

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, JULY 27, 2015, 7:00 P.M.**

Members Present: Chairman Turner, Aldr. Stellato, Aldr. Silkaitis, Aldr. Lemke, Aldr. Krieger, Aldr. Gaugel, Aldr. Bessner,

Members Absent: Aldr. Payleitner, Aldr. Bancroft, Aldr. Lewis

Others Present: Raymond Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; Chris Adesso, Asst. Director of Public Works - Operations; Karen Young, Asst. Director of Public Works -Engineering; John Lamb, Environmental Services Manager; A.J. Reineking, Public Works Manager; Tom Bruhl, Electric Services Manager; Jim Keegan, Police Chief; Eric Mahan, Police Commander; Kevin Christensen, Assistant Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present
Silkaitis: Present
Payleitner: Absent
Lemke: Present
Turner: Present
Bancroft: Absent
Krieger: Present
Gaugel: Present
Bessner: Present
Lewis: Absent

3.a. Electric Reliability Report – Information only.

3.b. Tree Commission Minutes – Information only.

4.a. Recommendation to approve a Non-Exclusive License Agreement with the Camp Kane Heritage Foundation for the Maintenance, Promotion and Operation of the Jones Law Office.

Peter Suhr presented. This is a continuation of the conversation that we have had several times regarding the Jones Law Office. As you know, the structure was successfully relocated to its new home in Langum Park in September 2014. As part of that moving project, staff performed necessary repair work to the structure, but also recognized the ongoing need for maintenance to that building to keep it preserved and to also offer opportunities for promoting its history.

Over the past several months, City staff has been working with several community groups who are interested in establishing an agreement for the ongoing maintenance of the building, promotion and operation of the Jones Law Office. These groups include the Camp Kane Heritage Foundation, Preservation Partners and the National Society of Daughters of the American Revolution. This combined group continues to meet to discuss priority projects, fundraising opportunities and promotion ideas. They have already started to raise money and have some money to spend on priority projects that they have ready for this fall. Some of that includes restoration of the exterior door, window replacements and restoration of the flooring. They also have furniture that is going into the building.

What you have in front of you is an agreement that states what the relationship between this group and the City of St. Charles is. If there are no specific questions, I would recommend approval of a Non-Exclusive License Agreement with the Camp Kane Heritage Foundation for the Jones Law Office.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Stellato. Approved by voice vote.

Motion carried

4.b. Recommendation award the Bid for the Purchase of a Spray Injection Road Repair Machine to Hampton Equipment, Inc.

A.J. Reineking presented. On June 22, the City publically opened bids for the purchase of a Spray Injection Road Repair Machine, also known as a Total Patcher. We received two bids, with Hampton Equipment of Raymond, IL being the low bid.

This is a relatively new piece of equipment. Batavia, Kane County Division of Transportation and IDOT have been using the Total Patcher for the last several years. The Total Patcher gives us an advantage because it blends the aggregate stone material with the emulsion on-site in a tank on the trailer unit which is then sprayed into potholes or cracks in the pavement. It can be used year round, so we will be able to make permanent patches to the pavement even in the wintertime where we traditionally would

make a temporary patch. We won't have to make as many trips to the asphalt plants in Bartlett or West Chicago because we are able to make the emulsion material on site. We will save on manpower as well because it's a two to three man operation as opposed to a traditional four man operation.

If there are no questions, staff recommends awarding the bid for the purchase of a Spray Injection Road Repair Machine to Hampton Equipment in the amount of \$53,500.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Stellato. Approved by voice vote.

Motion carried

4.c. Recommendation to award the Bid for Storm Sewer Point Repair Services to J&S Construction Sewer & Water.

A.J. Reineking presented. As you may recall, we are currently under contract with Visu-Sewer of Illinois to do cleaning and televising of our storm sewer system. We are going to receive a report from Visu-Sewer outlining the repair needs of the system. In anticipation of those repairs, we issued an invitation to bid for storm sewer point repairs on a time and materials basis. Last year when we performed these jobs, we solicited quotes individually for each section of pipe that needed to be repaired. We did not receive very many responses to our requests for quotes because the vendors that weren't getting the work didn't want to keep providing quotes if they weren't going to get the job. A lot of the underground contractors did not want to provide a fixed rate for underground work because they don't know what they are going to run in to underground.

We used the vendor feedback as well as the City's standard detail for storm sewer construction to make a formal bid package. We publically advertised and posted it. In addition, we sent it to several contractors that we have used in the past. J&S Construction Sewer & Water submitted the lowest responsive and responsible bid. Public Services staff will be on-site to inspect the repair and backfill each of these jobs.

If there are no questions, staff recommends awarding the bid for Storm Sewer Point Repair Services to J&S Construction Sewer & Water in the submitted bid rates not to exceed \$155,000.

Aldr. Gaugel: When you evaluate these, is it possible to put the total valuation in the packages? I'm confident this is fine and I don't have any issue with it, but when you get to the materials market percentage, it's at 15% and there was another one at 10%; however, all their hourly rates were higher. So, when you come to your final conclusion, is it possible to give us what the calculation was to come up with the lowest responsive bidder? As I said, I'm not concerned about this one because the hourly rates are less, but it would help to understand the full picture.

Mr. Reineking: I can do that, not a problem.

Chairman Turner: You have a certain amount of sewers that you want to have lined. Are they responsible for doing the entire project at this rate?

Mr. Reineking: There are no guarantees in the bid package; this is strictly point repair, so if during the televising program they identify a hole or crack deficiency in the pipe, they will excavate and replace that section of pipe, then backfill, repave the surface and restore the grass with seed.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Krieger: Yes

Gaugel: Yes

Bessner: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried**

4.d. Update on Solar Project – for Information Only.

Tom Bruhl presented. The IMEA Board of Directors unanimously approved to proceed with the project to build the solar plant here in St. Charles. They went out for bids and got 11 responses. They are now focused on the best responder, and negotiations are proceeding. The site grading and layout plans have been completed, so the technical issues are done; now it's just a matter of contract terms between IMEA and the solar provider.

We still expect to be in construction this calendar year.

No further discussion.

4.e. Recommendation to approve Purchase Order with CG Power Systems for Prairie Street Substation Transformer.

Tom Bruhl presented. City staff went out for bid and received six responses for a new substation transformer. The new 25 MBA unit will replace the unit at Prairie Street that is beyond its useful life. We did a condition assessment with it, including a consultant called Global Engineering who came in and looked at the unit and all of our previous tests on it and recommended that it be replaced in a timely fashion. The recommended

bidder, CG Power Systems recently built the units that we have at RR Donnelly and Red Gate Bridge, so they are a known vendor to us; they build the units in Washington, MO. I want to note that there was one vendor that had a lower first cost, but the unit was going to be built in Central Mexico and it was only \$1,500 first cost, but it was less efficient and its lifecycle costs were going to be higher, so we are not recommending to take the first low cost bid.

Aldr. Gaugel: The lifecycle cost of losses which was itemized, how is that calculated?

Mr. Bruhl: A transformer has 2 losses; the first is when it is energized; we take 40 years of life and multiply that by how many watts it is consuming just by being energized. Then we take the losses based on how much load is being passed through it. We estimate the unit will be approximately 50% loaded for the 40 years and that creates a number of hours. We then multiply that by the average cost that we expect power to be and multiply that out.

Aldr. Gaugel: So if I understand correctly, it's a fixed formula that is applied across the board?

Mr. Bruhl: Absolutely, yes.

Aldr. Stellato: You said that CG did RR Donnelly? That was a very complex job, correct?

Mr. Bruhl: Yes; we then copied that job at Red Gate.

Aldr. Lemke: Is there any salvage value for the unit being replaced?

Mr. Bruhl: The unit does have salvage value and after this process we will go out for bid to sell the existing unit. Based on its condition; the fact that it has water in it and the insulation is breaking down, the likely low bidder will purchase it for scrap.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Krieger: Yes

Gaugel: Yes

Bessner: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Lemke. Approved by voice vote. **Motion carried**

4.f. Recommendation to approve Real Estate Purchase Agreement for 811 Illinois Avenue.

Karen Young presented. This property is adjacent to the Seventh Avenue Creek and we feel that it is a benefit to the project moving forward. All the information is included in your packet, so if there are no questions, Staff recommends approval of the Real Estate Purchase Agreement for 811 Illinois Avenue to the City of St. Charles in the amount of \$116,000 with Mr. Dan Nolan.

Chairman Turner: Kristi, please call a roll.

K. Dobbs:

Lemke: Yes

Krieger: Yes

Gaugel: Yes

Bessner: Yes

Stellato: Yes

Silkaitis: Yes

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Stellato. Approved by voice vote.
Motion carried

5.a. Recommendation to approve Amplification (North High School only), and Closure of Parking Lot "B", and IDOT Resolutions for the Closure of Main Street (Route 64) from 6th Street to 2nd Avenue for Two High School Homecoming Parades.

Erik Mahan presented. The first item is in reference to two High School Homecoming Parades on Main Street. The Special Events Committee has reviewed the information and have requested that both high schools travel in the same direction on Main Street for consistency and to minimize the impact on some of the area businesses and residents.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Stellato. Approved unanimously by roll call vote. **Motion carried.**

5.b. Recommendation to approve Street and Parking Lot Closures and Amplification for the 2015 Scarecrow Festival.

Erik Mahan presented. Similar to previous years, the festival is asking for use of the Municipal Lot adjacent to City Hall. However, the Checker Board Lot will remain on Friday for City Business.

No further discussion.

Motioned by Aldr. Gaugel, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried.**

5.c. Presentation of 2015 Annual St. Charles Riverwalk, formerly known as the Bob Leonard Walk – Information only.

Erik Mahan presented. This takes place along the river; there is no 5K or 10K proposed this year. There is no request for City services.

No further discussion.

5.d. Presentation of Dash in the Dark 5K – Information only.

Erik Mahan presented. This 5K starts at Pottawatomie Park, crosses over the bridge and through the Timbers Subdivision. This is the fourth year for this event. They do typically contract for a couple officers on extra duty at the intersection of Timbers and Rt. 31 for traffic.

No further discussion.

5.e. Presentation of Ghosts & Ghouls 5K – Information only.

Erik Mahan presented. This is the fourth year for this event; in previous years it started in Mt. St. Mary's Park. This year, they are requesting to start near Fox Island Square in the rear parking lot of Top Table Restaurant. They have been working with the building owner and the restaurant owner to facilitate that, as well as surrounding businesses.

No further discussion.

5.f. Recommendation to approve Changes to the City of St. Charles City Code 10.11.2100 – Intersections Where Stop or Yield Required.

Erik Mahan presented. This is for the small traffic circle at South 14th Street and South 16th Street, in an effort to bring that intersection into compliance with MUTCD standards, and to eliminate confusion caused by only one approach having a stop sign. We will have additional signage showing that this is a traffic circle and to yield in all three directions.

Aldr. Bessner: The original diagram showed a lot of signage, so I think it will be good.

Commander Mahan: Yes, and they will also be painting the medians as well.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried.**

5.g. Recommendation to approve Changes to the City of St. Charles City Code 10.40.044 – Residential Parking Only on School Days.

Erik Mahan presented. This is in the Rivers Edge Subdivision; there have previously been signs there which prohibited parking by anyone other than residents from 7:00 a.m. to 4:00 p.m. on school days.

We wish to bring this into accordance with areas surrounding Geneva High School and St. Charles East High School. Officer Clark is working with residents requesting this change; we are requesting to change the hours from 9:00 a.m. to 1:00 p.m. throughout that subdivision with less confusing signage and more ability for the Police to control it during times when the driver's education lot is closed and there is a need for parking elsewhere.

Chairman Turner: And the only signs that would be permitted to control parking would be City signs, not signs that were put up by random people?

Commander Mahan: That is correct.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried.**

6. Additional Business.

None.

7. Executive Session.

None.

8. Adjournment from Government Services Committee Meeting.

Motion by Aldr. Lemke, seconded by Aldr. Stellato. No additional discussion.
Approved unanimously by voice vote. **Motion carried.**