

AGENDA
ST. CHARLES CITY COUNCIL MEETING
RAYMOND P. ROGINA, MAYOR

MONDAY, JANUARY 20, 2015 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Invocation.**
- 4. Pledge of Allegiance.**
- 5. Presentations:**

- Presentation of the 2014 Downtown St. Charles Partnership Electric Parade Winners:

Youth Showcase

- 1st Place:** Cub Scout Pack #251
2nd Place: Cub Scout Pack #146
3rd Place: Youth Robotics & STEM Education Foundation

Non-Profit Showcase

- 1st Place:** Kane County Car Club
2nd Place: Congregational Church of Christ
3rd Place: St. Charles Park District*

Business Showcase

- 1st Place:** McDowell Remodeling*
2nd Place: Fox River Harley-Davidson
3rd Place: Arcada Theatre

Best of Show

St. Charles Fire Department

- Presentation by Ron Onesti regarding upcoming Arcada events.
- 6. Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
 - 7. Motion to accept and place on file minutes of the regular City Council meeting held on January 5 2015.**
 - *8. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the periods of 12/22/2014 – 01/04/2015 in the amount of \$697,080.06.**

I. New Business

None.

II. Committee Reports

A. Government Operations

None.

B. Government Services

None.

C. Planning and Development

- *1. Motion to approve a Resolution and Amplification Equipment for the 2015 St. Patrick's Day Parade.
- *2. Motion to approve The Adirondack Chair Promotion "Chair-ity Event".
- 3. Motion to approve an Ordinance Establishing a Downtown Business Economic Incentive Program.
- *4. Motion to approve an Ordinance Granting Approval of a Minor Change to PUD Preliminary Plan for (Remington Glen (Foxwood PUD)).
- *5. Motion to approve a Plat of Easement Release for part of parcel 1 Pine Ridge Park by and between the City of St. Charles and Real Property Holding-St. Charles, IL LLC.
- *6. Motion to accept and place on file Plan Commission Resolution No. 16-2014 A Resolution Recommending approval of an application for Final Plat of Subdivision for The Quad St Charles –Unit 2, 3800 E. main St. (Charlestowne Mall PUD)(SC 3800 Min LLC).
- *7. Motion to approve an Ordinance granting approval of a Final Plat of Subdivision, Plats of Vacation and a Plat of Easement Grant for The Quad St. Charles –Unit 2 (Outlots and Realigned Ring Road)(Charlestowne Mall PUD).
- *8. Motion to accept and place on file minutes of the January 12, 2015 Planning & Development Committee.

D. Executive Session

- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining
- Review of Minutes of Executive Sessions

E. Additional Items from Mayor, Council, Staff, or Citizens

F. Adjournment

**MINUTES FROM THE MEETING OF THE ST. CHARLES CITY COUNCIL
HELD ON MONDAY, JANUARY 5, 2015 – 7:00 P.M.
CITY COUNCIL CHAMBERS, IN THE CITY COUNCIL CHAMBERS
2 E. MAIN STREET ST. CHARLES, IL 60174**

1. **Call To Order By Mayor Raymond Rogina At 7:01 P.M.**
2. **Roll Call.**
Present: Stellato, Payleitner, Lemke, Turner
Bancroft, Martin, Krieger, Bessner, Lewis
Absent: Silkaitis
3. **Invocation – Alderman Rita Payleitner**
4. **Pledge of Allegiance.**
5. **Motion by Martin, seconded by Krieger to approve the Omnibus Vote.**
ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis
NAY: 0 ABSENT: Silkaitis
MOTION CARRIED
6. **Motion to accept and place on file minutes of the regular City Council meeting held on December 15, 2014.**
VOICE VOTE UNANIMOUS MOTION CARRIED
- *7. **Motion by Martin, seconded by Krieger to approve and authorize issuance of vouchers from the Expenditure Approval List for the periods of 12/8/2014 – 12/21/2014 in the amount of \$5,008,448.79.**
ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis
NAY: 0 ABSENT: Silkaitis
MOTION CARRIED (Omnibus Vote)

I. New Business

- IA. Motion by Turner, seconded by Martin to approve Notice of Intent to Award for the 5th Avenue Water Main Replacement Project to Martam Construction in the amount of \$2,677,753.00 and a **Resolution 2015-1** Authorizing the Mayor and Clerk to Execute the Same on Behalf of the City of St. Charles.
ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis
NAY: 0 ABSENT: Silkaitis
MOTION CARRIED
- John Lamb
As you may remember this project was originally bid in May of this year when bids were

rejected due to only one bid and it being approximately \$4 million. Rebidding of this project has provided a savings of approximately \$1.4 million.

The low bidder has been disqualified due to discrepancies and omissions in their submittal. The second lowest bidder, Martam Construction, bid amount \$2,677,753.00. The budgeted amount for the project is \$2,400,000.00 and the IEPA loan approval amount is \$2,997,800.00.

Therefore City Staff is asking for a Notice of Intent to Award Martam Construction in the amount of \$2,677,752.00.

- Mayor Rogina
John as you indicated, this is a simple low interest loan through IEPA?
- John Lamb
Yes.
- Alder. Lemke
This starts after the frost breaks?
- John Lamb
Not scheduled until April 15.

IB. Motion by Turner, seconded by Bessner to award Construction Engineering Services for the 5th Avenue Water Main Replacement Project to Trotter& Associates in the amount of \$234,000.00 and a **Resolution 2015-2** Authorizing the Mayor and Clerk to Execute the Same on Behalf of the City of St. Charles.

ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis

NAY: 0 ABSENT: Silkaitis

MOTION CARRIED

- John Lamb
This item is for construction and engineering for the project. Staff is recommending Trotter and Associates of these services in the amount of \$234,000.00.
- Mayor Rogina
This is for professional services, construction management, of the project?
- John Lamb
Yes.

II. Committee Reports

A. Government Operations

*1. Motion by Martin, seconded by Krieger to accept and place on file the minutes of the December 15, 2014, Government Operations Committee Meeting.

ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis

NAY: 0 ABSENT: Silkaitis

MOTION CARRIED (Omnibus Vote)

*2. Motion by Martin, seconded by Krieger to approve a **Resolution 2015-3** Authorizing the Mayor and City Clerk of the City of St. Charles to Approve the Award of a 2015 Ford F-

550 Chassis XL, with Dueco Aerial Lift to Currie Motors Fleet and Sell/Trade-in Replaced 2000 Ford F-450 SD Vehicle #1707.

ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis

NAY: 0 ABSENT: Silkaitis

MOTION CARRIED (Omnibus Vote)

3. Motion by Turner, seconded by Bancroft to approve an **Ordinance 2015-M-1** Providing for the Issuance of not to exceed \$3,000,000 General Obligation Corporate Purpose Bonds, Series 2015A, of the City of St. Charles, Kane and DuPage Counties, Illinois, to Finance Certain Capital Infrastructure Improvements in and for the City, Authorizing the Execution of a Bond Order in Connection Therewith, and Providing for the Levy and Collection of a Direct Annual Tax for the Payment of the Principal of and Interest on Said Bonds.

ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis

NAY: 0 ABSENT: Silkaitis

MOTION CARRIED

B. Government Services

- *1. Motion by Martin, seconded by Krieger to accept and place on file the minutes of the November 24, 2014, Government Services Committee Meeting.

ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis

NAY: 0 ABSENT: Silkaitis

MOTION CARRIED (Omnibus Vote)

C. Planning and Development

- *1. Motion by Martin, seconded by Krieger to accept and place on file the minutes of the December 8, 2014 Planning & Development Committee Meeting.

ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis

NAY: 0 ABSENT: Silkaitis

MOTION CARRIED (Omnibus Vote)

D. Executive Session

Motion by Stellato, seconded by Turner to enter into Executive Session to discuss Property Acquisition at 7:08 pm.

ROLL CALL VOTE: AYE: Stellato, Payleitner, Lemke, Turner,
Bancroft, Martin, Krieger, Bessner, Lewis

NAY: 0 ABSENT: Silkaitis

MOTION CARRIED

Motion by Bessner, seconded by Stellato to return from Executive Session at 7:18 pm.

VOICE VOTE UNANIMOUS MOTION CARRIED

E. Additional Items from Mayor, Council, Staff, or Citizens

- Mayor Rogina mentioned that since there was no snow in December, the City saved some money. Mayor Rogina also stated how nice the City looked during the holiday season. Thanks to all who made that happen.

January 5, 2015

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F. Adjournment

Motion By Bessner, seconded by Turner, to adjourn meeting

VOICE VOTE UNANIMOUS MOTION CARRIED

Meeting adjourned at 7:19 P.M.

Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

Nancy Garrison, City Clerk

1/9/2015

**CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST**

12/22/2014 - 1/4/2015

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
114	DG HARDWARE	79549	14.83	12/31/2014	60803/F	MISC HARDWARE/SUPPLIES
		79549	9.74	12/31/2014	60834/F	MISC HARDWARE/SUPPLIES
		79919	12.59	12/31/2014	60836/F	MISC HARDWARE/SUPPLIES
		79919	34.19	12/31/2014	60858/F	MISC HARDWARE/SUPPLIES
		79919	24.29	12/31/2014	60875/F	DRILL BIT SET
		DG HARDWARE Total			<u>95.64</u>	
139	AFLAC		15.42	12/26/2014	ACAN141226105652HR	AFLAC Cancer Insurance
			24.92	12/26/2014	ACAN141226105652IS (AFLAC Cancer Insurance
			181.28	12/26/2014	ACAN141226105652PD	AFLAC Cancer Insurance
			108.29	12/26/2014	ACAN141226105652PW	AFLAC Cancer Insurance
			25.20	12/26/2014	ADIS141226105652FD (AFLAC Disability and STD
			26.21	12/26/2014	ADIS141226105652FN (AFLAC Disability and STD
			174.45	12/26/2014	ADIS141226105652PD (AFLAC Disability and STD
			54.23	12/26/2014	ADIS141226105652PW (AFLAC Disability and STD
			8.10	12/26/2014	AHIC141226105652FD (AFLAC Hospital Intensive Care
			19.44	12/26/2014	AHIC141226105652PD (AFLAC Hospital Intensive Care
			55.90	12/26/2014	AHIC141226105652PW	AFLAC Hospital Intensive Care
			27.89	12/26/2014	APAC141226105652FD	AFLAC Personal Accident
			16.32	12/26/2014	APAC141226105652FN	AFLAC Personal Accident
			102.08	12/26/2014	APAC141226105652PD	AFLAC Personal Accident
			16.20	12/26/2014	APAC141226105652PW	AFLAC Personal Accident
			13.57	12/26/2014	ASPE141226105652FN	AFLAC Specified Event (PRP)
			32.46	12/26/2014	ASPE141226105652PD	AFLAC Specified Event (PRP)
			17.04	12/26/2014	ASPE141226105652PW	AFLAC Specified Event (PRP)
			60.90	12/26/2014	AVOL141226105652FN	AFLAC Voluntary Indemnity
			158.49	12/26/2014	AVOL141226105652PD	AFLAC Voluntary Indemnity
	21.46	12/26/2014	AVOL141226105652PW	AFLAC Voluntary Indemnity		
AFLAC Total			<u>1,159.85</u>			
145	AIR ONE EQUIPMENT INC	81519	1,673.00	12/31/2014	100042	HURST MAINT
		79626	1,995.00	12/31/2014	100117	SPEC TAILS/PANTS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		79626	1,995.00	12/26/2014	99290	FIRE DEPT UNIFORMS
	AIR ONE EQUIPMENT INC Total		5,663.00			
177	AL PIEMONTE CADILLAC INC					
		79565	223.76	12/31/2014	98478	SVC V#1777 RO#51354
		82250	234.80	12/31/2014	98538	INVENTORY ITEMS
	AL PIEMONTE CADILLAC INC Total		458.56			
221	ANDERSON PEST CONTROL					
			518.70	01/01/2015	120114	MONTHLY BILLING DECEMBER
			518.70	01/02/2015	3208093	MONTHLY BILLING JAN 2015
	ANDERSON PEST CONTROL Total		1,037.40			
254	ARISTA INFORMATION SYSTEMS INC					
		79933	5,358.29	12/26/2014	1330201412	SVCS NOV 2014
		79933	1,903.76	12/26/2014	18168	SVCS NOV 2014
	ARISTA INFORMATION SYSTEMS INC Total		7,262.05			
255	ARIES INDUSTRIES INC					
		82221	15,985.00	12/31/2014	342709	INSPECTION CAMERA
	ARIES INDUSTRIES INC Total		15,985.00			
272	ASK ENTERPRISES & SON INC					
		82217	1,965.00	12/31/2014	22831	INVENTORY ITEMS
	ASK ENTERPRISES & SON INC Total		1,965.00			
284	ILLINOIS BELL TELEPHONE CO					
			69.00	12/26/2014	120814	SUB 2 VLAN 247
	ILLINOIS BELL TELEPHONE CO Total		69.00			
285	AT&T					
			569.88	12/31/2014	9143936205	MONTHLY BILLING
	AT&T Total		569.88			
289	AURORA AREA SPRINGS					
		82251	350.00	12/31/2014	053863	SVC V#1728 RO#51317
	AURORA AREA SPRINGS Total		350.00			
304	BACKGROUNDS ONLINE					
		79670	247.00	12/31/2014	445594	NOV 2014 BACKGROUND CHECKS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	BACKGROUNDS ONLINE Total		<u>247.00</u>			
305	BADGER METER INC	82249	500.00	12/31/2014	9075	TRAINING = B DEROSA 5-12-15
	BADGER METER INC Total		<u>500.00</u>			
338	AIRGAS NORTH CENTRAL	81019	196.42	12/31/2014	9034336334	TORCH GASES
	AIRGAS NORTH CENTRAL Total		<u>196.42</u>			
366	B & L LANDSCAPE CONTRACTORS	81926	1,620.00	12/31/2014	22651	SVC PRODUCTION DRIVE
	B & L LANDSCAPE CONTRACTORS Total		<u>1,620.00</u>			
369	BLUE GOOSE SUPER MARKET INC	82205	20.78	12/31/2014	00114198	REFRESHMENTS
	BLUE GOOSE SUPER MARKET INC Total		<u>20.78</u>			
382	BOUND TREE MEDICAL LLC	82044	683.80	12/26/2014	81614501	DEFIBRILLATOR PAD PACK/BATTE
	BOUND TREE MEDICAL LLC Total		<u>683.80</u>			
467	PAHCS II		709.42	12/31/2014	162693	NOVEMBER POST OFFERS
	PAHCS II Total		<u>709.42</u>			
508	WEST PAYMENT CENTER	79530	370.44	12/31/2014	830837379	MONTHLY CHARGES
	WEST PAYMENT CENTER Total		<u>370.44</u>			
517	CINTAS CORPORATION	79548	74.26	12/31/2014	344140777	FLEET UNIFORM SVC
	CINTAS CORPORATION Total		<u>74.26</u>			
528	CLC LUBRICANTS CO	82222	85.64	12/31/2014	64454	CLC LUBE HVI 46Z
	CLC LUBRICANTS CO Total		<u>85.64</u>			
531	THE TRANZONIC COMPANIES	82252	269.64	12/31/2014	IN01400473	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	THE TRANZONIC COMPANIES Total		<u>269.64</u>			
561	COMBINED CHARITIES CAMPAIGN					
			25.00	12/26/2014	CCCA141226105652CA	Combined Charities Campaign
			3.00	12/26/2014	CCCA141226105652CD	Combined Charities Campaign
			20.00	12/26/2014	CCCA141226105652FD	Combined Charities Campaign
			126.85	12/26/2014	CCCA141226105652FN	Combined Charities Campaign
			8.00	12/26/2014	CCCA141226105652HR	Combined Charities Campaign
			36.00	12/26/2014	CCCA141226105652PD	Combined Charities Campaign
			15.77	12/26/2014	CCCA141226105652PW	Combined Charities Campaign
	COMBINED CHARITIES CAMPAIGN Total		<u>234.62</u>			
563	CDW GOVERNMENT INC					
		81772	1,398.25	12/26/2014	QN04447	RNW SEP ESS 1 YR GOV
		82054	764.47	12/31/2014	RK02819	HAVIS DEVMT DOCTST
	CDW GOVERNMENT INC Total		<u>2,162.72</u>			
628	CRITICAL REACH					
		82304	565.00	12/31/2014	15-519	CRIME BULLETIN SVC
	CRITICAL REACH Total		<u>565.00</u>			
642	CUSTOM WELDING & FAB INC					
		81210	200.00	12/31/2014	140180	REPAIR ALUMINUM PARTS
		81786	538.60	12/26/2014	140227	SVC HITCH FOR V#1743
		79558	1,288.70	12/26/2014	140232	FLEET DEPT - FABRICATE
		79558	692.60	12/26/2014	140237	TIG WELD AND REPAIR
		79558	55.60	12/26/2014	140245	REPAIR BRACKET
		81967	1,198.85	12/31/2014	140248	TIG WELD - ADD FRAMES TO TANK
		79558	85.60	12/31/2014	140250	SVC ALUMINUM PUMP CVR
		82136	312.60	12/31/2014	140252	SVC STEEL ELBOWS - AIRBOAT 10
	CUSTOM WELDING & FAB INC Total		<u>4,372.55</u>			
677	DELUXE TOWING INC					
		82233	250.00	12/31/2014	81354	SVC V#1874 RO#51347
	DELUXE TOWING INC Total		<u>250.00</u>			
763	DUPAGE COUNTY SENIOR POLICE					
			150.00	12/31/2014	042814A	SEMINAR KUTTNER
			150.00	12/31/2014	042815	SEMINAR DARGIS
	DUPAGE COUNTY SENIOR POLICE Total		<u>300.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
776	HD SUPPLY WATERWORKS					
		80088	467.42	12/31/2014	D234251	WATER DEPT PARTS
		82174	534.00	12/31/2014	D336817	INVENTORY ITEMS
		82174	220.00	12/31/2014	D355432	INVENTORY ITEMS
	HD SUPPLY WATERWORKS Total		<u>1,221.42</u>			
789	HD SUPPLY POWER SOLUTIONS LTD					
		82088	2,294.64	12/31/2014	2730017-00	INVENTORY ITEMS
		82160	36,143.52	12/29/2014	2731912-00	INVENTORY ITEMS
		82175	98.00	12/31/2014	2734174-00	INVENTORY ITEMS
		82235	660.00	12/31/2014	2739496-00	METER SENTINEL
	HD SUPPLY POWER SOLUTIONS LTD Total		<u>39,196.16</u>			
790	ELGIN PAPER CO					
		82214	126.72	12/31/2014	573059	INVENTORY ITEMS
	ELGIN PAPER CO Total		<u>126.72</u>			
819	SOUTHERN IL UNIVERSITY SIUE					
		81975	600.00	12/26/2014	1402	CLASS B WTR ROWE/PETSCHOW
	SOUTHERN IL UNIVERSITY SIUE Total		<u>600.00</u>			
858	FEDERAL EXPRESS CORP					
			18.52	12/31/2014	2-886-97307	SHIPPING ACCOUNTING DEPT
	FEDERAL EXPRESS CORP Total		<u>18.52</u>			
859	FEECE OIL CO					
		82254	82.50	12/31/2014	1419969	INVENTORY ITEMS
	FEECE OIL CO Total		<u>82.50</u>			
865	FILTER SERVICES ILLINOIS					
		82156	756.33	12/31/2014	INV108463	LIQUID FILTERS
	FILTER SERVICES ILLINOIS Total		<u>756.33</u>			
870	FIRE PENSION FUND					
			301.76	12/26/2014	FP1%141226105652FD	Fire Pension 1% Fee
			793.96	12/26/2014	FRP2141226105652FD	Fire Pension Tier 2
			15,174.39	12/26/2014	FRPN141226105652FD	Fire Pension
			376.98	12/29/2014	FRPN141229095214FD	Fire Pension
	FIRE PENSION FUND Total		<u>16,647.09</u>			
876	FIRST ENVIRONMENTAL LAB INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		79586	450.00	12/31/2014	117758	PROJ = MSTP PROCESS MODELIN
		79586	1,188.00	12/31/2014	118563	MSTP PROCESS MODELING
	FIRST ENVIRONMENTAL LAB INC Total		<u>1,638.00</u>			
879	FIREGROUND SUPPLY INC					
		82282	108.00	12/31/2014	13378	ALL PURPOSE VALUE PD DUFFLE
	FIREGROUND SUPPLY INC Total		<u>108.00</u>			
884	FISHER SCIENTIFIC					
		82177	620.45	12/31/2014	7855644	INVENTORY ITEMS
		81992	196.86	12/31/2014	8646943	INVENTORY ITEMS
	FISHER SCIENTIFIC Total		<u>817.31</u>			
905	FORCE AMERICA DISTRIBUTING LLC					
		82219	192.77	12/31/2014	04156888	VALVE CAP GASKET/SOLENOID
	FORCE AMERICA DISTRIBUTING LLC Total		<u>192.77</u>			
954	GATE OPTIONS					
		82285	193.50	12/26/2014	33824	GATE REPAIRS
	GATE OPTIONS Total		<u>193.50</u>			
1036	HARRIS BANK NA					
			1,365.00	12/26/2014	UNF 141226105652FD (Union Dues - IAFF
	HARRIS BANK NA Total		<u>1,365.00</u>			
1078	HI-LINE UTILITY SUPPLY CO					
		82199	38.47	12/31/2014	1/G66481	INVENTORY ITEMS
	HI-LINE UTILITY SUPPLY CO Total		<u>38.47</u>			
1106	CAPITAL ONE NATIONAL ASSOC					
		79523	31.78	12/26/2014	435306311000	COFFEE SUPPLIES
	CAPITAL ONE NATIONAL ASSOC Total		<u>31.78</u>			
1133	IBEW LOCAL 196					
			151.42	12/26/2014	UNE 141226105652PW	Union Due - IBEW
			553.65	12/26/2014	UNEW141226105652PW	Union Due - IBEW - percent
	IBEW LOCAL 196 Total		<u>705.07</u>			
1136	ICMA RETIREMENT CORP					
			341.80	12/26/2014	122614	ICMA PLAN 109830
			140.29	12/26/2014	C401141226105652CA (401A Savings Plan Company

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			484.85	12/26/2014	C401141226105652CD	401A Savings Plan Company
			430.46	12/26/2014	C401141226105652FD	401A Savings Plan Company
			473.64	12/26/2014	C401141226105652FN	401A Savings Plan Company
			223.53	12/26/2014	C401141226105652HR	401A Savings Plan Company
			334.15	12/26/2014	C401141226105652IS	401A Savings Plan Company
			674.00	12/26/2014	C401141226105652PD	401A Savings Plan Company
			685.34	12/26/2014	C401141226105652PW	401A Savings Plan Company
			140.29	12/26/2014	E401141226105652CA	401A Savings Plan Employee
			484.85	12/26/2014	E401141226105652CD	401A Savings Plan Employee
			430.46	12/26/2014	E401141226105652FD	401A Savings Plan Employee
			502.16	12/26/2014	E401141226105652FN	401A Savings Plan Employee
			223.53	12/26/2014	E401141226105652HR	401A Savings Plan Employee
			334.15	12/26/2014	E401141226105652IS	401A Savings Plan Employee
			674.00	12/26/2014	E401141226105652PD	401A Savings Plan Employee
			656.82	12/26/2014	E401141226105652PW	401A Savings Plan Employee
			1,346.15	12/26/2014	ICMA141226105652CA	ICMA Deductions - Dollar Amt
			1,658.00	12/26/2014	ICMA141226105652CD	ICMA Deductions - Dollar Amt
			1,525.00	12/26/2014	ICMA141226105652FD	ICMA Deductions - Dollar Amt
			1,273.00	12/26/2014	ICMA141226105652FN	ICMA Deductions - Dollar Amt
			770.00	12/26/2014	ICMA141226105652HR	ICMA Deductions - Dollar Amt
			150.00	12/26/2014	ICMA141226105652IS	ICMA Deductions - Dollar Amt
			10,578.09	12/26/2014	ICMA141226105652PD	ICMA Deductions - Dollar Amt
			5,076.10	12/26/2014	ICMA141226105652PW	ICMA Deductions - Dollar Amt
			197.83	12/26/2014	ICMP141226105652CA	ICMA Deductions - Percent
			367.51	12/26/2014	ICMP141226105652CD	ICMA Deductions - Percent
			1,666.10	12/26/2014	ICMP141226105652FD	ICMA Deductions - Percent
			693.22	12/26/2014	ICMP141226105652FN	ICMA Deductions - Percent
			736.74	12/26/2014	ICMP141226105652IS	ICMA Deductions - Percent
			1,438.09	12/26/2014	ICMP141226105652PD	ICMA Deductions - Percent
			1,022.92	12/26/2014	ICMP141226105652PW	ICMA Deductions - Percent
			125.00	12/26/2014	ROTH141226105652FD	Roth IRA Deduction
			292.30	12/26/2014	ROTH141226105652HR	Roth IRA Deduction
			415.00	12/26/2014	ROTH141226105652PD	Roth IRA Deduction
			651.67	12/26/2014	ROTH141226105652PW	Roth IRA Deduction
			10.00	12/26/2014	RTHA141226105652CD	Roth 457 - Dollar Amount
			50.00	12/26/2014	RTHA141226105652FD	Roth 457 - Dollar Amount
			60.00	12/26/2014	RTHA141226105652HR	Roth 457 - Dollar Amount
			1,325.94	12/26/2014	RTHA141226105652IS	Roth 457 - Dollar Amount
			1,436.84	12/26/2014	RTHA141226105652PW	Roth 457 - Dollar Amount

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			136.42	12/26/2014	RTHP141226105652FD	Roth 457 - Percent
			81.94	12/26/2014	RTHP141226105652PD	Roth 457 - Percent
			25.25	12/26/2014	RTHP141226105652PW	Roth 457 - Percent
	ICMA RETIREMENT CORP Total		<u>40,343.43</u>			
1215	ILLINOIS MUNICIPAL UTILITIES					
		82359	75.00	12/26/2014	122314-15	2015 MEMBERSHIP STC
	ILLINOIS MUNICIPAL UTILITIES Total		<u>75.00</u>			
1221	MCALLISTER EQUIPMENT CO					
		82212	444.44	12/31/2014	VP17552-17551-17521	MISC FLEET SUPPLIES
	MCALLISTER EQUIPMENT CO Total		<u>444.44</u>			
1223	INITIAL IMPRESSIONS EMBROIDERY					
		81744	222.57	12/26/2014	N53250	WINTER UNIFORMS INVENTORY C
	INITIAL IMPRESSIONS EMBROIDERY Total		<u>222.57</u>			
1256	ILLINOIS PUBLIC EMPLOYER LABOR					
			475.00	12/31/2014	021915	ESSENTIAL SKILLS 2/19/15
	ILLINOIS PUBLIC EMPLOYER LABOR Total		<u>475.00</u>			
1316	KANE COUNTY CHIEF OF POLICE					
			175.00	12/31/2014	010715	INSTALLATION DINNER
	KANE COUNTY CHIEF OF POLICE Total		<u>175.00</u>			
1317	COUNTY OF KANE					
		81511	202.50	12/31/2014	2015-00000003	SINGLE U BIKE RACKS
	COUNTY OF KANE Total		<u>202.50</u>			
1320	ALAN KANE					
			69.85	12/31/2014	122914	UNIFORM - JEANS
	ALAN KANE Total		<u>69.85</u>			
1334	KANE COUNTY ANIMAL CONTROL					
		79540	125.00	12/31/2014	120114	SVCS NOV 2014
	KANE COUNTY ANIMAL CONTROL Total		<u>125.00</u>			
1364	KIEFT BROTHERS INC					
		81308	475.20	12/31/2014	208166	INVENTORY ITEMS
	KIEFT BROTHERS INC Total		<u>475.20</u>			

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1412	JOHN LAMB		970.57	12/31/2014	022315	IWEA CONF FEB 23-25 2015
	JOHN LAMB Total		<u>970.57</u>			
1463	LINA	79680	9,214.80	12/31/2014	123114	SVCS DEC 2014
	LINA Total		<u>9,214.80</u>			
1489	LOWES	80281	23.67	12/31/2014	02085A	MISC HARDWARE/SUPPLIES
		82234	242.13	12/31/2014	02669A	MISC SUPPLIES/HARDWARE
		82236	51.28	12/31/2014	70417	CERAMIC TOWER HEATER
		82157	420.00	12/31/2014	98359	INVENTORY ITEMS
	LOWES Total		<u>737.08</u>			
1554	EQUIPMENT DEPOT OF ILLINOIS	81882	289.50	12/26/2014	30393474	TIRE REPAIR
	EQUIPMENT DEPOT OF ILLINOIS Total		<u>289.50</u>			
1582	MCMASTER CARR SUPPLY CO	82281	94.57	12/31/2014	19021700	PIN AND BLOCK U JOINT
		82281	99.85	12/31/2014	19249971	PIN AND BLOCK U JOINT
	MCMASTER CARR SUPPLY CO Total		<u>194.42</u>			
1590	MEDICAL SCREENING SERVICES INC		99.00	12/31/2014	0307832-IN	MONTHLY BILLING THRU 1/14/15
	MEDICAL SCREENING SERVICES INC Total		<u>99.00</u>			
1600	MENDEL PLUMBING & HEATING INC	82311	1,244.50	12/31/2014	W18064	SVC 2 E MAIN ST
		82311	891.50	12/31/2014	W18498	SVC 2 E MAIN ST
		82311	1,269.75	12/31/2014	W18499	SVC 1425 SOUTH AVE
		81482	4,563.00	12/26/2014	W18546	SVCS 2 E MAIN
	MENDEL PLUMBING & HEATING INC Total		<u>7,968.75</u>			
1613	METROPOLITAN ALLIANCE OF POL		836.00	12/26/2014	UNP 141226105652PD (Union Dues - IMAP
			99.00	12/26/2014	UNPS141226105652PD	Union Dues-Police Sergeants
	METROPOLITAN ALLIANCE OF POL Total		<u>935.00</u>			
1617	MICRO SCIENTIFIC IND INC					

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		82256	92.25	12/31/2014	235891	INVENTORY ITEMS
	MICRO SCIENTIFIC IND INC Total		92.25			
1646	MINERAL MASTERS CORPORATION					
		82020	400.00	12/31/2014	00033735	PUMP INSTALLATION
	MINERAL MASTERS CORPORATION Total		400.00			
1681	MUTUAL AID BOX ALARM SYS IL					
		81243	15.00	12/31/2014	T20001840	TIER 2 CREDENTIALING CARD
	MUTUAL AID BOX ALARM SYS IL Total		15.00			
1704	NCPERS IL IMRF					
			8.00	12/26/2014	NCP2141226105652PD	NCPERS 2
			24.00	12/26/2014	NCP2141226105652PW	NCPERS 2
	NCPERS IL IMRF Total		32.00			
1711	NESTLE WATERS NORTH AMERICA					
		79947	50.19	12/31/2014	04L0122067317	WATER DELIVERY
		79596	10.96	12/31/2014	04L0122067622	WATER DELIVERY
		79546	14.45	12/31/2014	04L0122067879	WATER DELIVERY
		79603	3.49	12/31/2014	04L0122078116	WATER DELIVERY
		79603	11.25	12/31/2014	04L0124675604	WATER DELIVERY
		79947	17.00	12/31/2014	04L0125285445	WATER DELIVERY
		79947	30.69	12/31/2014	04L0125285544	WATER DELIVERY
		79947	13.51	12/31/2014	04L0125285577	WATER DELIVERY
	NESTLE WATERS NORTH AMERICA Total		151.54			
1745	NICOR					
			4.87	12/22/2014	0847 6 DEC 5 2014	MONTHLY BILLING THRU 12/4/14
			156.10	12/30/2014	1000 0 NOV 11 2014	BILLING THRU 11/10/14
			76.02	12/29/2014	1000 1 NOV 1 2014	MONTHLY BILLING THRU 11/6/14
			26.29	12/26/2014	1000 2 DEC 11 2014	MONTHLY BILLING THRU 12/10/14
			4.44	12/22/2014	1000 3 DEC 5 2014	MONTHLY BILLING THRU 12/4/14
			296.21	12/30/2014	1000 4 NOV 11 2014	BILLING THRU 11/10/14
			60.01	12/30/2014	1000 8 NOV 11 2014	MONTHLY BILLING THRU 11/10/14
			53.25	12/30/2014	1968 1 NOV 11 2014	MONTHLY BILLING THRU 11/10/14
			422.12	12/26/2014	2485 8 DEC 9 2014	MONTHLY BILLING THRU 12/8/14
			54.28	12/23/2014	5425 2 NOV 4 2014	MONTHLY BILLING THRU 11/3/14
			81.86	12/26/2014	8642 6 DEC 9 2014	MONTHLY BILLING THRU 12/8/14

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	NICOR Total		<u>1,235.45</u>			
1756	NORTH CENTRAL LABORATORIES					
		79584	64.68	12/31/2014	348412	LAB SUPPLIES
	NORTH CENTRAL LABORATORIES Total		<u>64.68</u>			
1769	OEI PRODUCTS INC					
		82183	1,091.60	12/31/2014	3906	INVENTORY ITEMS
	OEI PRODUCTS INC Total		<u>1,091.60</u>			
1775	RAY O'HERRON CO					
		79639	491.26	12/31/2014	1470006-IN	FD - SHIRTS, PANTS, TIES
		79538	59.49	12/31/2014	1470347-IN	PD UNIFORM SHIRT
		79538	278.95	12/31/2014	1471044-IN	UNIFORM PANTS/SHIRTS - PD
		79639	75.90	12/31/2014	1471178-IN	UNIFORM SHIRTS - FD
	RAY O'HERRON CO Total		<u>905.60</u>			
1781	IDN H HOFFMAN INC					
		80694	3,752.00	12/31/2014	4728307-00	REPLACE DOOR#4 - PD
	IDN H HOFFMAN INC Total		<u>3,752.00</u>			
1793	OTIS ELEVATOR CO					
		82101	375.00	12/31/2014	CY16314001	SAFETY TESTS
	OTIS ELEVATOR CO Total		<u>375.00</u>			
1832	PERFORMANCE CAR WASH & DETAIL					
		80426	90.00	12/31/2014	0761	CAR WASH - PD
	PERFORMANCE CAR WASH & DETAIL Total		<u>90.00</u>			
1842	P F PETTIBONE & CO					
		82061	358.60	12/31/2014	32119	OVERWEIGHT TICKETS - PD
	P F PETTIBONE & CO Total		<u>358.60</u>			
1861	POLICE PENSION FUND					
			1,192.44	12/26/2014	PLP2141226105652PD	Police Pension Tier 2
			16,962.64	12/26/2014	PLPN141226105652PD	Police Pension
	POLICE PENSION FUND Total		<u>18,155.08</u>			
1890	LEGAL SHIELD					
			28.98	12/26/2014	PPLS141226105652FD	Pre-Paid Legal Services
			206.61	12/26/2014	PPLS141226105652PD	Pre-Paid Legal Services

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			12.31	12/26/2014	PPLS141226105652PW	Pre-Paid Legal Services
	LEGAL SHIELD Total		247.90			
1898	PRIORITY PRODUCTS INC					
		81834	42.15	12/26/2014	849039	MISC SUPPLIES
	PRIORITY PRODUCTS INC Total		42.15			
1900	PROVIDENT LIFE & ACCIDENT					
			26.76	12/26/2014	POPT141226105652FD	Provident Optional Life
	PROVIDENT LIFE & ACCIDENT Total		26.76			
1925	QUALITY FASTENERS INC					
		81805	22.00	12/31/2014	17466	INVENTORY ITEMS
		82185	131.70	12/31/2014	17467	INVENTORY ITEMS
		82257	105.75	12/31/2014	17468	INVENTORY ITEMS
	QUALITY FASTENERS INC Total		259.45			
1940	RADCO COMMUNICATIONS INC					
		81624	4,012.89	12/26/2014	80399	QUOTE 13549 TKT#84094
		81671	3,603.89	12/31/2014	80429	PER QUOTE 13550
		79528	631.21	12/31/2014	80430	PER QUOTE 13575
		81624	1,005.00	12/31/2014	80431	PER QUOTE 13563
	RADCO COMMUNICATIONS INC Total		9,252.99			
1953	RBS PACKAGING INC					
		82258	93.00	12/31/2014	2028252	INVENTORY ITEMS
	RBS PACKAGING INC Total		93.00			
2021	ROADWAY TOWING					
		79653	162.00	12/31/2014	1004183	TEST 17245,1752,1940,2012,2185
		79653	58.00	12/31/2014	1004262	TEST #1756 AND 2012
	ROADWAY TOWING Total		220.00			
2032	POMPS TIRE SERVICE INC					
		82056	3,233.34	12/26/2014	640026844	WHEEL BALANCER
	POMPS TIRE SERVICE INC Total		3,233.34			
2059	SCOTT R SANDERS					
			279.14	12/26/2014	121914	PETTY CASH
	SCOTT R SANDERS Total		279.14			

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2067	SAUBER MFG CO	81961	2,121.00	12/31/2014	PSI167066	PROVIDE AND INSTALL BED COVE
	SAUBER MFG CO Total		<u>2,121.00</u>			
2080	JERRY SCHOMER		27.60	12/31/2014	010515	PER DIEM 1-5-15
	JERRY SCHOMER Total		<u>27.60</u>			
2111	SECRETARY OF STATE POLICE		594.00	12/22/2014	122214	NEW PLATES 4 VEHICLES POLICE
	SECRETARY OF STATE POLICE Total		<u>594.00</u>			
2123	SERVICE MECHANICAL INDUSTRIES	82150	381.15	12/31/2014	S50968	SVC WELL #4
		82110	303.03	12/26/2014	S51003	SVC CITY HALL
		82150	312.93	12/31/2014	S51134	SVC WELL#8
		82118	171.00	12/31/2014	S51219	SVC PW GARAGE
	SERVICE MECHANICAL INDUSTRIES Total		<u>1,168.11</u>			
2137	SHERWIN WILLIAMS	80497	117.84	12/31/2014	8827-2	PAINT SUPPLIES
	SHERWIN WILLIAMS Total		<u>117.84</u>			
2157	SISLERS ICE & DAIRY LTD	79600	99.00	12/31/2014	162753	ICE DELIVERY
	SISLERS ICE & DAIRY LTD Total		<u>99.00</u>			
2163	SKYLINE TREE SERVICE &	81131	700.00	12/31/2014	1985	SVC EAB TAKE DWN/REMOVAL
	SKYLINE TREE SERVICE & Total		<u>700.00</u>			
2228	CITY OF ST CHARLES		76.64	12/31/2014	3-31-31065-6-1-1114	BILLING THRU 12/4/14
			108.00	12/31/2014	3-31-31067-2-1-1114	BILLING THRU 12/4/14
			78.58	12/31/2014	3-31-31068-0-2-1114	BILLING THRU 12/4/14
	CITY OF ST CHARLES Total		<u>263.22</u>			
2235	STEINER ELECTRIC COMPANY	82000	16.70	12/31/2014	S004873773.009	INVENTORY ITEMS
		82187	22.10	12/31/2014	S004899448.001	INVENTORY ITEMS
		82187	1,258.68	12/31/2014	S004899448.002	INVENTORY ITEMS

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		82187	176.80	12/31/2014	S004899448.003	INVENTORY ITEMS
		82269	6.35	12/26/2014	S004900019.001	INVENTORY ITEMS
		82260	552.60	12/31/2014	S004904137.001	INVENTORY ITEMS
		79962	259.71	12/31/2014	S004905003.001	MISC ELEC SUPPLIES
	STEINER ELECTRIC COMPANY Total		<u>2,292.94</u>			
2238	STEPHEN A LASER ASSOCIATES					
			1,500.00	12/31/2014	2003790	POLICE OFFICER PSYCH EVALS
	STEPHEN A LASER ASSOCIATES Total		<u>1,500.00</u>			
2300	TEMCO MACHINERY INC					
		79566	908.42	12/31/2014	AG42255	VALVE/CRANK WHEEL
		79566	99.77	12/31/2014	AG42869	HYDRAULIC FILTER ELEMENT
		79566	72.16	12/31/2014	AG42921	LIGHT INDICATING - GREEN
	TEMCO MACHINERY INC Total		<u>1,080.35</u>			
2301	GENERAL CHAUFFERS SALES DRIVER					
			148.50	12/26/2014	UNT 141226105652CD (Union Dues - Teamsters
			121.00	12/26/2014	UNT 141226105652FN (Union Dues - Teamsters
			2,338.00	12/26/2014	UNT 141226105652PW (Union Dues - Teamsters
	GENERAL CHAUFFERS SALES DRIVER Total		<u>2,607.50</u>			
2306	TEMPLE DISPLAY LTD					
		81868	40.35	12/31/2014	13186	INVENTORY ITEMS
	TEMPLE DISPLAY LTD Total		<u>40.35</u>			
2384	ST CHARLES UNION ELECTRIC					
		82153	9,000.00	12/31/2014	19504	CONSULT FOR NEC 2011-2014 CHI
	ST CHARLES UNION ELECTRIC Total		<u>9,000.00</u>			
2387	UNIVERSITY OF ILLINOIS					
		81863	300.00	12/31/2014	UFINR501	S DRIES CLASS 11-17-14
	UNIVERSITY OF ILLINOIS Total		<u>300.00</u>			
2401	UNIVERSAL UTILITY SUPPLY INC					
		82264	419.65	12/26/2014	3018479	INVENTORY ITEMS
		81809	2,524.40	12/31/2014	3018515	INVENTORY ITEMS
		82307	189.00	12/31/2014	3018523	INVENTORY ITEMS
	UNIVERSAL UTILITY SUPPLY INC Total		<u>3,133.05</u>			
2403	UNITED PARCEL SERVICE					

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			53.01	12/31/2014	0000650961504	WEEKLY SHIPPING
			65.76	12/31/2014	0000650961514	SHIPPING
	UNITED PARCEL SERVICE Total		<u>118.77</u>			
2404	HD SUPPLY FACILITIES MAINT LTD					
		80091	157.95	12/31/2014	500446	WATTS PRESSURE REGULATOR
		80091	352.84	12/31/2014	522208	SHUTOFF TOOL/REAMER
	HD SUPPLY FACILITIES MAINT LTD Total		<u>510.79</u>			
2410	VALLEY LOCK CO					
		79640	161.00	12/31/2014	57166	SIMPLEX LOCKS/COMBO CHANGE
	VALLEY LOCK CO Total		<u>161.00</u>			
2411	VALLEY INDUSTRIAL ASSOC					
			775.00	12/31/2014	1262	MEMBERSHIP C&E DEVELOPMENT
	VALLEY INDUSTRIAL ASSOC Total		<u>775.00</u>			
2425	VEHICLE MAINTENANCE PROGRAM					
		82190	275.20	12/31/2014	INV-233742	INVENTORY ITEMS
	VEHICLE MAINTENANCE PROGRAM Total		<u>275.20</u>			
2470	WAREHOUSE DIRECT					
		79818	135.36	12/31/2014	2534082-0	OFFICE SUPPLIES - PD
		79961	48.56	12/31/2014	2534547-0	OFFICE SUPPLIES - IC
		79952	170.34	12/31/2014	2534853-0	OFFICE SUPPLIES - CH
		79675	12.96	12/31/2014	2536270-0	SPEAKERS
		79675	13.95	12/31/2014	2537967-0	OFFICE SUPPLIES - HR
		82169	10.07	12/31/2014	2538213-0	OFFICE SUPPLIES
	WAREHOUSE DIRECT Total		<u>391.24</u>			
2485	WILLS BURKE KELSEY ASSOC LTD					
		79479	1,183.00	12/31/2014	14628	SVCS 10-26 THRU 11-29-14
		81219	8,227.00	12/31/2014	14650	SVC 10-14 THRU 11-29-14
	WILLS BURKE KELSEY ASSOC LTD Total		<u>9,410.00</u>			
2490	WELCH BROS INC					
		82229	241.92	12/31/2014	1506585	INVENTORY ITEMS
	WELCH BROS INC Total		<u>241.92</u>			
2506	EESCO					
		82133	342.00	12/31/2014	482696	GLOWEAR JACKETS

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	EESCO Total		<u>342.00</u>			
2517	RICHARD WILDERSPIN		490.83	12/26/2014	113014	BOOTS & CLOTHING
	RICHARD WILDERSPIN Total		<u>490.83</u>			
2527	WILLIAM FRICK & CO					
		82192	907.80	12/31/2014	483641	INVENTORY ITEMS
	WILLIAM FRICK & CO Total		<u>907.80</u>			
2631	ZIMMERMAN FORD INC					
		79555	5,885.39	12/31/2014	S43-1114	FLEET PARTS/SVC NOV 2014
	ZIMMERMAN FORD INC Total		<u>5,885.39</u>			
2637	ILLINOIS DEPT OF REVENUE					
			620.89	12/26/2014	ILST141226105652CA 0	Illinois State Tax
			1,758.22	12/26/2014	ILST141226105652CD 0	Illinois State Tax
			7,729.17	12/26/2014	ILST141226105652FD 0	Illinois State Tax
			2,149.88	12/26/2014	ILST141226105652FN 0	Illinois State Tax
			788.86	12/26/2014	ILST141226105652HR 0	Illinois State Tax
			1,540.99	12/26/2014	ILST141226105652IS 0	Illinois State Tax
			9,477.90	12/26/2014	ILST141226105652PD 0	Illinois State Tax
			11,942.29	12/26/2014	ILST141226105652PW (Illinois State Tax
			172.33	12/29/2014	ILST141229095214FD 0	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total		<u>36,180.53</u>			
2638	INTERNAL REVENUE SERVICE					
			590.53	12/26/2014	FICA141226105652CA (FICA Employee
			2,130.58	12/26/2014	FICA141226105652CD (FICA Employee
			405.99	12/26/2014	FICA141226105652FD (FICA Employee
			2,685.54	12/26/2014	FICA141226105652FN (FICA Employee
			755.40	12/26/2014	FICA141226105652HR (FICA Employee
			1,841.68	12/26/2014	FICA141226105652IS 0	FICA Employee
			2,226.46	12/26/2014	FICA141226105652PD (FICA Employee
			14,328.67	12/26/2014	FICA141226105652PW (FICA Employee
			589.46	12/26/2014	FICE141226105652CA (FICA Employer
			2,131.65	12/26/2014	FICE141226105652CD (FICA Employer
			405.99	12/26/2014	FICE141226105652FD (FICA Employer
			2,572.81	12/26/2014	FICE141226105652FN (FICA Employer
			755.40	12/26/2014	FICE141226105652HR (FICA Employer

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			1,841.68	12/26/2014	FICE141226105652IS 0	FICA Employer
			2,226.46	12/26/2014	FICE141226105652PD 0	FICA Employer
			14,441.40	12/26/2014	FICE141226105652PW 0	FICA Employer
			1,547.26	12/26/2014	FIT 141226105652CA 0	Federal Withholding Tax
			4,660.90	12/26/2014	FIT 141226105652CD 0	Federal Withholding Tax
			23,052.66	12/26/2014	FIT 141226105652FD 0	Federal Withholding Tax
			5,759.19	12/26/2014	FIT 141226105652FN 0	Federal Withholding Tax
			2,364.70	12/26/2014	FIT 141226105652HR 0	Federal Withholding Tax
			4,058.78	12/26/2014	FIT 141226105652IS 0	Federal Withholding Tax
			25,417.12	12/26/2014	FIT 141226105652PD 0	Federal Withholding Tax
			31,271.05	12/26/2014	FIT 141226105652PW 0	Federal Withholding Tax
			426.57	12/29/2014	FIT 141229095214FD 0	Federal Withholding Tax
			237.86	12/26/2014	MEDE141226105652CA	Medicare Employee
			583.11	12/26/2014	MEDE141226105652CD	Medicare Employee
			2,538.47	12/26/2014	MEDE141226105652FD	Medicare Employee
			708.83	12/26/2014	MEDE141226105652FN	Medicare Employee
			257.74	12/26/2014	MEDE141226105652HR	Medicare Employee
			510.07	12/26/2014	MEDE141226105652IS 0	Medicare Employee
			3,292.53	12/26/2014	MEDE141226105652PD	Medicare Employee
			3,800.45	12/26/2014	MEDE141226105652PW	Medicare Employee
			57.81	12/29/2014	MEDE141229095214FD	Medicare Employee
			237.61	12/26/2014	MEDR141226105652CA	Medicare Employer
			583.36	12/26/2014	MEDR141226105652CD	Medicare Employer
			2,538.47	12/26/2014	MEDR141226105652FD	Medicare Employer
			682.46	12/26/2014	MEDR141226105652FN	Medicare Employer
			257.74	12/26/2014	MEDR141226105652HR	Medicare Employer
			510.07	12/26/2014	MEDR141226105652IS 0	Medicare Employer
			3,292.53	12/26/2014	MEDR141226105652PD	Medicare Employer
			3,826.82	12/26/2014	MEDR141226105652PW	Medicare Employer
			57.81	12/29/2014	MEDR141229095214FD	Medicare Employer
	INTERNAL REVENUE SERVICE Total		172,461.67			
2639	STATE DISBURSEMENT UNIT					
			440.93	12/23/2014	000000037141226105652	IL Child Support Amount 1
			347.26	12/23/2014	000000064141226105652	IL Child Support Amount 1
			465.36	12/23/2014	000000064141226105652	IL Child Support Amount 2
			795.70	12/23/2014	000000135141226105652	IL Child Support Amount 1
			600.00	12/23/2014	000000191141226105652	IL Child Support Amount 1
			1,661.54	12/23/2014	000000202141226105652	IL CS Maintenance 1

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
			545.00	12/23/2014	000000206141226105652	IL Child Support Amount 1
			580.00	12/23/2014	000000292141226105652	IL Child Support Amount 1
			369.23	12/23/2014	000000486141226105652	IL Child Support Amount 1
			334.16	12/23/2014	000001163141226105652	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total		<u>6,139.18</u>			
2643	DELTA DENTAL					
			2,522.67	12/23/2014	122314	DENTAL CLAIMS
			4,563.06	12/29/2014	122914	DELTA DENTAL CLAIMS
	DELTA DENTAL Total		<u>7,085.73</u>			
2648	HEALTH CARE SERVICE CORP					
			105,833.73	12/23/2014	122314	MEDICAL CLAIMS
	HEALTH CARE SERVICE CORP Total		<u>105,833.73</u>			
2683	CONTINENTAL AMERICAN INSURANCE					
			59.89	12/26/2014	ACCG141226105652FD	AFLAC Accident Plan
			34.94	12/26/2014	ACCG141226105652FN	AFLAC Accident Plan
			7.48	12/26/2014	ACCG141226105652HR	AFLAC Accident Plan
			17.48	12/26/2014	ACCG141226105652IS	AFLAC Accident Plan
			208.54	12/26/2014	ACCG141226105652PD	AFLAC Accident Plan
			78.06	12/26/2014	ACCG141226105652PW	AFLAC Accident Plan
	CONTINENTAL AMERICAN INSURANCE Total		<u>406.39</u>			
2706	MERCEDES-BENZ OF ST CHARLES					
		82302	141.00	12/26/2014	72011	SVC v#1737 RO#51382
	MERCEDES-BENZ OF ST CHARLES Total		<u>141.00</u>			
2738	TRI-R SYSTEMS INCORPORATED					
		82274	485.00	12/31/2014	003969	PW GARAGE OUTLET REPAIRS
	TRI-R SYSTEMS INCORPORATED Total		<u>485.00</u>			
2756	RXBENEFITS, INC.					
			44,468.12	12/29/2014	33186	PRESCRIPTION CLAIMS/FEEES
			292.97	12/29/2014	33353	PRESCRIPTION CLAIMS
	RXBENEFITS, INC. Total		<u>44,761.09</u>			
2769	GENWORTH LIFE INSURANCE COMPAN					
			61.46	12/26/2014	LTCI141226105652CA 0	Long Term Care Insurance
			94.71	12/26/2014	LTCI141226105652HR C	Long Term Care Insurance

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
	GENWORTH LIFE INSURANCE COMPAN Total		<u>156.17</u>			
2871	WHITTAKER CONSTRUCTION	73993	43,109.16	12/31/2014	25	SVCS THRU 12-5-14
	WHITTAKER CONSTRUCTION Total		<u>43,109.16</u>			
2878	JASON ROWE		120.92	12/31/2014	122614	UNIFORM - JEANS
	JASON ROWE Total		<u>120.92</u>			
2881	SERVER SUPPLY.COM INC	82223	900.00	12/31/2014	2506798	ADAPTERS/TRANSCEIVERS
	SERVER SUPPLY.COM INC Total		<u>900.00</u>			
2905	GRAF TREE CARE INC	80512	2,250.00	12/31/2014	6718	SVCS THRU 12-9-14
	GRAF TREE CARE INC Total		<u>2,250.00</u>			
2950	MARY PORTER	82195	177.24	12/31/2014	1902568965	INVENTORY ITEMS
	MARY PORTER Total		<u>177.24</u>			
2974	HOSCHEIT MCGUIRK MCCrackEN &		3,147.00	12/31/2014	A25059-2-1114	SVCS NOVEMBER 2014
	HOSCHEIT MCGUIRK MCCrackEN & Total		<u>3,147.00</u>			
3002	JET SERVICES INC	79524	130.00	12/31/2014	990006685	SHREDDING SVCS THRU 12-12-14
	JET SERVICES INC Total		<u>130.00</u>			
3030	FIRE SERVICE INC	81301	337.81	12/31/2014	17855	2014 PUMP TESTS
		81301	200.00	12/31/2014	18343	PUMP TEST
	FIRE SERVICE INC Total		<u>537.81</u>			
3102	RUSH TRUCK CENTERS OF ILLINOIS	79557	115.96	12/31/2014	96068128	SVC V#1828 RO#51318
		79557	870.93	12/31/2014	96092760	SVC V#1863 RO#51320
		79557	42.18	12/31/2014	96117043	SVC V#1863 RO#51320
		79557	775.93	12/31/2014	96132878	SVC V#1881 RO#51369
		82268	15.16	12/31/2014	96133542	INVENTORY ITEMS

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
		79557	221.03	12/31/2014	96138295	SVC V#1863 RO#51320
		79557	38.05	12/31/2014	96153924	SVC V#1779 RO#51386
		79557	142.92	12/31/2014	96154055	SVC V#1881 RO#51389
	RUSH TRUCK CENTERS OF ILLINOIS Total		<u>2,222.16</u>			
3132	GLENN STEARNS CH 13 TRUSTEE		976.50	12/26/2014	000000554141226105652	Bankruptcy-Verhaeghe
	GLENN STEARNS CH 13 TRUSTEE Total		<u>976.50</u>			
3153	CALL ONE		3,846.94	12/31/2014	1010-9872-0000-DEC201	MONTHLY BILLING DEC 2014
	CALL ONE Total		<u>3,846.94</u>			
3164	E K KUHN INC	81955	310.00	12/26/2014	58954	FIRE DEP SIGNS
	E K KUHN INC Total		<u>310.00</u>			
3209	HOLMGREN ELECTRIC INC	81172	376.49	12/31/2014	4115	REPAIRS NON POT PUMP FEED
	HOLMGREN ELECTRIC INC Total		<u>376.49</u>			
3257	ROBERT HALF INTERNATIONAL INC	82167	780.00	12/31/2014	41938803	SVCS WEEK ENDING 12-12-14
	ROBERT HALF INTERNATIONAL INC Total		<u>780.00</u>			
3267	COMPASS GROUP USA INC	82238	50.50	12/31/2014	50153621	COFFEE INVENTORY CONTROL
	COMPASS GROUP USA INC Total		<u>50.50</u>			
3271	LAWRENCE M KMIECIK	82423	450.00	12/31/2014	141204	STC MUNICIPAL BLDG PHOTOS
	LAWRENCE M KMIECIK Total		<u>450.00</u>			
99900044	MOVEMBER		283.00	12/26/2014	121814	GIVING FRIDAY
	MOVEMBER Total		<u>283.00</u>			
99900044	KFP FAMILY ASSOCIATES LP		4,800.00	12/31/2014	2536	CRDR IMPRV GRANT 2536
	KFP FAMILY ASSOCIATES LP Total		<u>4,800.00</u>			

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>PO NUMBER</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
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<u>Grand Total:</u>	<u>697,080.06</u>
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The above expenditures have been approved for payment:

_____	_____
Chairman, Government Operations Committee	Date

_____	_____
Vice Chairman, Government Operations Committee	Date

_____	_____
Finance Director	Date

	AGENDA ITEM EXECUTIVE SUMMARY			
	Title:	Ordinance Establishing a Downtown Business Economic Incentive Program		
	Staff:	Rita Tungare, Director of Community & Economic Development		
<i>Please check appropriate box:</i>				
	Government Operations		Government Services	
	Planning & Development	X	City Council (1/20/2015)	
Estimated Cost:		Budgeted:	YES	NO
If NO, please explain how item will be funded:				
Executive Summary:				
<p>In order to promote the vision and goals of a vibrant downtown St. Charles, and create new opportunities to attract retail and service businesses, staff is proposing the creation of a Downtown Business Economic Incentive Program. The program will focus on adding value to downtown's building stock through interior physical improvements/upgrades, while attracting new businesses to locate in St. Charles.</p> <p>This program was presented to the Planning & Development Committee on 1/12/2015. The Committee recommended approval of the program, with certain requested modifications. The vote was 8-aye to 0-nay. Based on the comments staff received during that meeting, the following modifications have been made to the program description:</p> <ul style="list-style-type: none"> • The program will be available to the following uses: Art Studio, Cultural Facility, Indoor Recreation & Amusement, Live entertainment, Hotel/Motel, Outdoor Sales, Personal Services, Coffee House or Tea Room, Restaurant, Retail Sales, Tavern/Bar, and Theater. These uses are based on those permitted in the Downtown Overlay District, but limited to uses that encourage higher volumes of pedestrian/customer activity. • Personal Services Uses, Include barber shops, beauty parlors, laundry and dry cleaning establishments, funeral homes/mortuaries, tanning salons, tailors, domestic pet grooming, shoe repair shops, and the like. • Any use requesting to obtain a 2:00 AM liquor license are not eligible for an award. • The eligible properties map has been modified to exclude the property at 216 Riverside Ave. that is owned by Batavia Enterprises, and the Brownstone Subdivision residential townhome units. <p>The following provisions have not been modified from the original proposal presented on 1/12/2015:</p> <ul style="list-style-type: none"> • The tenant must be located on the 1st/ground floor of the building, and be the primary point of sale for the majority of merchandise or service sold. • All awards will match applicant expenditures on a 50/50 basis for eligible improvements. • Base level awards will have maximum value of \$10,000 and be approved by staff. • Additional awards of up to \$15,000 will be approved by City Council. 				
Attachments: <i>(please list)</i>				
Ordinance Establishing a Downtown Business Economic Incentive Program				
Recommendation / Suggested Action <i>(briefly explain):</i>				
Approval of an Ordinance Establishing the Downtown Business Economic Incentive Program				
<i>For office use only:</i>		<i>Agenda Item Number:</i>		

City of St. Charles, IL
Ordinance No. 2015-M-_____

An Ordinance Establishing a “Downtown Business Economic Incentive Program”

WHEREAS, the City of St. Charles is a home rule unit as provided in the 1970 Illinois Constitution (Article VII, Section Sec 6(a)) and this ordinance is an exercise of its powers and performance of its functions pertaining to its government and affairs; and

WHEREAS, Section 48.2-1 of the Illinois Municipal Code (65 ILCS 5/11-48.2-1 et seq.) authorizes municipalities to exercise certain powers relative to preservation and enhancement of areas, places, buildings, structures, works of art and other objects having special historical, community or aesthetic interest or value; and

WHEREAS, the City of St. Charles has determined that the general welfare of the residents of the City of St. Charles will be promoted by the enhancement and continued vitality of downtown St. Charles; and,

WHEREAS, the City, pursuant to Section 5 of the Illinois Municipal Code (65 ILCS 8-1-2.5) is authorized to appropriate and expend funds for economic development purposes including, without limitation, the making of grants to any other governmental entity or commercial enterprise that are deemed necessary or desirable for the promotion of economic development within the municipality; and,

WHEREAS, the Planning and Development Committee of the City Council recommended approval of the proposed economic award program on or about January 12, 2015; and,

WHEREAS, the City Council of the City of St. Charles has received the recommendations of the Planning and Development Committee and has considered the same:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. The preambles set forth hereinabove are incorporated herein as substantive provisions of this Ordinance as if fully set out in this Section 1.
2. That the City of St. Charles has established a Downtown Business Economic Incentive Program that shall be as follows:

See Exhibit A

3. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty

(30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

4. This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of January 2015.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of January 2015.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois this 20th day of January 2015.

Raymond P. Rogina, Mayor

Attest:

City Clerk/Recording Secretary

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____

Exhibit A
City of St. Charles Downtown Business Economic Incentive Program Description

City of St. Charles

Downtown Business Economic Incentive Program

1. Program Purpose

The purpose of the St. Charles Downtown Business Economic Incentive Program is to encourage the rehabilitation and investment of properties located in downtown St. Charles. This program will meet this purpose by providing the following benefits:

1. The enhancement of the overall economic vitality and character of the downtown St. Charles by attracting tenants to fill vacant commercial spaces.
2. Assist the expansion and/or relocation of existing businesses within downtown St. Charles.
3. Promoting the continued success of downtown St. Charles through the improvement and repair of historic and older downtown buildings that require maintenance and building/fire code updates.
4. The protection of the general welfare by enhancing property and vitality of downtown St. Charles.

2. Program Guidelines:

All Downtown Business Economic Incentive Program awards will match applicant expenditures on a 50/50 basis for eligible improvements. There shall be a funding amount of \$10,000 available for individual businesses. Multiple businesses located in multi-tenant buildings shall all be eligible for individual awards. All businesses must meet the following criteria:

- The property must be located in the Downtown Area (See Attached Map for program limits).
- The business must be considered one of the following uses as defined in Section 17.030.020 of Title 17 the Zoning Ordinance:
 - Art Studio
 - Cultural Facility
 - Indoor Recreation & Amusement
 - Live entertainment
 - Hotel/Motel
 - Outdoor Sales, Permanent
 - Personal Services
 - Coffee Shop or Tea Room
 - Restaurant
 - Retail Sales
 - Tavern/Bar
 - Theater
- The leasable space must be located on the first floor/street level of the eligible building.
- Primary point of sale for merchandise/services in the store must be the location of the physical business.
- Businesses requesting a 2:00AM liquor license shall not be eligible for an award.
- Businesses are eligible for an additional \$15,000 provided the property/businesses meets one of the following criteria: (Total grant amount for any business shall not exceed \$25,000)
 - The additional awards are used to update building code or fire code deficiencies required by change of use such as but not limited to: ADA accessibility improvements, fire

sprinkler installation, fire alarms installation, repair, or updates, accessibility ramps/elevators.

- The building or leasable space has been vacant for more than 6 months.
- The proposed business is located in the Downtown Retail Overlay District.
- Large retail spaces that need to be demised to make leasing the space more feasible.
- Extraordinary costs based on a unique physical condition or alterations of the building can be considered on a case by case basis.

4. **Approval of a Downtown Business Economic Incentive Program Award Procedure:**

The Community & Economic Development Department shall accept and process all applications for Downtown Business Economic Incentive Program awards.

- All applicants must request a “Chapter 34” review by the Building & Code Enforcement Division and Fire Department to determine any necessary code upgrades required due to change in use or life safety issues.
- Awards of **\$10,000** or less are approved administratively by Director of Community & Economic Development Department or designee.
- Awards in **excess of \$10,000 up to \$25,000** are required to receive City Council approval.

5. **Eligible Improvements**

The following improvements shall be considered eligible to receive the Downtown Business Economic Incentive Award:

- Accessibility improvements for handicapped persons.
- Creation of new exterior doors for access into new leasable commercial spaces.
- Demising walls for the purposes of creating individual leasable commercial spaces.
- Energy conservation improvements.
- Electrical work, including service upgrades.
- Fire alarm systems.
- Fire sprinkler system installation or upgrade, including any needed water service improvements.
- Heating, ventilation and air conditioning.
- Lighting.
- Plumbing.
- Restoration of historic interior architectural features, including ceilings, light fixtures, floors and architectural detailing.
- Utility service upgrades, including water and sewer.
- Improvements not specifically listed as eligible or ineligible are subject to review on a case by case basis.
- Façade improvements (*only if the Façade Improvement Program has committed all budgeted funding for the current fiscal year*).

6. **Ineligible Improvements**

The following items are **NOT** eligible for awards under the City of St. Charles Downtown Business Economic Incentive Award Program:

- Acquisition of land or buildings.
- Product inventory.
- Interior signage.
- Lighting fixtures.
- Hard surface materials for non-retail exterior space (parking lots, sidewalks, etc.).
- Display window enhancements (hanging grid system, lighting, display shelf, etc.).
- Media marketing and advertising.
- Ongoing business expenses such as rent, payroll, consulting work, moving expenses, etc.
- Day-to-day operational costs (e.g. utilities, taxes, maintenance, refuse).
- Exterminator services.
- Landscaping (see the City of St. Charles' Corridor Improvement Grant Program).
- Paint, tile, or other design elements.
- Furniture, cabinetry, carpets, office equipment, or similar interior finishes.
- Building permit fees and related costs.
- Sweat equity.
- Signs.

7. **Commencement of Work:**

Only after the Downtown Business Economic Incentive Program Agreement is approved by the City, can work commence. **DO NOT START BEFORE -- YOU WILL NOT BE REIMBURSED FOR WORK DONE PRIOR TO CITY APPROVAL OF THE DOWNTOWN ECONOMIC INCENTIVE PROGRAM AGREEMENT.**

8. **Completion of Work:**

All improvements must be completed within 270 calendar days of Downtown Business Economic Incentive Program Agreement approval, unless otherwise authorized by the City for a maximum of a one (270) day extension. If the work is not complete by the end of the extension the City's remaining obligation to reimburse the owner or tenant for the project terminates.

9. **Reimbursement Payments:**

Upon completion of the work, the owner or tenant must submit copies of all design invoices, contractor's statements, other invoices, proof of payment and notarized final lien waivers to the Director of Community & Economic Development, as evidence that the owner or tenant has paid the architect and contractor(s). You should use the attached forms for the contractor's statement and final lien waivers. Payment will be authorized upon completion of all work items as originally approved and receipt of all of the required documents.

The Applicant will only be reimbursed for the amount of the award once all approved work has been completed and a Certificate of Occupancy is issued by the Building & Code Enforcement Division.

The Director of Community & Economic Development may authorize reimbursement to be made in two payments, if all of the following conditions are present: 1) The first partial payment may be made upon completion of work representing at least forty percent (40%) of the amount specified in the Downtown Business Economic Incentive Program Agreement; 2) The architect's invoices,

contractor's statements, invoices, notarized final lien waivers and proof of payment for the completed work have been submitted; 3) The remaining work is expected to be delayed for thirty days or more following completion of the initial work due to weather, availability of materials, or other circumstances beyond the control of the owner or tenant.

In the case that the award covers multiple leasable spaces in one building, partial award funding can be disbursed as each individual leasable space is issued a Certificate of Occupancy. The amount of the partial disbursement shall be based on the proportion of square footage.

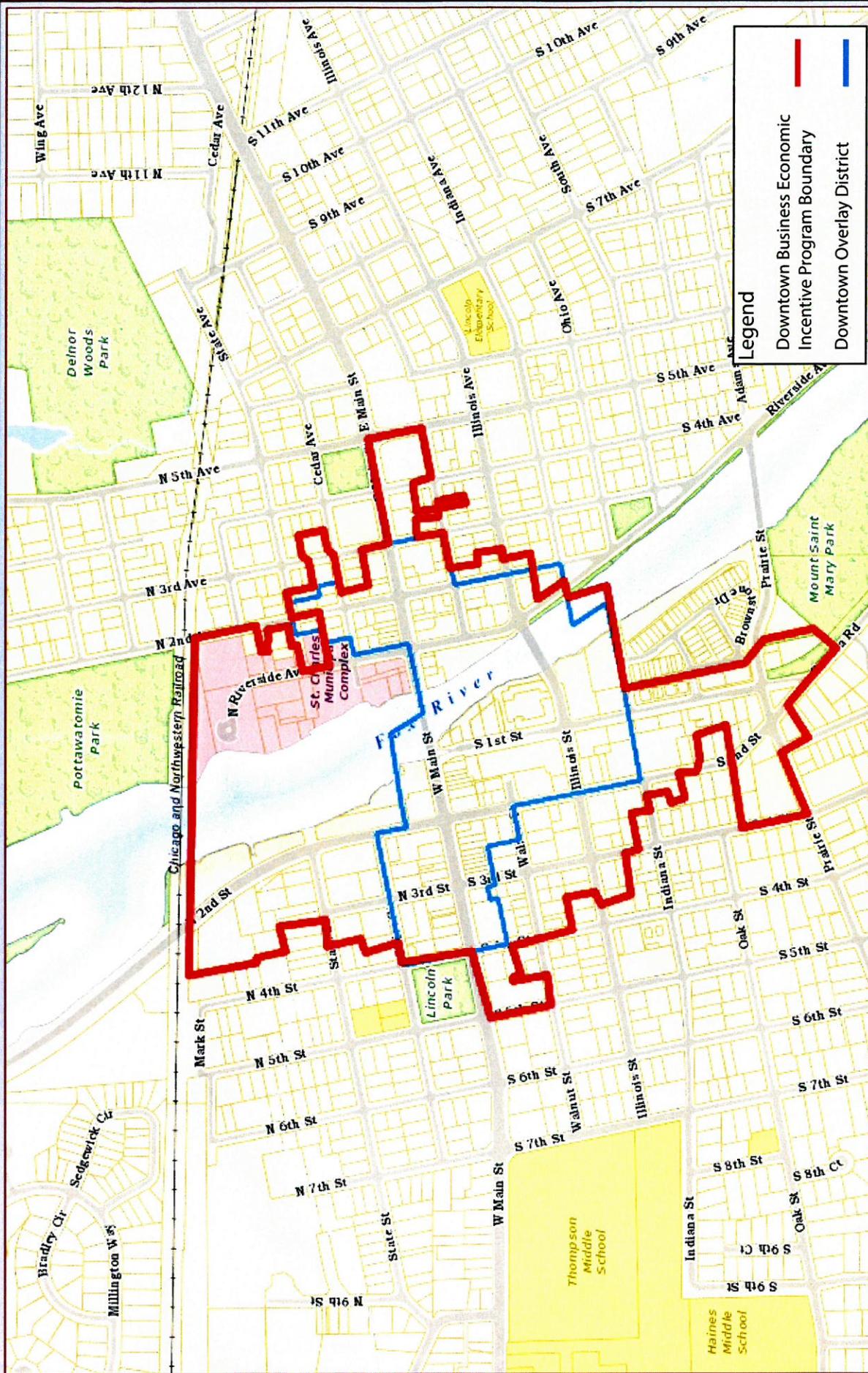
All Improvements shall be installed in accordance with the approved plan. Minor revisions as may be approved by a representative of the City Staff due to field conditions not known at the time of design, and similar circumstances beyond the Applicant's control. THIS IS A REIMBURSEMENT PROGRAM -- YOU MUST PAY YOUR ARCHITECT, CONTRACTORS AND SUPPLIERS BEFORE YOU RECEIVE PAYMENT FROM THE CITY.

Reimbursement awards are subject to Federal and State taxes, and are reported to the Internal Revenue Service on Form 1099. You are required to provide your taxpayer ID number or social security number as part of the Downtown Business Economic Incentive Program Agreement. Property owners and tenants should consult their tax advisor for tax liability information.

10. Maintenance Period:

The property owner and tenant shall be responsible for maintaining the improvements without alteration for five (5) years. If a business receives the award and sells alcohol that business shall not request a modification to their liquor license to sell alcohol past 1:00AM during this five year maintenance period. If the business does request a change in their liquor license, they shall refund (in total) the amount of the reward received. A restrictive covenant limiting alterations may be required by the City Council at the time of approval of the Downtown Business Economic Incentive Program Agreement. A waiver from this requirement may be awarded by the City Council following a recommendation the Director of Community & Economic Development, upon submittal of evidence of hardship or unusual circumstances.

Restaurant



Legend

- Downtown Business Economic Incentive Program Boundary
- Downtown Overlay District

This work was created for planning purposes only and does not constitute a guarantee, warranty, or representation of any kind, either expressed or implied, by the City of St. Charles, Illinois. The City of St. Charles, Illinois, and its employees, agents, contractors, or consultants, shall not be held liable for any damages, including consequential damages, arising from the use of this information. This map is provided for informational purposes only and does not constitute a contract. For more information, please contact the City of St. Charles, Illinois, at Two East Main Street, St. Charles, IL 60174-1984.



Data Source:
 City of St. Charles, Illinois
 DuPage County, Illinois
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**MINUTES
CITY OF ST. CHARLES, IL
PLANNING AND DEVELOPMENT COMMITTEE
MONDAY, JANUARY 12, 2015 7:00 P.M.**

Members Present: Silkaitis, Payleitner, Lemke, Turner, Bancroft, Martin, Krieger, Bessner, Lewis

Members Absent: Stellato

Others Present: Mayor Raymond Rogina; Mark Koenen, City Administrator; Rita Tungare, Director of Community & Economic Development; Russell Colby, Planning Division Manager; Chris Tiedt, Development Engineering Division Manager; Bob Vann, Building & Code Enforcement Division Manager; Matthew O'Rourke, Economic Development Division Manager; Fire Chief Schelstreet; Asst. Chief Christensen; Police Chief Keegan; Lynne Schwartz, Executive Director-Downtown St. Charles Partnership

1. CALL TO ORDER

The meeting was convened by Vice Chairman Bessner at 7:00 P.M.

2. ROLL CALLED

Roll was called:

Present: Silkaitis, Payleitner, Lemke, Turner, Bancroft, Martin, Krieger, Bessner, Lewis
Absent: Stellato

3. POLICE DEPARTMENT

- a. Recommendation to approve a Resolution and Amplification Equipment for the 2015 St. Patrick's Day Parade.

Chief Keegan said the parade would take place Saturday, March 14, 2015 and that there would be a slight increase in cost this year solely due to the fact that the parade has grown in size over the last number of years and the detail of police officers is about a ½ hour longer than it has been in past years, which used to be 2-hours and is now 2.5 hours. He said other than the increase in personnel cost there are no other substantial changes from last year's submission and the street closures would take place from 1:30PM to 3:30PM.

Aldr. Martin made a motion to approve a Resolution and Amplification Equipment for the 2015 St. Patrick's Day Parade. Seconded by Aldr. Turner. No additional discussion. Approved unanimously by voice vote. Motion carried. 8-0

4. DOWNTOWN PARTNERSHIP

- a. Recommendation to approve The Adirondack Chair Promotion "Chair-ity Event".

Lynne Schwartz-Director of the Downtown St. Charles Partnership-said information for this item was first presented in November 2014 and they are now looking for approval for the chairs to be placed on public property this upcoming summer 2015. She said the Chair-ity Event would invite participants from the community to purchase and decoratively paint an Adirondack chair

which would then be placed throughout the downtown area, with the main goal of drawing people downtown to view and enjoy the personalized public art. She said in looking at the most appropriate suggested locations for the chairs to be placed, the partnership staff worked with city staff to ensure that the placement would conform to all local, state and federal laws and would not interfere with any city projects. She said they also worked with IDOT to ensure the chair placements conform to all their regulations as well as the partnership staff and volunteers physically surveyed each suggested location to determine the maximum number of chairs that could be placed at each location. She said conformance to all laws were taken into considerations, such as handicapped accessibility clearance and also aesthetics. She then showed a map of suggested locations for the chairs and said to keep in mind that the estimates are conservative with more than adequate space to accommodate the chairs as recommended and the locations are:

- New Municipal Plaza-maximum 20-chairs.
- Riverwalk between Municipal Building and the Police Station-10 or more chairs (on pavement, not on grass, with adequate space for pedestrians).
- Deck outside Police Station-4-6 Chairs.
- Eckwabet Sculpture-6 Chairs.
- West side of Municipal Building by the Mayor's Office and further south facing the river.
- Gazebos-total of 8 Chairs.
- First St. Plaza-approximately 30 Chairs (far west side as well as the middle of the plaza).
- Bob Leanord walkway-20 Chairs (near the new sculpture).

Mayor Rogina commented that he would pay for a White Sox chair and he invites any Cubs fans to do the same to have a balance.

Ms. Schwartz said they were also working with the Park District to ensure final approval for the exact number of chairs and placement of chairs in Lincoln and Baker Memorial Park. She said there are also some places along Rt. 64 that have adequate clearance to place chairs on the sidewalk; however they would work on a case-by-case basis with the businesses to ensure that they would conform to IDOT, ADA and city regulations. Some examples: The Beehive, Pub 222 and the Filling Station. She said if those businesses chose to participate they may even choose to have the chairs on their property, specifically their patios. She said they would also be working with property owners to place chairs on private property, for example Blue Goose has already given permission to place chairs at their location and they would be looking for some other private property owners to do the same. She said another component to the event is the online auction and it has been determined that any proceeds from the auction of the chairs would be used towards an enhancement of the new municipal plaza just north of City Hall and that specifics would be determined after the final revenue is tallied and they would work with city staff.

Aldr. Lewis-commented that the city would be entering the "America in Bloom" contest and a project like this fits into that 100% as far as community involvement and participation and she is fully in support of it.

Vice Chairman Bessner asked if there would be a flow of how the chairs would be put in as far as a numerical basis as to when businesses come along and decide to participate, would they have options as to where they can be. Ms. Schwartz said the partnership would work with downtown businesses to be sure they had options either adjacent to their business or if they choose elsewhere to have cross promotion; but other than that due to the numbers and the

different school clubs, they could make requests but the partnership would have to have the final determination of chair placement to be aesthetically pleasing with a good flow.

Aldr. Payleitner asked if there would be a design submittal for approval. Ms. Schwartz said yes, all will be made aware that it is subject to design approval, so anything inappropriate will not be included.

Aldr. Lewis asked if the chairs are wood or plastic. Ms. Schwartz said that people can purchase any type of chair they would like but that the partnership has negotiated a deal with the east side Ace Hardware who will provide the wooden chair at a very reasonable cost of approximately \$40; but that the chairs could be purchased from anywhere they would like, or even if they have an existing chair, but the wooden chairs is what they are recommending. Aldr. Lewis confirmed that there could be all different sorts of styles of chairs then. Ms. Schwartz said correct, but that they are generally a similar size and style being that it's an Adirondack chair; and once painted they will all look a lot more alike. Aldr. Lewis asked if there would be a way to keep them anchored in a wind storm, especially the plastic ones. Ms. Schwartz said they are on the heavier side and they will not be securing them due to issues of damaging the pavement surface, but if someone wanted to anchor theirs they could try to work them but they do not see it being issue based on Elgin doing the same program with no anchors and not having any issues.

Aldr. Turner made a motion to approve The Adirondack Chair Promotion “Chair-ity Event”. Seconded by Aldr. Lewis. No additional discussion. Approved unanimously by voice vote. Motion carried. 8-0

5. COMMUNITY & ECONOMIC DEVELOPMENT

- a. Recommendation to approve a Proposed Downtown Business Economic Incentive Program.

Mr. O'Rourke said over the last several years staff has worked with retailers, commercial businesses, brokers; there are some really great spaces in town that are older and need some help, either from code deficiencies or other items that can be cost prohibitive for businesses to locate in some of these existing locations in town and this would really assist them to do so. He said it also serves a number of other purposes, such as attracting new businesses and approving the viability of downtown through filling vacant spaces, and staff has generated a program they feel can help accomplish those goals. He said staff is looking at a 2-tiered approach where the basic program would be a 50/50 matching award of up to \$10,000 for businesses that have to be located in the Downtown SSA 1B area, which is the core of downtown where the retail focus would be. He said they would be looking to limit the amount of uses even further than what is permitted in the Downtown Overlay and the downtown zoning areas, where they are really trying to attract and make interested retail sales, personal services and restaurant uses; those that are really activity generators that will fulfil the goals of the policy documents. He said there are also some uses that will not be eligible including: Laundry, funeral homes, tanning salons and taverns/bars; those that generally have a lower amount of traffic. He said they are also requiring that these new businesses be located on the first floor and the street level of the building so the activity can be seen and is encouraging to fill those vacant street level spaces. He said the merchandise has to be sold on premises and should any larger spaces in downtown be demised or have several spaces in there, each space individually could be eligible for the award; it's not just per building. He said the second tier of the program is geared toward if there were a unit that really needs a lot of help that there would be an additional \$15,000 being a total of \$25,000

available to those businesses; but they would have to meet one of the extra criteria which are: money has to be used for updating building and fire code deficiencies; vacant for 6-months; could be located in the retail overlay; large space that needs to be demised; or some other extraordinary cost. He noted that they would only have to meet one of those criteria, not all, to be eligible for that additional funding amount. He said the approval process that staff has envisioned: tier 1 awards up to the \$10,000 would be by staff approval process, and if the improvements merited the additional \$15,000, staff would always bring that in front of City Council for input; but regardless of which program is utilized Council would be notified that these awards are going out and the program is being utilized.

Mr. O'Rourke said the eligible improvements would be things to permanently improve the building to have a lasting effect, such as fire sprinklers; things that could be used for numerous businesses to invest in the building stock of the city, not certain things that would transfer from tenant to tenant. He said there is also a list of the ineligible improvements, those things that would not contribute to ongoing efficiency or upgrades of the buildings such as paying rent or window displays etc.

Aldr. Silkaitis said he likes the idea a lot but he's concerned in regard to making certain properties ineligible, mostly taverns/bars. He said there are a lot of bars in the city but they are viable businesses and he doesn't know why they would be treated differently than another established viable business and he has a problem with that. He said if we are out to make the building safe and look good than he doesn't understand why any properties would be ineligible. He said if a tavern/bar has had an issue with violations then he would be comfortable with those establishments not qualifying for a certain amount of years based on how many violations, but to exclude them from the beginning is not a level playing field.

Aldr. Martin said he likes the idea but wanted to know where the money was coming from. Ms. Tungare said at this point staff is proposing to budget \$100,000 in the upcoming fiscal year from the General Fund.

Aldr. Turner asked if the tax for the parking deck would be paid off this year and if the money could come from there because he thought he heard there was only 1-payment left. Mr. Koenen said the deck was built in 1997/1998 and he knows it's very close but that he would verify with Chris Minick.

Aldr. Lewis asked if the business owner or the building owner would be applying for this. Mr. O'Rourke said either one could be the applicant but they would want a business going into the space before they would be eligible to receive the funding; it would generally be for any sort of permit that had already been submitted to the city for say a build out or an upgrade to the building. Aldr. Lewis confirmed that it can't be an empty building and the owner says, in order for me to rent this, these upgrades need to be made; someone has to want to rent it first. Mr. O'Rourke stated that is how the program is currently envisioned, yes.

Aldr. Bancroft asked how this program compares to other programs out there in surrounding communities. Mr. O'Rourke said staff did some research but they were all pretty similar and they used that information to help form this program. He said the biggest difference is other communities programs are funded through TIF, or loan based and funding amounts go up and down with how much each business is eligible for. He said this policy was basically set up to be somewhere in the middle in terms of funding amounts and thought the grant would be more of an incentive to help people come into downtown. Ms. Tungare said the matching grant concept is

aligned with how the city does the Façade Improvement and the Corridor Improvement Grant Program.

Aldr. Lewis asked if the business will be eligible for all the grants the city offers; corridor, signage and landscape, because at the end of the day there could be quite a bit of incentive funds coming from the city. Mr. O'Rourke said there could be; there is nothing written into the program description that would prohibit that and the only caveat to that is there has been a sort of contingency in this current program description for the Façade Grant, that funds from this program could be used should the Façade Grant program not have any funding left for that year. Aldr. Lewis asked if this would be just a trial, just a length of time or permanent. Mr. O'Rourke said staff envisioned that there would be some period to see how it would work and what the interest is; they weren't planning on putting a sunset clause on the program, unless Council wanted to entertain that. Ms. Tungare said this would be budgeted on a year-by-year basis so it would be the Councils' prerogative as to adjusting the budgeted amount on an annual basis, and that would be approved as part of the budget process every year.

Aldr. Bancroft said in them being eligible for other grants depending on those particular grant criteria, this doesn't really have any limiting effect on anything else that could be done. He said what is running through his mind is what was done for Clarke. Mr. O'Rourke said sure, that was a single time incentive that went through the incentive policy similar to the mall or anybody else. He said this would be more of a pre-set one-on-one consideration when they are needed.

Aldr. Lemke said if something were budgeted and it were to become wildly successful he would want feedback as to whether the incremental grant exceeds the budget. He said it sounds like the program wouldn't start until the budget year or people could be advised that in April that if they start the process they could qualify. He asked if the entire amount were a 50/50. Mr. O'Rourke said it's meant to be 50/50; if an applicant were requesting \$25,000 it would be a total investment of \$50,000 to get all the way up to that.

Aldr. Payleitner commented that she had an architect/acquaintance complain to her that he thought the city's codes were deterrent so she thinks this is a wonderful option to hold our standards but still can help a business out.

Aldr. Silkaitis clarified that they perform the work and pay the bills and the city then reimburses them. Mr. O'Rourke said yes, the program is a reimbursement based program just like all the other incentives that staff administers.

Aldr. Martin made a motion to have staff prepare a resolution for City Council. Seconded by Aldr. Lemke.

Mayor Rogina said he was not sure if the motion and the second was for the program as-is or to include Aldr. Silkaitis' comments.

Aldr. Martin said the motion is to have staff prepare a resolution authorizing it based on the comments and suggestions heard by Committee that evening. Mr. O'Rourke said Aldr. Silkaitis' comment would be incorporated.

Aldr. Lewis said in 1-spot it states "only taverns who requested a 2 am license". Mr. O'Rourke said it's a clarification; they are different uses, one being restaurant and one being tavern bar, and the big difference is whether they serve food or not. He said they also had restaurants serving liquor until 2am. Aldr. Lewis said as of right now it would include any restaurant or bar that would only be open until 1am. Mr.

O'Rourke said it would include all restaurants, but not something the Zoning Ordinance would define as a Tavern or Bar. Ms. Tungare said it could be done either way, it's the Council's preference; it could be left as establishments open till 1am, or establishments open till 2am could be included as well.

Vice Chairman Bessner said if other businesses are included where would the line be drawn in regard to tanning salons, funeral homes, etc.

Aldr. Martin said he would assume with his motion that it would not apply to those with a 2 am license. Mr. O'Rourke said other than that they could rely straight on the use requirements of the zoning for the downtown zoning district.

Aldr. Turner asked if tanning salons pay sales tax. Mr. O'Rourke said he knows they do on the merchandise but not sure about the service. Aldr. Turner said he is trying to get around "if the person is paying sales tax into the city why should they be excluded from the program".

Aldr. Silkaitis said in regard to the 2 am; why are we differentiating between 1 am and 2 am; what was the logic. Mr. O'Rourke said that when staff looked at those requirements it was more about trying to focus the program on what would be considered as activity generators that have a bigger impact on the hours being targeted for pedestrian activity. Aldr. Silkaitis said there are some vapor bars in town and according to these they would be eligible too; but the way its written bars would not be, and he finds that interesting.

Roll Call:

Ayes: Lewis, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Martin, Krieger

Nays:

Absent: Stellato

Abstain:

Motion Carried. 8-0.

- b. Recommendation to approve a Minor Change to PUD Preliminary Plan for Remington Glen (Foxwood PUD).

Mr. Colby said the minor change is to revise the building plans for the 8 remaining townhome lots; the architectural designs would be changed to reflect a different unit design to be constructed by the applicant and contract purchaser, Ryland Homes. He said staff provided review comments to the applicant recommending the use of design elements to match the existing units constructed there, including similar siding and materials, and the applicant submitted a revised plan and has addressed staff comments. He said the only outstanding item was the addition of windows on the side elevations because they were concerned about the interior wall space inside of the units; but they have otherwise adequately addressed comments and staff recommends approval.

Aldr. Turner said some residents were presents and they wanted to ask when the project would start. Omar Rodriguez-Vice President of Land for Ryland Homes – said if they receive Committee approval and board approval they anticipate closing on the property this month and would expect to be in for a master plan review and model permit application sometime next month-February. Aldr. Turner clarified that if all went by plan construction would start this summer. Mr. Rodriguez said sooner than that, if all goes well and we can get building permits through the approval process a model building could start in February. Aldr. Turner asked what they would sell for in relation to what the residents paid when they first moved in. Mr. Rodriguez said he could not speak to what the residents paid but he thinks because today is a different market from when the community was built in 2006-2007-2008, but they would be

selling the typical unit to close in the \$240,000-250,000 with options and some may go above that, but that's a good rough estimates which is slightly above the average resale transaction is in the community today.

Aldr. Silkaitis made a motion to approve a Minor Change to PUD Preliminary Plan for Remington Glen (Foxwood PUD). Seconded by Aldr. Turner.

Roll Call:

Ayes: Lewis, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Martin, Krieger

Nays:

Absent: Stellato

Abstain:

Motion Carried. 8-0.

- c. Recommendation to approve a Plat of Easement Release for part of parcel 1 Pine Ridge Park by and between the City of St. Charles and Real Property Holding – St. Charles, IL, LLC.

Mr. Tiedt said that in 2011 a resubdivision plat was approved by Council to create what's commonly known as Lot 19 in Pine Ridge Park and at the time the original Pine Ridge Park subdivision plat was subdivided there were conservation and utility easements over a good portion of the wetland areas including parcel 1 which lot 19 came from. He said the easement document currently is required to release the conservation easements on the property and will also release utility easements that were originally dedicated at the time of the original Pine Ridge Park subdivision plat; however the utility easement put in place with the Lot 19 subdivision will remain in place. He said to facilitate any future development on Lot 19, the conservation and wetland easements need to be released and Nicor and SBC have already approved the document and he is waiting to hear back from Comcast, but he didn't anticipate any comments from them.

Aldr. Turner made a motion to approve a Plat of Easement Release for part of parcel 1 Pine Ridge Park by and between the City of St. Charles and Real Property Holding – St. Charles, IL, LLC. Seconded by Aldr. Bancroft.

Roll Call:

Ayes: Lewis, Silkaitis, Payleitner, Lemke, Turner, Bancroft, Martin, Krieger

Nays:

Absent: Stellato

Abstain:

Motion Carried. 8-0

6. **ADDITIONAL BUSINESS-None.**
7. **ADJOURNMENT - Aldr. Turner made a motion to adjourn at 7:35PM. Motion was seconded by Aldr. Bancroft. No additional discussion. Approved unanimously by voice vote. Motion carried.**