



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Waive the Formal Bid Procedure and Approve Contract for the Resurfacing of the Public Works Facility Parking Lot

Presenter: Karen Young

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 09.28.2015
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council

Estimated Cost:	\$45,000	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	<input type="checkbox"/>
-----------------	----------	-----------	------------------------------	---------------------------------------	-----------------------------	--------------------------

Executive Summary:

The Public Works Parking Lot is currently being programmed over a several year period to complete the resurfacing work. The first phase of the project was completed in July 2014 and there are several other phases planned over the next several years. This project is funded by utility funds: Electric, Sanitary and Water. The City is currently under contract with Schroeder Asphalt Services for the 2015 MFT Street Program. Since the 2015 Street Program was competitively bid this year, staff felt there would be a time and cost savings by negotiating a contract with Schroeder Asphalt Services directly for this project and use the appropriate unit prices as bid with the 2015 Street Program.

Attachments: *(please list)*

* Bid Waiver

Recommendation / Suggested Action *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure and Approve Contract for the Resurfacing of the Public Works Facility Parking Lot with Schroeder Asphalt Services in the amount of \$45,000.

<i>For office use only:</i>	<i>Agenda Item Number: 4.e</i>
-----------------------------	--------------------------------

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Schroeder Asphalt Services
11022 S. Grant Hwy
Marengo, IL 60152

For the purchase of: Schroeder Asphalt Services

At a combined total cost not to exceed: \$45,000

Schroeder Asphalt was the low bidder for the 2015 MFT Street Rehabilitation Program and has agreed to hold their pricing for this project.

Other Quotations Received: None

Date: 09/28/15

Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.