

**MINUTES  
CITY OF ST. CHARLES, IL  
GOVERNMENT OPERATIONS COMMITTEE  
MONDAY, OCTOBER 19, 2015**

**1. Opening of Meeting**

The meeting was convened by Chairman Stellato at 7:57 p.m.

**2. Roll Call**

**Members Present:** Chair. Stellato, Ald. Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, and Lewis

**3. Omnibus Vote**

Budget Revisions – September 2015

Motion by Ald. Silkaitis, second by Gaugel to approve the omnibus items as presented.

**Voice Vote:** Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

**4. Inventory Control Division**

- a. Recommendation to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (Miscellaneous).

**Mike Shortall:** Seeking approval to sell the sub-listed items. This is personal property that belongs to the City of St. Charles and will sell it via publicsurplus.com which is our on-line auction service.

Motion by Ald. Krieger, second by Payleitner to recommend approval of an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (Miscellaneous).

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

- b. Recommendation to approve an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford E-350 Cutaway Chassis Van, With Knapheide Service Body Modifications, to Currie Motors Frankfort, Inc., and Sell Replaced 2001 Chevrolet G2500-Van Vehicle #1981.

**Mike Shortall:** Seeking approval to purchase a 2016 Ford E-350 Cutaway Chassis van with Knapheide service body to the low quote Currie Motors. This vehicle is approved through budget and through the City Fleet Committee. Also seeking approval to sell the replacement Vehicle #1981, a 2001 G2500 van through publicsurplus.com, our on-line auction site.

Motion by Ald. Turner, second by Bancroft to recommend approval of an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford E-350 Cutaway Chassis Van, With Knapheide Service Body Modifications, to Currie Motors Frankfort, Inc., and Sell Replaced 2001 Chevrolet G2500-Van Vehicle #1981.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

- c. Recommendation to approve an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Chevrolet Tahoe to Don McCue Chevrolet and Approve Selling Replaced 2004 Ford Expedition Vehicle #1805.

**Mike Shortall:** On September 9, 2015 I presented a request to purchase a 2016 Chevy Tahoe from the low bidder Currie Motors. Unfortunately the agreement that I had used expired. I remove that request for approval and reordered this vehicle. Therefore I am now seeking approval to purchase a 2016 Chevy Tahoe from low bidder and local bidder Don McCue Chevrolet who has offered a \$5,200 municipal discount. This vehicle has passed budget and the Fleet Committee and I'm also seeking approval to sell Vehicle #1805, a 2004 Ford Expedition via publicsurplus.com.

Motion by Ald. Gaugel, second by Silkaitis to recommend approval of an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Chevrolet Tahoe to Don McCue Chevrolet and Approve Selling Replaced 2004 Ford Expedition Vehicle #1805.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

**Ald. Silkaitis recused himself from this item.**

- d. Recommendation to approve an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford 150 Transit 8 Passenger Van to Zimmerman Ford and Sell Replaced 2004 GMC Savana Cargo Van Vehicle #1806.

**Mike Shortall:** On behalf of the St. Charles Police Department, I am seeking approval to purchase a 2016 Ford Transit Passenger van from the low quote and local vendor Zimmerman Ford. This quote was approved through budget and through the City Fleet Committee. I'm also seeking approval to sell its replacement Vehicle #1806 a 2014 GMC van through publicsurplus.com.

Motion by Ald. Bessner, second by Lemke to recommend approval of an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford

150 Transit 8 Passenger Van to Zimmerman Ford and Sell Replaced 2004 GMC Savana Cargo Van Vehicle #1806.

**Roll Call:** Ayes: Bancroft, Krieger, Gaugel, Bessner, Lewis, Payleitner, Lemke, Turner; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

*Ald. Silkaitis recused himself from this item.*

- e. Recommendation to approve an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford F-550 Cab, With Monroe Truck Equipment ZEE Body Modifications, to Zimmerman Ford and Sell Replaced 2003 Ford F-550-4X4 Vehicle #1716.

**Mike Shortall:** On behalf of the Public Services Department I am seeking approval to purchase a 2016 Ford F-550 with a Monroe 9-foot dump body, plow and spreader with a low quote from a local vendor Zimmerman Ford and Monroe Truck Equipment. This vehicle was approved through budget and City Fleet Committee. I'm also seeking approval to replacement Vehicle #1716 a 2004 Ford F-550 at publicsurplus.com.

Motion by Ald. Bancroft, second by Krieger to recommend approval of an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford F550 Cab, With Monroe Truck Equipment ZEE Body Modifications, to Zimmerman Ford and Sell Replaced 2003 Ford F-550-4X4 Vehicle #1716.

**Roll Call:** Ayes: Bancroft, Krieger, Gaugel, Bessner, Lewis, Payleitner, Lemke, Turner; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

*Ald. Silkaitis recused himself from this item.*

- f. Recommendation to approve an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford F-350 Chassis, with Sauber Platform Modification, to Zimmerman Ford and Sauber Mfg. and Sell Replaced 2003 Ford F-350 Vehicle #1858.

**Mike Shortall:** On behalf of the Public Services Department, I'm seeking approval to purchase a 2016 Ford F-350 chassis from a local vendor Zimmerman Ford and body platform from a local base company Sauber Manufacturing. This vehicle was approved through budget and also by the City Fleet Committee. I'm also seeking approval to sell the replacement Vehicle #1858 a 2003 Ford F-350 via publicsurplus.com.

Motion by Ald. Gaugel, second by Bessner to recommend approval of an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2016 Ford F-350 Chassis, with Sauber Platform Modification, to Zimmerman Ford and Sauber Mfg. and Sell Replaced 2003 Ford F-350 Vehicle #1858.

**Roll Call:** Ayes: Bancroft, Krieger, Gaugel, Bessner, Lewis, Payleitner, Lemke, Turner; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

**5. Finance Department**

- a. Recommendation to approve a Resolution Authorizing the Finance Director to Execute the Risk Insurance Program Renewal for the Year Beginning December 1, 2015.

**Chris Minick:** We are seeking authorization for the Finance Director to execute the Risk Insurance Renewal for coverage year beginning December 1, 2015. A brief refresher, the Risk Control packet for the City consists of liability insurance, property, and worker's compensation stop/lost coverages. As the Committee will recall that in 2014 we entered into a 3-year agreement with Assurance Agency of Schaumburg to be our new risk insurance broker and consultant. Over the last 12 months, the insurance agency has spent that time in getting know the City, it's operations, and it's exposures that we face so that they can place coverages appropriately. As a result of those efforts expended over the last year, they were able to aggressively market the liability package and as a result of those marketing efforts, we received three quotes with Traveler's Insurance being the lowest at a cost of \$270,620. That price represents some substantial savings – approximately \$99K of savings as compared to the 2014 liability renewal. Being able to achieve that level of savings, we were still able to maintain our deductibles at the current limits and, in fact, our coverage limits are the same and we have slightly better coverage in one area of the Auto policy.

The auto deductibles are decreasing from \$25K down to \$10K all included in that Traveler's quote. In terms of the Umbrella policy and Excess Liability Policy, that limit is unchanged at \$20M and in order to achieve this level of savings it will require a change to Traveler's from our current incumbent ICRMT (Illinois County Risk Management Trust). Traveler's has a substantial presence in the public entity market place. Assurance has placed coverage with Traveler's for other municipalities without major issues or concern. Staff has met with Traveler's reps out of the Naperville office who would service the City's account and we are comfortable with the change.

In addition to the meetings that the staff requested with Traveler's representatives, Traveler's also requested some meetings with our representatives, primarily our major operating departments of Police, Fire, and Public Works. They wanted to become familiar with our lost control efforts. Based on these meetings and our departments' emphasis on Safety and Lost Control Programs, they were then able to aggressively price the liability package. Personally I would like to thank all of the fellow department directors, particularly Pete Suhr, Chief Schelstreet, and Chief Keegan and their staffs for the efforts that they expended with Traveler's Insurance. The savings received, we got great feedback both from Assurance and Travelers, because of the Lost Control programs they have in place, that's one of the reasons we were able to achieve this good pricing.

In terms of the Worker's Compensation and Property Insurance, we will be remaining with our incumbent carriers. Safety National is our current compensation carrier and Chubb Insurance

handles the property package. We are seeing slight premium increases to each of these policies, however in total, they total less than \$4,000; so we are still achieving some substantial savings. The cost of the package as a whole is \$562,342 which represents savings of approximately \$95,795 over the policies that would be expiring on November 30. There were no other changes to our expiring coverage limits or our deductible levels and staff does recommend approval of the package.

**Chrmn. Stellato:** Great job Chris – you saved money.

**Ald. Gaugel:** This is an outstanding job. I'm just reading through everything and the hard work that was done, a lot of communication between the different departments. The biggest thing was this was competitive and I love competitive procurements. This is the way we save money, this is the way we establish competition, and help the bottom line. This is very well done and thorough, and it's complete – thank you.

Motion by Ald. Gaugel, second by Lemke to recommend approval of a Resolution Authorizing the Finance Director to Execute the Risk Insurance Program Renewal for the Year Beginning December 1, 2015.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

**Ald. Lemke:** Based on the dollar amount should this not be a roll call vote?

**Atty. McGuirk:** It's probably a good idea.

**Roll Call:** Ayes: Bancroft, Krieger, Gaugel, Bessner, Lewis, Silkaitis, Payleitner, Lemke, Turner; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**

**7. Executive Session**

- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining
- Review of Minutes of Executive Sessions

**8. Additional Items from Mayor, Council, Staff or Citizens.**

**9. Adjournment**

Motion by Ald. Bancroft, second by Bessner to adjourn meeting at 8:10 p.m.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chairman. **Motion carried.**