

**MEETING MINUTES RESCHEDULED REGULAR MEETING
CITY OF ST. CHARLES
BOARD OF FIRE & POLICE COMMISSIONERS
Monday, June 1, 2015
5:00 p.m.
Fire Department Training Conference Room
2nd Floor, Century Station**

Present: Chairman Don Haines, Mr. Craig Livermore, Ms. Dianne Kellett

Absent: Mr. Cliff Carrignan, Mr. John Kennedy

Also Present: Chief Joe Schelstreet; Chief James Keegan; Deputy Chief Dave Kintz; Denice Brogan, Acting Human Resources Director; Recording Secretary Nonda Anderson

1. Call to Order

Chairman Haines called the meeting to order at 5:03 PM.

2. Roll Call - Roll was called with three members present.

3. Public Forum – no report

4. Approval of Minutes- A motion was made by Ms. Kellett and seconded by Mr. Livermore to accept the minutes of the May 11, 2015 Regular Meeting. The motion passed by unanimous voice vote of those members present.

5. Fire Department Promotions and New Hire – Chief Schelstreet asked for authorization to move ahead with promotions that will occur on the retirement of Battalion Chief Joel Meeter. He said they would be looking at the next person on each rank list, which will be Jim Kurczek for Battalion Chief effective June 12, Darin Peterson for Captain and Walter Voelsch for Lieutenant, both effective June 22. With no further discussion, Ms. Kellett made a motion and Mr. Livermore seconded to authorize and approve promotions for the ranks of Battalion Chief, Captain and Lieutenant from the current promotional registers. The motion passed by unanimous voice vote of those members present.

Chief Schelstreet advised the background check is still ongoing for the next candidate on the list to fill the vacancy created by the retirement and subsequent promotions.

6. Update on Police Department hiring process – Chief Keegan told the Board that the last candidate on the legacy list has gone through the background process and staff recommends passing on this candidate. He said this item will be discussed further in the Executive Session. Chief Keegan said this leaves a current vacancy and another opening will be created by the retirement of a current sergeant, Lin Dargis who is leaving the Department this month.

7. Update on Police Department Certified Eligible Officer recruiting – Chief Keegan said there were 56 applications received for lateral transfers. He said he and Ms. Brogan will be reviewing the applications to narrow down the field and to continue with the process to create a

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hiring pool. Chief said in his discussions with the City Administrator it is advised to hire from this pool to fill the current vacancies since the Department is between eligibility lists and the timing of the police academy sessions. He said he anticipates more openings in the fall and those candidates would be chosen from the legacy eligibility list.

8. Pending Police Sergeant Retirement – Chief Keegan stated as mentioned earlier in the meeting Sergeant Lin Dargis is retiring effective June 14 and he would like authorization to promote the next candidate on the Sergeant's list, Officer Chuck Pierce. He said he would be sworn in at the June 15 City Council Meeting. With no further discussions, Ms. Kellett moved and Mr. Livermore seconded to authorize promotion of the next candidate on the Sergeant's promotional list, Officer Chuck Pierce, effective June 15, 2015. The motion passed by unanimous voice vote of those members present.

9. Executive Session – A motion was made by Mr. Livermore to adjourn to Executive Session. Ms. Kellett seconded. The motion passed by unanimous voice vote of those members present and the meeting was adjourned at 5:13.

The Meeting was reconvened at 6:25 PM.

A motion was made by Ms. Kellett and seconded by Mr. Livermore to take staff recommendation to not continue the hiring process with Candidate Robert Sanko due to results of the background check. The motion passed by unanimous voice vote of those members present.

With no further business, a motion was made and seconded to adjourn the meeting. The meeting was adjourned at 6:29 PM.

Respectfully submitted,
Nonda Anderson, Recording Secretary