



AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation of Ghosts & Ghouls 5K – Information only

Presenter: Chief Keegan

Please check appropriate box:

	Government Operations	X	Government Services 7.27.15
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$224.00 (FD) TOTAL: \$224.00	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

No City services have been requested by the event sponsor.

Executive Summary:

This special event application was received on June 25, 2015.

This is the second year for this event and it will take place on Saturday, October 17, 2015, beginning at 9 a.m. The 5K is being sponsored by the Adventure Bureau, LLC with the intention of raising money for the Steel Beam Theatre.

Approval by Committee or Council is not needed as limited City services are required for this event; however, the Special Events Committee wanted to communicate the details of this event on a “for your information” basis so all are properly informed of what will take place this year. All expenses incurred will be paid in full by the event sponsor.

The event sponsor will be sending out an informational letter to area businesses affected by this route, informing them of this event. Consideration will also be given to residents in the area while amplification is in use.

Attachments: *(please list)*

Diagram

Recommendation / Suggested Action *(briefly explain):*

Information purposes only.

For office use only: *Agenda Item Number: 5.e*

