AGENDA ITEM EXECUTIVE SUMMARY Title: Recommendation to approve a Minor Change to PUD Preliminary Plan for Costco Wholesale Fuel Facility, 215 S. Randall Rd. (Zylstra PUD) Ellen Johnson Presenter: Please check appropriate box: **Government Operations Government Services** X Planning & Development – (12/14/15) City Council **Public Hearing** Budgeted: YES Estimated Cost: NO If NO, please explain how item will be funded: **Executive Summary:** Theodore R. Johnson of TJ Design Strategies, applicant representing Costco Wholesale, is proposing to modify the Costco fuel facility. The property is part of the Zylstra PUD. The PUD Preliminary Plan for Costco was approved under Ordinance No. 2008-Z-15. Details of the proposal are as follows: Addition of three (3) fuel pumps; each of the three existing fuel islands will be expanded to the west to accommodate an additional pump. • The total number of pumps will increase from six (6) to nine (9). Expansion of the canopy to the west to cover the new fuel pumps. o Design and materials will match the existing canopy. The fuel facility entrance will be widened by shortening landscape bump-out at the north side of the entrance drive. o 261 sf of landscaping will be removed. The pavement striping at the entrance will be modified to more clearly define the entrance. A Minor Change to PUD Preliminary Plan is required to permit the proposed changes. The proposal has the ability to meet applicable Zoning Ordinance and PUD ordinance requirements. The applicant will be provided with staff comments that must be addressed prior to City Council action, including removal of one canopy sign and modifications to site lighting. Staff also recommends that the striped area at the southwest corner of the fuel station be made into a landscape island to make up for the lost landscaping. **Attachments:** (please list)

Recommendation to approve a Minor Change to PUD Preliminary Plan for Costco Wholesale, 215 S. Randall

Application for Minor Change to PUD Preliminary Plan; Plan documents

Rd. (Zylstra PUD), subject to resolution of outstanding staff comments.

Agenda Item Number: 4c

Recommendation / Suggested Action (briefly explain):

For office use only:

CITY OF ST. CHARLES

TWO EAST MAIN STREET ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY DEVELOPMENT/PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

MINOR CHANGE TO PUD APPLICATION

CITYVIEW

Project Name:

COSTCO WHOICSAIL FUEL FACILITY EXPANSION

Project Number:

2008 -PR- 01

Application No.

2015 -AP- D18



Instructions:

A Minor Change to PUD is one that modifies an approved PUD Preliminary Plan in a manner that complies with all standards of the Special Use for PUD Ordinance applicable to the property and meets the definition of a Minor Change as contained either in Section 17.04.430 of the Zoning Ordinance or the Special Use for PUD Ordinance.

To request approval of a Minor Change, complete this application and submit it with all required attachments to the Planning Division. When the application is complete, City staff will schedule a review by the Planning and Development Committee of the City Council. The Committee's recommendation will be forwarded to the City Council for final action.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

1.	Property Information:	Parcel Number (s): 09-32-230-010 Street Address (or common location if no address is assigned): 215 S. Randall Road	
2.	. Applicant Information:	Name Theodore R. Johnson Address TJ Design Strategies 2311 W. 22nd Street, Suite 208	Phone 630-368-0840 Fax 630-368-0845 Email
3.	3. Record Owner Information:	Name Costco Wholesale Corporation	tjohnson@tjdesignltd.com Phone 425-313-8100
		Address 999 Lake Drive Issaquah, WA 98027	Fax 425-313-8105 Email jfrank@costco.com
4.	Billing: To whom should costs for this application be billed?	Name Costco Wholesale	Phone 630-368-0840
		Address c/o TJ Design Strategies, Ltd. 2311 W. 22nd Street, Suite 208 Oak Brook, IL 60523	Fax 630-368-0845 Email tjohnson@tjdesignltd.com

Information for proposed Minor Change:

Name of PUD:	Costco Wholesale - Zylstra PUD			
PUD Ordinance Number:		2008-Z-15		
Ord. or Resolution(s) that app	proved the current plans:			

Identify Specific PUD Plans to be changed:

X	Site/Engineering	Plan
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X Landscape Plan

Architectural Elevations (Fueling Facility)

Signs

Other plans: Site Lighting, Grading

Description of Proposed Changes:

Expansion of Fueling Facility from Three Islands/ 6 Pumps / 12 Fueling stations to a total of Three Islands/ 9 pumps / 18 Fueling Stations. Original PUD in 2008 indicated a future expansion to Four Island/8 pumps/16 fueling locations. Current utility locations and easement does not efficiently support that proposed layout

Attachment Checklist:

If multiple zoning or subdivision applications are being submitted concurrently, do not submit duplicate checklist items or plans. Fee must be paid for each application.

- APPLICATION FEE: Application fee in accordance with Appendix B of the Zoning Ordinance. (\$200)
- REIMBURSEMENT OF FEES AGREEMENT:

An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City, as provided by Appendix B of the Zoning Ordinance.

☑ REIMBURSEMENT OF FEES INITIAL DEPOSIT:

Deposit of funds in escrow with the City. Required deposit is based on review items (number of applications filed) and the size of the site:

Number of Review Items	Under 5 Acres	5-15 Acres	16-75 Acres	Over 75 Acres
1	\$1,000	\$2,000	\$3,000	\$4,000
2 or 3	\$2,000	\$4,000	\$5,000	\$7,000
4 or more	\$3,000	\$5,000	\$7,000	\$10,000

PROOF OF OWNERSHIP and DISCLOSURE:

- a) a current title policy report; or
- b) a deed and a current title search.

If the owner is not the applicant, an original letter of authorization from the owner permitting the applicant to act on his/her behalf is required. If the owner or applicant is a Trust, a disclosure of all beneficiaries; if the owner or applicant is a Partnership, a disclosure of all partners; if the owner or applicant is a Corporation, a disclosure of all owners with an interest of at least ten percent (10%).

- □ LEGAL DESCRIPTION: For entire subject property, on 8 ½ x 11 inch paper
- D PLAT OF SURVEY:

A current plat of survey for the Subject Realty showing all existing improvements on the property, prepared by a registered Illinois Professional Land Surveyor.

COVER LETTER: Letter describing the proposed minor change requested, why it is necessary, and how it is different from the currently approved plan.

PLANS:

All required plans shall be drawn on sheets no larger than 24" x 36", unless the Director of Community Development permits a larger size when necessary to show a more comprehensive view of the project. All required plans shall show north arrow and scale, and shall be drawn at the same scale (except that a different scale may be used to show details or specific features). All plans shall include the name of the project, developer or owner of site, person or firm preparing the plan, and the date of plan preparation and all revisions.

Copies of Plans:

Record Owner

Please contact the Planning Division to determine if full size copies of plans are needed. For simple applications, provide one full scale plan set, three (3) 11" x 17" copies (in color if applicable), and a PDF file on CD-ROM or emailed to the Project Manager.

Plans shall include the following, depending on the scope of the proposed Minor Change:

- Site Plan indicating location of proposed change.
- For changes to site/engineering plans, show existing/approved and proposed site/engineering plan changes.
- For changes to architectural elevations, show existing/approved and proposed building design, color and materials.
- For changes to landscaping, show approved and proposed plans, indicate species and quantities of plant material to replace existing/approved materials.
- Additional information may be necessary depending on the specific change proposed.

I (we) certify that this application and the documents subm	nitted with it are true and correct to the best of my (our)
knowledge and belief. COLORO WHOLESALE CONFORMION	
	12/4/15

Applicant or Authorized Agent Date

City of St. Charles Minor Change Application

OWNERSHIP DISCLOSURE FORM CORPORATION

State of Illinois)					
) SS. Kane County)					
I, Bruce Coffey Legal Counsel					;
(thinois) (S
BY: And TITLE:	Sund Ph				
Subscribed and Sworn May Notary Public	before me this 20 <u>15</u> . I form of	28th	day of the state o	PARACE TELEVISION OF THE PARACE TELEVISION OF	



WRITER'S DIRECT LINE: 425.313.6549 WRITER'S FAX NO.: 425.313.8114 WRITER'S EMAIL: BCOFFEY@COSTCO.COM

June 18, 2015

Ms. Ellen Johnson Planner City of St Charles Community & Economic Development Planning Division 2 E Main Street St Charles, IL 60174

RE: Proposed Costco Wholesale Fueling Facility Expansion

Minor PUD Change (Zylstra PUD)

Dear Ms. Johnson:

This will confirm that Theodore R. Johnson of the firm TJ Design Strategies, Ltd. is authorized by Costco Wholesale Corporation to submit, process and act as our agent in connection with all applications to City of St Charles regarding the proposed Costco Fueling Facility expansion within the Zylstra PUD, located at 215 South Randall Road.

Please do not hesitate to call me at (425) 313-6549 should you have any questions or require further information. Thanks.

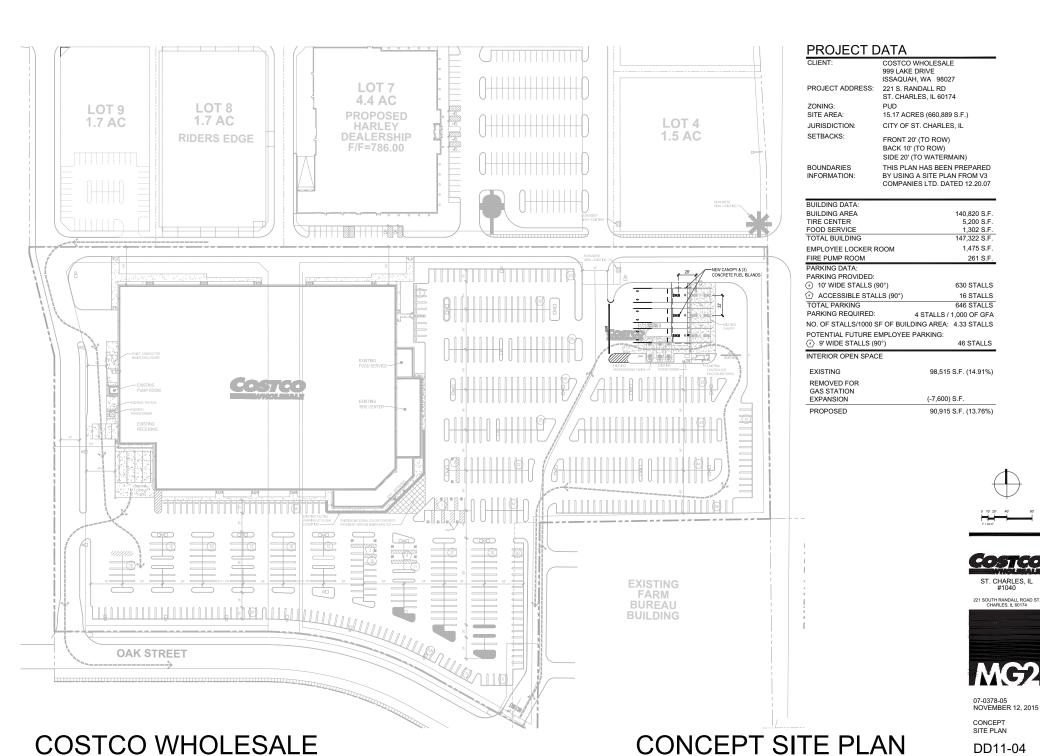
Sincerely,

COSTCO WHOLESALE

Bruce A. Coffey Corporate Counsel

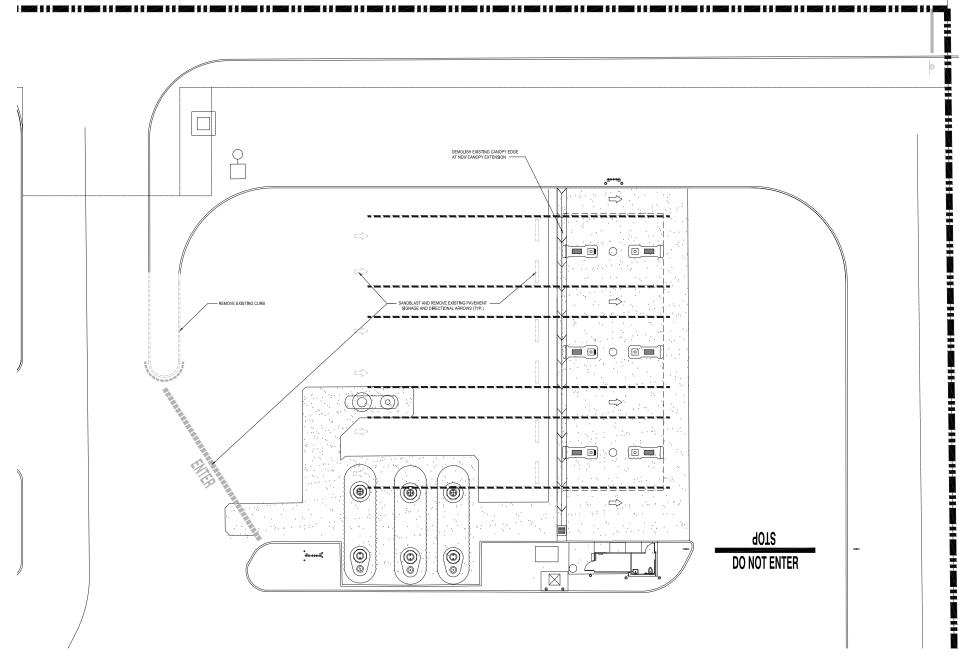
Corporate 990

cc: Ted Johnson



NOVEMBER 12, 2015

DD11-04





ENLARGED DEMOLITION PLAN





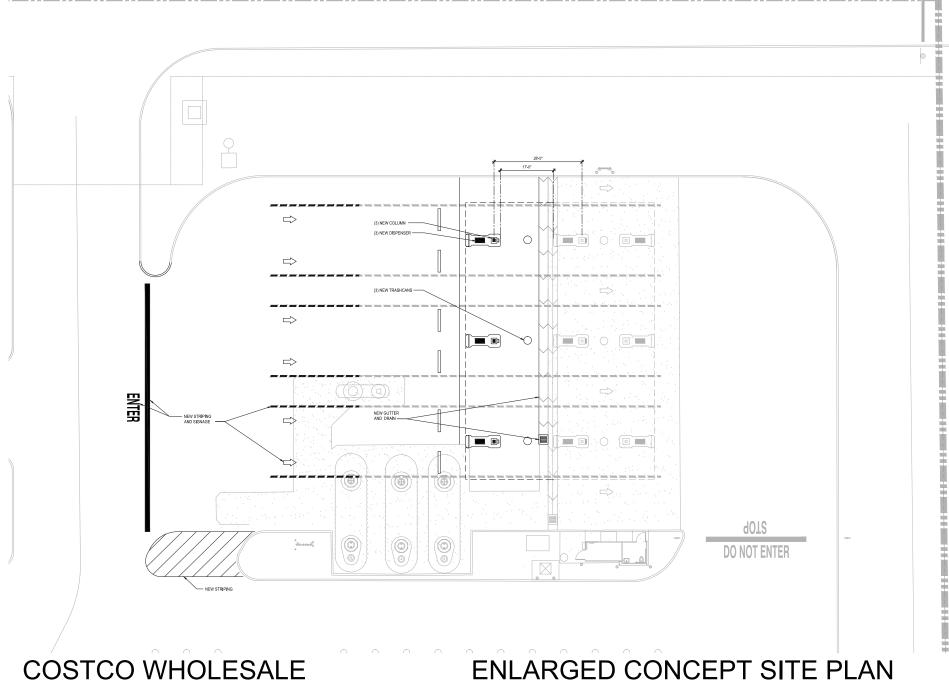
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07-0378-05 NOVEMBER 12, 2015

ENLARGED DEMOLITION PLAN

DA12-04







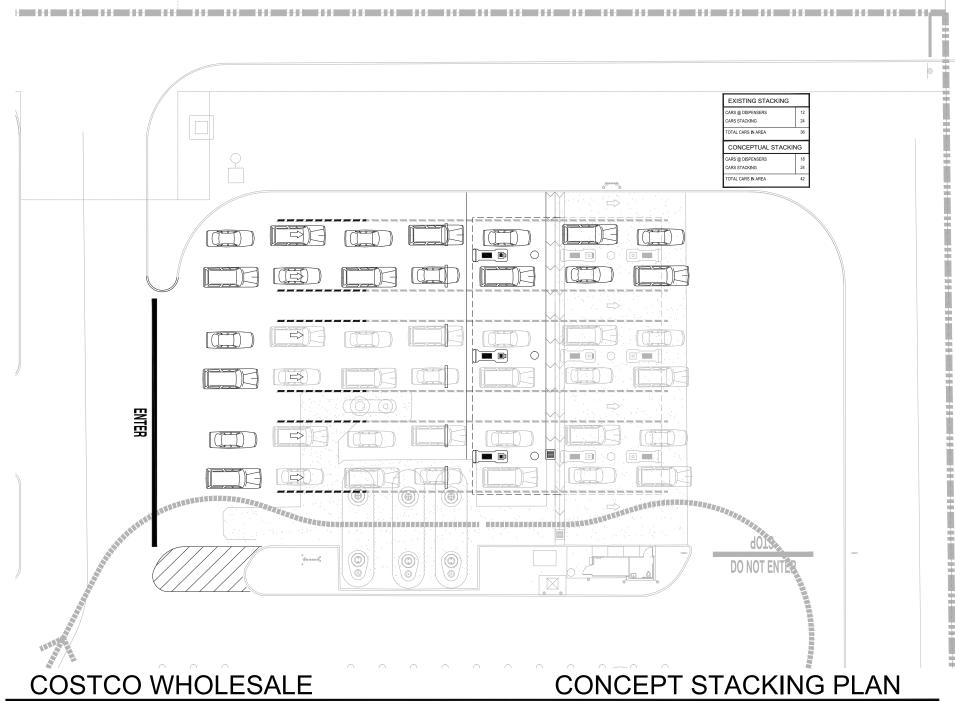
221 SOUTH RANDALL ROAD ST CHARLES, IL 60174



07-0378-05 NOVEMBER 12 , 2015

CONCEPT SITE PLAN

DD12-04







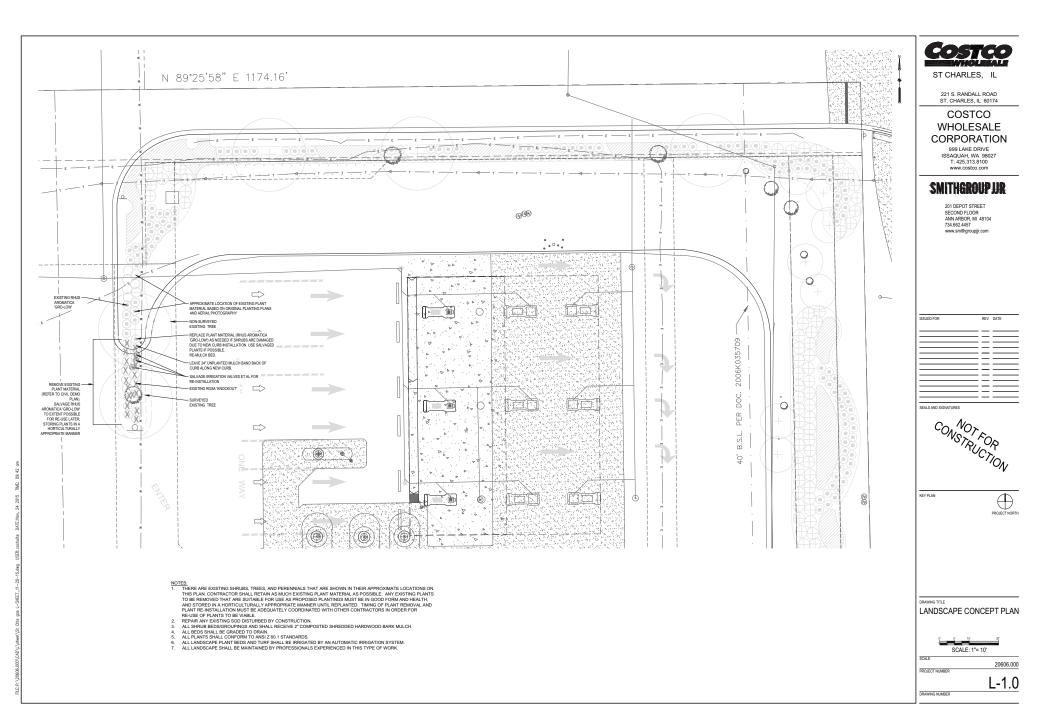
1040 221 SOUTH RANDALL ROAD ST. CHARLES, IL 60174

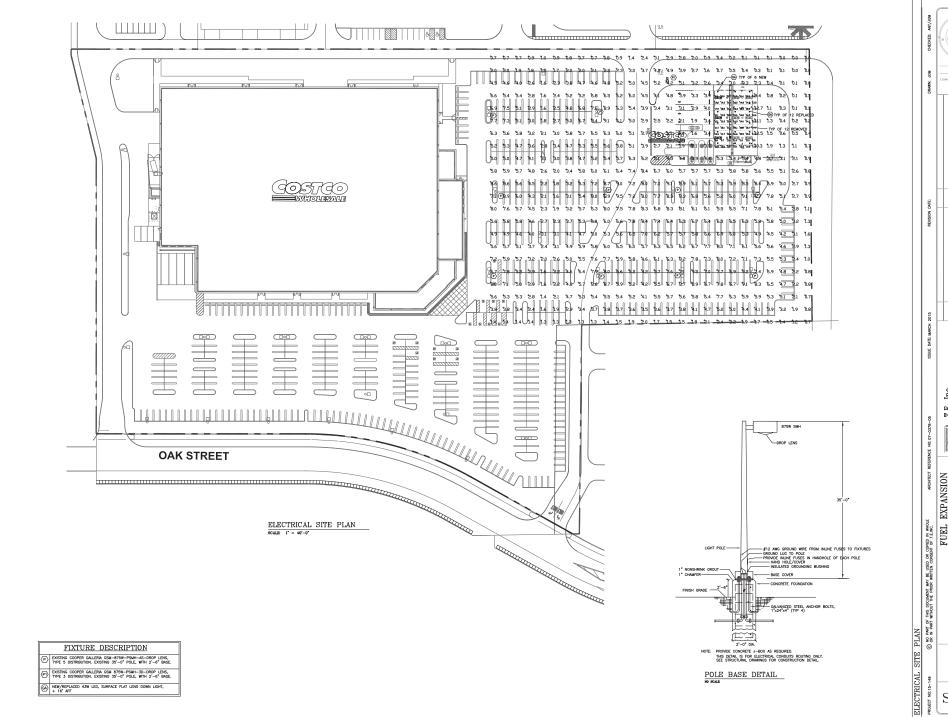


07-0378-05 NOVEMBER 12, 2015

CONCEPT STACKING PLAN

DD13-04



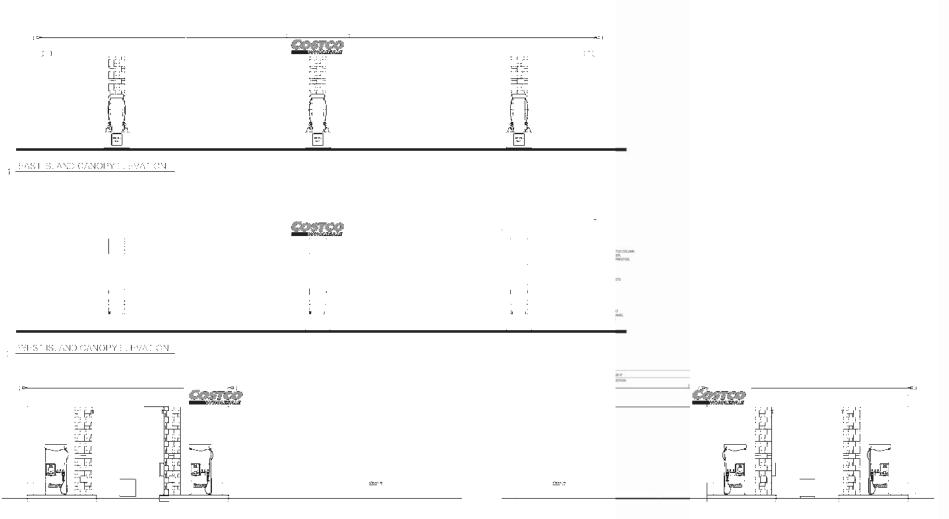


830 N. RIVERSIDE DRIVE SUITE #200 RENTON, WA 98057 PHONE: 425-970-3753 FAX: 426-970-3753 T.E.

221 S. RANDALL ROAD CHARLES, IL 60174-1524 FUEL EXPANSION WAREHOUSE #1040



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COSTCO WHOLESALE

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KEY PLAN





215 SOUTH RANDALL ROAD ST. CHARLES, IL. 60174



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Mulsanny GZ 2001

07-0378-05 MARCH 4, 2015 CONCEPT ELEVATIONS

DD31-04



COVER SHEET

COSTCO WHOLESALE FUEL FACILITY EXPANSION 215 S. RANDALL ROAD, ST. CHARLES, IL 60174

COSTCO GASOLINE FACILITY #1040 PROJECT SITE PROPERTY LINE C0003 - - BAK STREET

OWNER

ENGINEER

BARCHAUSEN CONSULTING ENGINEERS, INC. 18215 72MD AVERUE SOUTH KENT, WA 98032 PHONE: (425) 251-6222 FAX: (425) 251-6782 CONTACT: CHIRS TEBALDI

ARCHITECT

MG2 1101 SECOND AVENUE, SUITE 100 SEATTLE, WA 9B101 PHONE: (206) 962-6500 FAX: (206) 962-6499

V3 COMPANIES 7325 JANES AVENUE, SUITE 100 WOODRIDGE, IL 60517

PRELIMINARY SITE PLAN

COSTCO WHOLESALE 999 LAKE DRIVE ISSAQUAH, WA 98027 PHONE: (425) 313-8100

GEOTECHNICAL ENGINEER

KLENNFELDER, INC. 7805 MESQUITE BEND DRIVE, SUITE 100 IRVING, TX 75063 PHONE: (972) 868-5900 FAX: (972) 409-0008

SURVEYOR

CIVIL SHEET INDEX:

COVER SHEET

PRELIMINARY GRADING AND UTILITY PLAN

Know what's below.

Call before you dig. Dial 811 (J.U.L.I.E.)

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CIVIL ENGINEERING, LAND PLANNING, SURVEYING, ENVIRONMENTAL SERVICES

60174

PRELIMINARY PLANS RANDALL ROAD, ST. CHARLES, II COSTCO FUEL FACILITY #1040

COVER SHEET

COSTCOGASOLINE

999 LAKE DRIVE ISSAQUAH, WA 98027

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LEGAL DESCRIPTION

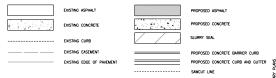
EASEMENTS FOR THE BENEFIT OF PARCEL ONE AS CREATED BY CONSTRUCTION, OPERATION AND REOPROCAL EASEMENT ADRESSENT (REA) MADE BY AND BETWEEN ZYLSTRA LLC, THOMAS C. ZYLSTRA FARMS LLC, ROBERT C. ZYLSTRA FARMS LLC, RAND COSTCO WHOLESALE CORPORATION, DATED JUNE 10, 2008 AND RECORDED JUNE 18, 2008 AS DOCUMENT 2008SES1113.

EASEMENT FOR THE BENEFIT OF PARCEL ONE AS CREATED BY EASEMENT AGREEMENT BY AND BETWEEN PLASTRA, LLC AND KANE COUNTY FARM BUREAU RECORDED MOVEMBER 20, 2006 AS DOCUMENT BOOKETSSTE FOR ACCESS AND SIGN, FIRST AMENDMENT THERETO RECORDED JUNE 18, 2008 AS DOCUMENT NO. 2008K51112.

EASEMENTS FOR THE BENEFIT OF PARCEL ONE AS CREATED BY THE PLAT OF ZYLSTRA CENTER RECORDED APRIL 4, 2006 AS DOCUMENT 2006K035709.

PRELIMINARY SITE PLAN COSTCO WHOLESALE FUEL FACILITY EXPANSION 215 S. RANDALL ROAD, ST. CHARLES, IL 60174 COSTCO FACILITY #1040

LEGEND



PRELIMINARY PLANS PRELIMINARY SITE PLAN

COSTCO GASOLINE



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