506-A2</i>
C.B., “behind the curb type”:		<i>Neenah R-3305</i>
		<i>Neenah R 1713 (Refer to Lid Detail)</i>
C.B./M.H., Type “D”:	Grate:	<i>Neenah R 1713 (Refer to Lid Detail)</i>
	Frame:	<i>Neenah R-1713</i>
C.B., “beehive type”:		<i>Neenah R-4340-B</i>

- 3) Manhole: Manholes shall be reinforced concrete with steps provided 16” on-center. All manholes shall have a minimum inside diameter which conform to the following:
 - 18” storm sewer and smaller - four (4) foot inside diameter
 - 21” to 48” storm sewer - five (5) foot inside diameter
 - Larger than 48” storm sewer - special design required

- 4) Sewer Pipe, Materials: Main line storm sewer shall be constructed of one of the following:
 - a. Pre-cast reinforced concrete pipe, with “O-ring” joints;
 - b. PVC pipe, rigid, (Min. SDR 26, push-on gasket joints);
 - c. All joints shall conform to ANSI 21.11 for ductile iron pipe.
 - d. Ductile iron pipe, (Class 52), minimum;
 - e. HDPE pipe, (Rigid with corrugated exterior and smooth interior meeting AASHTO M-294, Type S. Pipe sections shall be joined with PVC double bell couplers installed on the pipe with O-ring gaskets. Ex-filtration standards shall meet or exceed that of PVC SDR 26 with push-on-joints.) **FOR PRIVATE USE ONLY. NOT TO BE USED WITHIN PUBLIC RIGHT-OF-WAY OR FOR PUBLICLY OWNED AND MAINTAINED STORM SEWER**
 - f. The type of pipe material will be dependent upon the depth of bury, soil conditions, and pipe criteria, and as approved by the City of St. Charles.
 - g. For RCP/CSP pipe, lifting holes shall not be allowed on pipes less than 84” in diameter.
 - h. All storm sewer smaller than 15-inches in diameter that will be publicly owned and maintained shall be PVC pipe, rigid, (Min. SDR 26, push-on gasket joints).

- 5) Flared End Section: Flared end sections and subsequent riprap material shall be designed and specified per the Illinois Department of Transportation “Standard Specification for Road

and Bridge Construction” latest edition. Flared end sections shall be constructed of a concrete material only or approved by the appropriate Engineering Division.

C: Traffic Control:

The Contractor is responsible for all traffic control and protection. Work in IDOT ROW requires traffic control and protection measures that meet IDOT standards for such. A City inspector will be making spot checks and any deficiencies must be addressed immediately. The City will secure an IDOT permit for any work on state roadways; however, the Contractor is responsible for reviewing the jobsite and quantifying the need for flaggers.

D: Erosion Control:

The Contractor shall be responsible to establish silt screens on the downstream end of any de-watering discharge.

D: Restoration:

- 1) Non-Paved Surfaces: In the parkway and other non-paved surfaces, a minimum of 4” of topsoil must be used for all landscaped restoration areas. Contractor is responsible for leveling and seeding all parkway excavations and installing erosion blankets.
- 2) Paved Surfaces: Excavations in the pavement shall be backfilled with the above specified materials up to existing surface depth. All existing pavement depths must be matched with like surface material, or asphalt may be used to complete depth of existing surface material. Asphalt lifts must be completed at 2” intervals.
- 3) Temporary Restoration: No excavations may be left open overnight or after the contractor has left the site. On paved surfaces, cold patch or plating is required as a temporary surface prior to completion of final surface on all arterial roadways and for all surfaces that will not see final surface material for more than 24 hours.
- 4) Restoration of Private Property: The Contractor shall notify the City prior to removal of any or part of a driveway apron or sidewalk section. These areas are not to be marked as part of the initial excavation.

Respect for resident and business property is very important. Where specialized equipment could be utilized to minimize private property damage, Contractor should consider such. Contractor shall make the City aware of any work on private property that may damage trees, landscaping, fences, sheds, or other property **prior to starting work**. Any abnormal damage, as deemed by the City Inspector, shall be the responsibility of the Contractor, without any additional payment by the City. The amount of forecast damage identified by the Contractor and communicated to/approved by the City, requiring advanced restoration,

shall be added to the evaluated price. To the extent that private property damage can be minimized, it is in the Contractor's best interest. Any driveways or sidewalks in the construction zone should be photographed by the Contractor prior to work starting to defend against resident claims that Contractor work cracked or damaged such. Contractor shall be responsible for defending and satisfying any claims for driveway or sidewalk damage. Pending resident claims against the Contractor could delay final invoice processing.

Loaded Crew Rate Pricing Request

The City is requesting contractors provide loaded hourly crew rates for storm sewer repair work, including emergency repairs.

For unplanned overtime work, the contractor needs to be prepared to work the amount of time that the City needs the crew for, which may be a short period, or may be an extended period. For emergency restoration work, the City expects the contractor to have the requested crews on site within 24 hours of notification.

Straight Time Hourly Rates

Please provide a loaded crew rate on a time and materials basis for a standard crew with standard equipment (1 operator, 2 laborers, excavator, skid steer), assuming no flagging required.

\$ _____ per crew hour without flaggers

Please provide a loaded crew rate on a time and materials basis for a standard crew with standard equipment (1 operator, 2 laborers, excavator, skid steer), including two flaggers in the event that the job is on a street where a lane is blocked.

\$ _____ per crew hour with flaggers

Additional work – Overtime at time and a half hourly rates

The City may choose to hire the Contractor on a time and material basis for additional projects. Please provide a loaded crew rate for a standard overhead crew with standard equipment (as described above), assuming no flagging required, **for overtime**.

\$ _____ per crew hour without flaggers

The City may choose to hire the Contractor on a time and material basis for additional projects. Please provide a loaded crew rate for a standard overhead crew with standard equipment (as described above), including two flaggers in the event that the job is on a street where a lane is blocked, **for overtime**.

\$ _____ per crew hour with flaggers

Price Markup

Being a time and materials contract, the contractor is requested to provide a material markup percentage for all consumable products (pipe sections, clamps, etc.) expended during the course of the work. Tools and equipment that break or malfunction during the course of work for the City do not qualify for reimbursement under this section.

Materials Markup Percentage _____%

Upon request, the Contractor must provide a receipt of the charged materials to verify markup pricing. In such cases, the City will not issue payment until the requested receipts are furnished.

Additional Clarifications

Feel free to provide additional pricing details or breakouts, or cost per hour for specialized equipment that Contractor could foresee needing or that was not covered in previous sections. Such would streamline the administration of the contract and reduce the likelihood of conflict.

Contractor should provide basic definitions of what constitutes overtime, if such is applicable. If no detail is provided, the definitions for overtime work will follow the City of St. Charles Teamsters Local 330 contract in effect at the time of the work.

BID: STORM SEWER POINT REPAIR

#150625

BIDDER	J&S Construction Sewer & Water, P. O. Box 760, Oswego, IL 60543-0760	Stark & Son Trenching, Inc., 45W826 Rohrsen Rd., Hampshire, IL 60140-8477	Archon Construction Co., Inc., 563 S. Rt. 53, Addison, IL 60101	Campton Construction, Inc., 825 Hicks Dr., Elburn, IL 60119	Mauro Sewer	P&M Sewer & Water, Inc., 49W755 Peterson Rd., Maple Park, IL 60151	S&K Excavating
STRAIGHT TIME HOURLY RATES							
\$ Per crew hour without flaggers	\$490.00	\$545.00	\$749.00	No bid	No bid	No bid	No bid
\$ Per crew hour with flaggers	\$672.00	\$735.00	\$983.00	No bid	No bid	No bid	No bid
ADDITIONAL WORK— OVERTIME & EMERGENCY HOURLY RATES							
\$ Per crew hour without flaggers	\$620.00	\$620.00	\$845.00	No bid	No bid	No bid	No bid
\$ Per crew hour with flaggers	\$749.00	\$860.00	\$1,153.00	No bid	No bid	No bid	No bid
MATERIALS PRICE MARKUP PERCENTAGE	15%	10%	15%	No bid	No bid	No bid	No bid
ADDITIONAL CLARIFICATIONS							
	Beyond simple rd.closures,rentals Markup 5.0%	\$160./hr.Semi trk.w/dump Trlr.;125./hr.6- Whl.dump trk.					
	Double time; Overtime(1.5 rate)Sat.or Beyond 8 hrs.workg.day						
	Attn.: Mr. Mark Reuland	Attn.: Mr. Mike Stark	Attn.: Ms. Margaret M. Vizdal	Attn.: Mr. Mark Peterson	Attn.: Mr. Carmi Lullo	Attn.: Mr. Sean Casey	Attn.: Jessica

J & S Construction Sewer and Water, Inc.
PO Box 760
Oswego, IL 60543-0760

INVITATION TO BID
AND
SPECIFICATIONS
FOR

Storm Sewer Point Repair Contractor

CITY OF ST. CHARLES
ILLINOIS
2015

SPECIFICATION #150625
BID OPENING: June 25, 2015

appliance furnished or used in the performance of the contract in which the bidder is not the patentee, assignee, licensee, or owner; (b) protect the City against latent defective material or workmanship and to repair or replace any damages or marring occurring in transit or delivery; (c) pay for all permits, licenses, and fees and give all notices and comply with all laws, ordinances, and rules of the City and State of Illinois; (d) indemnify City against all claims for personal injury, death, and/or property damage arising out of the project.

8. **ASSIGNMENT**

Assignment of this contract or any part thereof, or any funds to be received thereunder by the bidder shall be subject to the approval of the City of St. Charles.

9. **DEFAULT**

The contract may be cancelled or annulled by the purchasing manager in whole or in part by written notice of default to the bidder upon nonperformance or violation of contract terms. An award may be made to the next lowest bidder, or articles specified may be purchased on the open market similar to those so terminated. In either event, the defaulting bidder (or his surety) shall be liable to the City for costs to the City in excess of the defaulted contract prices. The bidder shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the bidder to deliver materials or services within the time stipulated on his or her bid, unless extended in writing by the purchasing manager, shall constitute contract default.

10. **INSURANCE**

Detailed insurance requirements are included under City of St. Charles Insurance Requirements for Bidders.

The bidder **shall** secure and maintain in effect at all times, at his or her expense, insurance of the following kinds and limits to cover all locations of the bidder's operations in connection with work on his or her company's projects, naming the City of St. Charles as an additional insured. The bidder shall furnish Certificates of Insurance to the City before starting construction or within 10 days after the execution of the contract, whichever date is reached first. All insurance policies shall include a non-cancellation clause provision preventing cancellation without 30 days written prior notice to the City. In case of insurance cancellation, bidder shall obtain a new insurance policy in compliance with this paragraph prior to the effective date of cancellation.

Certificates of insurance must be completed on the ACCORD 25-S form, with the cancellation clause revised and revisions initialed. An example is enclosed.

REQUIRED X _____ NOT REQUIRED _____

For this specific project, the City of St. Charles is requiring a liability umbrella of \$ 5,000,000 (aggregate for this project).

REQUIRED X _____ NOT REQUIRED _____

11. **CERTIFICATE OF COMPLIANCE**

All bidders are required to complete the Certificate of Compliance (attached) as per the Illinois Compiled Statutes Ch. 65, Sec. 11-42.1-1, which will be returned with the bid.

12. **HEALTH AND SAFETY ACT**

All work under this contract shall comply with the Occupational Safety and Health Act (OSHA) of 1975, and all other federal, state or local statutes, rules or regulations affecting the work done under the contract.

13. **PREVAILING WAGE RATE**

To the extent as required by law, contractors shall comply with the Illinois Prevailing Wage Act, 820 ILCS 130/.01 (the "Act") and the current City of St. Charles Ordinance with rates to be paid, in effect at the time work is performed in the County where the work is performed. The successful bidder is responsible for posting and issuing current rates to its employees and subcontractors. Current rates are available through the Illinois Department of Labor's website at <http://labor.illinois.labor.gov/>.

The successful bidder and each subcontractor shall submit monthly, in person, by mail, or electronically, a certified payroll to the City of St. Charles. The certified payroll shall consist of records of all laborers, mechanics, and other workers employed by them on the project. The records shall include each worker's name, address, telephone number (when available), the last four digits of the worker's social security number, classification or classifications, the hourly wages paid in each period, the number of hours worked each day, and the starting and ending times of work each day. The certified payroll shall be accompanied by a statement signed by the bidder or subcontractor which avers that:

- A. Such records are true and accurate;
- B. The hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required; and
- C. The bidder or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor.

The City of St. Charles is required to keep the certification records submitted for a period of not less than five years. Furthermore, these records, except an

CERTIFICATE OF COMPLIANCE OF
ILLINOIS COMPILED STATUTES, CH. 65, SEC. 11-42.1-1

The undersigned, upon being first duly sworn, hereby certifies to the City of St. Charles, Kane and DuPage Counties, Illinois, that I & S Construction
Jewel & Water, Inc. (bidder) is not currently delinquent in the payment of any tax administered by or owed to the Illinois Department of Revenue, or otherwise in default upon any such tax as defined under Ch. 65, Sec. 11-42.1-1, Illinois Compiled Statutes.

Jim Wilhelm
Name of Bidder

By: [Signature]

State of Illinois),

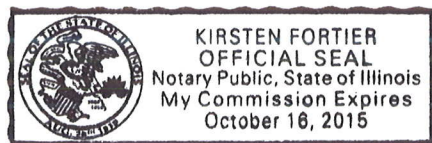
ss.

County of Kendall)

Subscribed and sworn to
before me this 22nd day
of June, 2015.

[Signature]

Notary Public



CERTIFICATE OF COMPLIANCE WITH PUBLIC ACT 87-1257
OF THE ILLINOIS HUMAN RIGHTS ACT

The undersigned, upon being first duly sworn, hereby certifies to the City of St. Charles, Kane and DuPage Counties, Illinois, that J+S Construction Sewer and water Inc (bidder) complies with the Illinois Human Rights Act as amended by Section 2-105, Public Act 87-1257 in relation to employment and human rights.

Jia Wilhelms
Name of Bidder

By: [Signature]

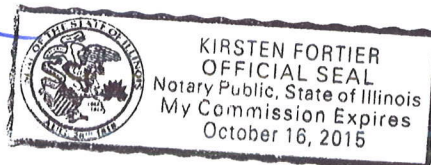
State of Illinois),

ss.

County of Kendall)

Subscribed and sworn to
before me this 22nd day
of June, 2015.

[Signature]
Notary Public



Materials Price Markup

Being a time and materials contract, the contractor is requested to provide a material markup percentage for all consumable products (pipe sections, clamps, etc.) expended during the course of the work. Tools and equipment that break or malfunction while being operated for City work do not qualify for reimbursement under this section.

Materials Markup Percentage 15 %

Upon request, the Contractor must provide a receipt of the charged materials to verify markup pricing. In such cases, the City will not issue payment until the requested receipts are furnished.

Additional Clarifications

Feel free to provide additional pricing details or breakouts, or cost per hour for specialized equipment that Contractor could foresee needing or that was not covered in previous sections. Such would streamline the administration of the contract and reduce the likelihood of conflict.

ANY arrow boards or traffic control devices required that we do not own shall be rented and marked up 5% (ie for things beyond simple road closures)
Contractor should provide basic definitions of what constitutes overtime, if such is applicable. If no detail is provided, the definitions for overtime work will follow the City of St. Charles Teamsters Local 330 contract in effect at the time of the work.

Double Time — any holiday or Sunday work

OT (1 1/2 rate) — any Saturday work or work beyond 8 hrs on a normal working day