

**AGENDA  
CITY OF ST. CHARLES  
GOVERNMENT OPERATIONS COMMITTEE  
ALD. BILL TURNER, CHAIR**

**MONDAY, MARCH 16, 2015  
IMMEDIATELY FOLLOWING CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
2 E. MAIN ST.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Omnibus Vote**  
Budget Transfer – January 2015.  
Budget Transfer – February 2015.
- 4. Inventory Control Division**
  - a. Recommendation to waive the bid procedure and accept the Blanket Cable Quote from HD Supply for Okonite Cable pending approval of FY15/16 budget.
  - b. Recommendation to waive the bid procedure and allow “Spot Buying” of cable on an as-needed basis pending approval of FY15/16 budget.
  - c. Recommendation to approve an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2015 F-550 with Service Body to Zimmerman Ford and Sell Replaced 2003 F-550-4X2 Vehicle #1733.
  - d. Recommendation to waive the bid procedure for 2015/16 Blanket Switchgear quote and accept Federal Pacific’s pricing for purchased switchgear pending approval of FY15/16 budget.
  - e. Recommendation to waive the bid procedure for 2015/16 ordering of gasoline and diesel fuel (bio-diesel) per order on an as needed basis pending approval of FY15/16 budget.
  - f. Recommendation to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles.
  - g. Recommendation to award 2015/16 hauling bid to CH Hager Excavating, Inc., West Chicago, at unit costs provided on the Bid Results pending approval of FY15/16 budget.
  - h. Recommendation to award 2015/16 low bid to CH Hager Excavating, Inc., for two (2) base bid types of stone and gravel and seven (7) alternate types pending approval of FY15/16 budget.
- 5. Finance Department**
  - a. Recommendation to approve Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.
  - b. Presentation of Fiscal Year 2015-2016 Budget – Information Only.

**6. Executive Session**

- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining
- Review of Minutes of Executive Sessions

**7. Additional Items from Mayor, Council, Staff, or Citizens.**

**8. Adjournment**

# Budget Journal Edit Listing

FB240 Date 02/04/15  
Time 15:26

Company 1000 - City of St. Charles  
Budget Journal Edit Listing  
For Fiscal Year 2015  
Budget 100 FY 14/15 Revised Budget USD

Page 1

Journal Entry N 179 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	210540	54110-0000 FB	500.00			
				General Legal	Desc: For legal bills				
2	1000	100	9	210900	31199-0000 FB		500.00		
				Available Resources	Desc: For legal bills				
3	1000	100	9	220550	54110-0000 FB	500.00			
				General Legal	Desc: For legal bills (biosolids)				
4	1000	100	9	220900	31199-0000 FB		500.00		
				Available Resources	Desc: For legal bills (biosolids)				
*** Totals For Journal Entry N- 179 , Source Code FB						Debits	Credits	Difference	
						Base:	1,000.00	1,000.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 179						Debits	Credits	Difference	
						Base:	1,000.00	1,000.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 02/04/15  
Time 15:26

Company 1000 - City of St. Charles  
Budget Journal Edit Listing  
For Fiscal Year 2015  
Budget 100 FY 14/15 Revised Budget USD

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Journal Entry N 181 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	800223	56004-0000 FB	280.00			
				Computer Equipment	Desc: Replace broken UPS printer				
2	1000	100	9	800900	31199-0000 FB		280.00		
				Available Resources	Desc: Replace broken UPS printer				
3	1000	100	9	804200	56003-0000 FB	8,440.00			
				Office Furnishings and Equip	Desc: Copier replacement-Investigati				
4	1000	100	9	804900	31191-0000 FB		8,440.00		
				Avail Resources-Copier Reserve	Desc: Copier replacement-Investigati				
5	1000	100	9	804200	56003-0000 FB	1,817.00			
				Office Furnishings and Equip	Desc: Copier replacement-PD Training				
6	1000	100	9	804900	31191-0000 FB		1,817.00		
				Avail Resources-Copier Reserve	Desc: Copier replacement-PD Training				
7	1000	100	9	804200	56003-0000 FB	2,879.00			
				Office Furnishings and Equip	Desc: Copier replacement-Sergeants				
8	1000	100	9	804900	31191-0000 FB		2,879.00		
				Avail Resources-Copier Reserve	Desc: Copier replacement-Sergeants				
*** Totals For Journal Entry N- 181 , Source Code FB						Debits	Credits	Difference	
						Base:	13,416.00	13,416.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 181						Debits	Credits	Difference	
						Base:	13,416.00	13,416.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles  
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For Fiscal Year 2015  
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Journal Entry N 184 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	100650	54110-0000 FB	250.00			
				General Legal	Desc: Legal bill for Storino				
2	1000	100	9	100900	31199-0000 FB		250.00		
				Available Resources	Desc: Legal bill for Storino				
3	1000	100	9	100650	54110-0000 FB	5,850.00			
				General Legal	Desc: Legal Bill for Sorino (1st St)				
4	1000	100	9	100900	31199-0000 FB		5,850.00		
				Available Resources	Desc: Legal Bill for Sorino (1st St)				
*** Totals For Journal Entry N- 184 , Source Code FB						Debits	Credits	Difference	
						Base:	6,100.00	6,100.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 184						Debits	Credits	Difference	
						Base:	6,100.00	6,100.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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Journal Entry N 185 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	9	100650	54110-0000 FB General Legal Desc: For ED Legal	4,000.00		
2	1000	100	9	100900	31199-0000 FB Available Resources Desc: For ED Legal		4,000.00	
*** Totals For Journal Entry N- 185 , Source Code FB						Debits	Credits	Difference
						Base: 4,000.00	4,000.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 185						Debits	Credits	Difference
						Base: 4,000.00	4,000.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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For Fiscal Year 2015  
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Journal Entry N 188 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	9	801512	56004-0000 FB	714.00	
				Computer Equipment	Desc: For computer purchase		
2	1000	100	9	801900	31194-0000 FB		714.00
				Avail Resources-Computer Reserve	Desc: For computer purchase		

\*\*\* Totals For Journal Entry N- 188 , Source Code FB  
Base: Debits Credits Difference  
714.00 714.00 0.00  
Unit: 0.00 0.00 0.00

\*\*\* Totals For Journal Entry N- 188  
Base: Debits Credits Difference  
714.00 714.00 0.00  
Unit: 0.00 0.00 0.00

# Budget Journal Edit Listing

FB240 Date 02/04/15  
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Company 1000 - City of St. Charles USD  
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Journal Entry N      201 Budget Addition      Adjustment Code ADD Budget Addition      Active  
Status History      Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	803110 Risk Insurance Premiums	54360-0000 Desc: For ICRMT invoice	1,173.00			
2	1000	100	9	803900 Available Resources	31199-0000 Desc: For ICRMT invoice		1,173.00		
3	1000	100	9	220550 Risk Insurance Premiums	54360-0000 Desc: For ICRMT invoice	966.00			
4	1000	100	9	220900 Available Resources	31199-0000 Desc: For ICRMT invoice		966.00		
*** Totals For Journal Entry N- 201 , Source Code FB						Debits	Credits	Difference	
						Base:	2,139.00	2,139.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 201						Debits	Credits	Difference	
						Base:	2,139.00	2,139.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Adjustment Code : ADD						Debits	Credits	Difference	
						Base:	27,369.00	27,369.00	0.00
						Unit:	0.00	0.00	0.00

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FB240 Date 02/04/15  
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Company 1000 - City of St. Charles USD  
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Journal Entry N 191 Budget Reduction Adjustment Code RED Budget Reduction Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	513300	56170-0000 FB		20,000.00		
				Other Engineering Services - Cap Desc: CP3004 Not Being Done					
2	1000	100	9	513900	31199-0000 FB	20,000.00			
				Available Resources Desc: CP3004 Not Being Done					
3	1000	100	9	513300	56200-0000 FB		75,000.00		
				Structures and Improvements Desc: Range Bldg budget 15-16					
4	1000	100	9	513900	31199-0000 FB	75,000.00			
				Available Resources Desc: Range Bldg budget 15-16					
*** Totals For Journal Entry N- 191 , Source Code FB						Debits	Credits	Difference	
						Base:	95,000.00	95,000.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 191						Debits	Credits	Difference	
						Base:	95,000.00	95,000.00	0.00
						Unit:	0.00	0.00	0.00

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Company 1000 - City of St. Charles USD  
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Journal Entry N 192 Budget Reduction Adjustment Code RED Budget Reduction Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	9	513500 Structures and Improvements	56200-0000 FB Desc: Project not being done CP5038		83,000.00	
2	1000	100	9	513900 Available Resources	31199-0000 FB Desc: Project not being done CP5038	83,000.00		
*** Totals For Journal Entry N- 192 , Source Code FB						Debits	Credits	Difference
						Base: 83,000.00	83,000.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 192						Debits	Credits	Difference
						Base: 83,000.00	83,000.00	0.00
						Unit: 0.00	0.00	0.00

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Company 1000 - City of St. Charles USD  
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Journal Entry N 196 Budget Reduction Adjustment Code RED Budget Reduction Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	9	210541 Machinery and Equipment	56002-0000 FB Desc: Well#13 Media Repl budget FY16		100,000.00
2	1000	100	9	210900 Available Resources	31199-0000 FB Desc: Well#13 Media Repl budget FY16	100,000.00	

\*\*\* Totals For Journal Entry N- 196 , Source Code FB  
 Base: Debits 100,000.00 Credits 100,000.00 Difference 0.00  
 Unit: 0.00 0.00 0.00

\*\*\* Totals For Journal Entry N- 196  
 Base: Debits 100,000.00 Credits 100,000.00 Difference 0.00  
 Unit: 0.00 0.00 0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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Journal Entry N 197 Budget Reduction Adjustment Code RED Budget Reduction Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	220552 Sewer Lining Projects	54312-0000 FB Desc: Sewer lining pushed to 15/16		310,000.00		
2	1000	100	9	220900 Available Resources	31199-0000 FB Desc: Sewer lining pushed to 15/16	310,000.00			
3	1000	100	9	100510 Repair & Maint - Storm Sewer	54459-0000 FB Desc: Storm lining pushed to 15/16		83,670.00		
4	1000	100	9	100900 Available Resources	31199-0000 FB Desc: Storm lining pushed to 15/16	83,670.00			
*** Totals For Journal Entry N- 197 , Source Code FB						Debits	Credits	Difference	
						Base:	393,670.00	393,670.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 197						Debits	Credits	Difference	
						Base:	393,670.00	393,670.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Adjustment Code : RED						Debits	Credits	Difference	
						Base:	671,670.00	671,670.00	0.00
						Unit:	0.00	0.00	0.00

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Company 1000 - City of St. Charles USD  
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Journal Entry N 178 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	220551	52701-0000 FB	2,500.00			
				Lab Supplies	Desc: For lab supply expenses				
2	1000	100	9	220551	54306-0000 FB		2,500.00		
				Sludge Removal	Desc: For lab supply expenses				
3	1000	100	9	100501	51304-0000 FB	50.00			
				Memberships and Dues	Desc: For ASCE Membership Dues				
4	1000	100	9	100501	51300-0000 FB		50.00		
				Registration and Fees	Desc: For ASCE Membership Dues				
*** Totals For Journal Entry N- 178 , Source Code FB						Debits	Credits	Difference	
						Base:	2,550.00	2,550.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 178						Debits	Credits	Difference	
						Base:	2,550.00	2,550.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 02/04/15  
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Company 1000 - City of St. Charles  
Budget Journal Edit Listing  
For Fiscal Year 2015  
Budget 100 FY 14/15 Revised Budget USD

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Journal Entry N 180 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	800223 Other Governmental Fees & Taxes	55202-0000 FB Desc: For CDL License	50.00			
2	1000	100	9	800223 Small Tools and Equipment	52310-0000 FB Desc: For CDL License		50.00		
3	1000	100	9	100120 Memberships and Dues	51304-0000 FB Desc: For ICSC membership	50.00			
4	1000	100	9	100120 Registration and Fees	51300-0000 FB Desc: For ICSC membership		50.00		
*** Totals For Journal Entry N- 180 , Source Code FB						Debits	Credits	Difference	
						Base:	100.00	100.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 180						Debits	Credits	Difference	
						Base:	100.00	100.00	0.00
						Unit:	0.00	0.00	0.00

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Company 1000 - City of St. Charles  
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Journal Entry N 182 Budget Transfers Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	9	100210	54110-0000 FB	4,500.00		
				General Legal	Desc: Move Labor Related to General			
2	1000	100	9	100210	54120-0000 FB		4,500.00	
				Labor Related Legal	Desc: Move Labor Related to General			
3	1000	100	9	100110	52001-0000 FB	45.00		
				Computer Related Supplies	Desc: Cables for monitors @reception			
4	1000	100	9	100110	52000-0000 FB		45.00	
				Office Supplies	Desc: Cables for monitors @reception			
5	1000	100	9	100400	54250-0000 FB	2,000.00		
				Software Licenses & Subscription	Desc: Firehouse software			
6	1000	100	9	100400	54120-0000 FB		2,000.00	
				Labor Related Legal	Desc: Firehouse software			
7	1000	100	9	100650	54530-0000 FB	900.00		
				Legal Notices	Desc: Legal Notices			
8	1000	100	9	100650	54540-0000 FB		900.00	
				Advertising	Desc: Legal Notices			
***	Totals For Journal Entry N-			182 ,	Source Code FB	Debits	Credits	Difference
					Base:	7,445.00	7,445.00	0.00
					Unit:	0.00	0.00	0.00
***	Totals For Journal Entry N-			182		Debits	Credits	Difference
					Base:	7,445.00	7,445.00	0.00
					Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles  
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Journal Entry N 183 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	9	100110	54250-0000 FB	237.00		
				Software Licenses & Subscription	Desc: For software purchase			
2	1000	100	9	100110	52000-0000 FB		237.00	
				Office Supplies	Desc: For software purchase			
3	1000	100	9	800223	55202-0000 FB	15.00		
				Other Governmental Fees & Taxes	Desc: For CDL License renewal			
4	1000	100	9	800223	52302-0000 FB		15.00	
				Building Maintenance Supplies	Desc: For CDL License renewal			
5	1000	100	9	800223	54501-0000 FB	200.00		
				Freight	Desc: For freight for inventory			
6	1000	100	9	800223	51600-0000 FB		200.00	
				Uniforms	Desc: For freight for inventory			
7	1000	100	9	800223	52306-0000 FB	50.00		
				Signage/Traffic Control Suppl	Desc: For signage supplies			
8	1000	100	9	800223	52310-0000 FB		50.00	
				Small Tools and Equipment	Desc: For signage supplies			
9	1000	100	9	210540	54120-0000 FB	491.00		
				Labor Related Legal	Desc: For legal invoice			
10	1000	100	9	210541	54110-0000 FB		491.00	
				General Legal	Desc: For legal invoice			
*** Totals For Journal Entry N- 183 , Source Code FB						Debits	Credits	Difference
						993.00	993.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 183						Debits	Credits	Difference
						993.00	993.00	0.00
						Unit: 0.00	0.00	0.00

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Company 1000 - City of St. Charles USD  
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Journal Entry N 186 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	9	210541	56200-0000 FB	10,000.00	
				Structures and Improvements	Desc: Add'l work/3&4 Well Reservoir		
2	1000	100	9	210541	56160-0000 FB		10,000.00
				Construction Engineering - Capit	Desc: Add'l work/3&4 Well Reservoir		

\*\*\* Totals For Journal Entry N- 186 , Source Code FB  
 Base: Debits 10,000.00 Credits 10,000.00 Difference 0.00  
 Unit: 0.00 0.00 0.00

\*\*\* Totals For Journal Entry N- 186  
 Base: Debits 10,000.00 Credits 10,000.00 Difference 0.00  
 Unit: 0.00 0.00 0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles  
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Journal Entry N 187 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	9	100130	51403-0000 FB	183.00		
				Non-Employee Travel	Desc: Travel expense for commissione			
2	1000	100	9	100130	54110-0000 FB		183.00	
				General Legal	Desc: Travel expense for commissione			
3	1000	100	9	100130	50200-0000 FB	950.00		
				Overtime	Desc: For OT wages for Nonda			
4	1000	100	9	100130	50101-0000 FB		950.00	
				Part Time Wages	Desc: For OT wages for Nonda			
5	1000	100	9	100130	51103-0000 FB	250.00		
				IMRF	Desc: For IMRF for Nonda			
6	1000	100	9	100130	50101-0000 FB		250.00	
				Part Time Wages	Desc: For IMRF for Nonda			
7	1000	100	9	100130	51105-0000 FB	40.00		
				401A	Desc: For 401A for Nonda			
8	1000	100	9	100130	50101-0000 FB		40.00	
				Part Time Wages	Desc: For 401A for Nonda			
9	1000	100	9	100110	50200-0000 FB	500.00		
				Overtime	Desc: For OT for Tina/City Admin			
10	1000	100	9	100110	50101-0000 FB		500.00	
				Part Time Wages	Desc: For OT for Tina/City Admin			
*** Totals For Journal Entry N- 187 , Source Code FB						Debits	Credits	Difference
						Base: 1,923.00	1,923.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 187						Debits	Credits	Difference
						Base: 1,923.00	1,923.00	0.00
						Unit: 0.00	0.00	0.00

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Company 1000 - City of St. Charles USD  
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Journal Entry N 189 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	9	220550	51304-0000 FB	47.00		
				Memberships and Dues	Desc: For membership/dues			
2	1000	100	9	220550	51300-0000 FB		47.00	
				Registration and Fees	Desc: For membership/dues			
*** Totals For Journal Entry N- 189 , Source Code FB						Debits	Credits	Difference
						47.00	47.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 189						Debits	Credits	Difference
						Base: 47.00	47.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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Journal Entry N 190 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	100210	52000-0000 FB	1,750.00			
				Office Supplies	Desc: Repl broken ID Card printer				
2	1000	100	9	100210	54532-0000 FB		1,750.00		
				Employment Notices	Desc: Repl broken ID Card printer				
3	1000	100	9	802210	55102-0000 FB	250,000.00			
				Prescription Claims	Desc: Move budget for Rx claims				
4	1000	100	9	802210	55104-0000 FB		250,000.00		
				Medical Claims-Retirees	Desc: Move budget for Rx claims				
*** Totals For Journal Entry N- 190 , Source Code FB						Debits	Credits	Difference	
						Base:	251,750.00	251,750.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 190						Debits	Credits	Difference	
						Base:	251,750.00	251,750.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 193 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	9	513500	56170-0000 FB	39,200.00	
				Other Engineering Services - Cap Desc: Correct JE#50; S/B 56160			
2	1000	100	9	513500	56160-0000 FB		39,200.00
				Construction Engineering - Capit Desc: Correct JE#50; Was 56170			

\*\*\* Totals For Journal Entry N- 193 , Source Code FB  
 Base: Debits 39,200.00 Credits 39,200.00 Difference 0.00  
 Unit: 0.00 0.00 0.00

\*\*\* Totals For Journal Entry N- 193  
 Base: Debits 39,200.00 Credits 39,200.00 Difference 0.00  
 Unit: 0.00 0.00 0.00

# Budget Journal Edit Listing

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Journal Entry N 194 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	800223 Repair & Maint - Other Equip	54467-0000 Desc: Fuel pump repair	135.00			
2	1000	100	9	800223 Repair & Maint - Facilities	54450-0000 Desc: Fuel pump repair		135.00		
3	1000	100	9	200521 IT Consulting Services	54256-0000 Desc: For JULIE project	2,500.00			
4	1000	100	9	200521 Small Tools and Equipment	52310-0000 Desc: For JULIE project		2,500.00		
5	1000	100	9	200521 Hosted and Hosting Services	54254-0000 Desc: For JULIE hosting service	1,250.00			
6	1000	100	9	200521 Small Tools and Equipment	52310-0000 Desc: For JULIE hosting service		1,250.00		
*** Totals For Journal Entry N- 194 , Source Code FB						Debits	Credits	Difference	
						Base:	3,885.00	3,885.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 194						Debits	Credits	Difference	
						Base:	3,885.00	3,885.00	0.00
						Unit:	0.00	0.00	0.00

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Journal Entry N 195 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	9	800223 Repair & Maint - Other Equip	54467-0000 Desc: For fuel system repairs	20.00		
2	1000	100	9	800223 Repair & Maint - Facilities	54450-0000 Desc: For fuel system repairs		20.00	
*** Totals For Journal Entry N- 195 , Source Code FB						Debits	Credits	Difference
						20.00	20.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 195						Debits	Credits	Difference
						20.00	20.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 198 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	210541	54308-0000 FB	5,000.00			
				Restoration Services	Desc: Restoration/water main breaks				
2	1000	100	9	210541	52307-0000 FB		5,000.00		
				Plumbing Supplies	Desc: Trsf funds to restoration svcs				
3	1000	100	9	210541	54308-0000 FB	8,000.00			
				Restoration Services	Desc: Restoration/water main breaks				
4	1000	100	9	210541	54462-0000 FB		8,000.00		
				Repair & Maint - Wells	Desc: Trsf funds to restoration svcs				
5	1000	100	9	210541	52302-0000 FB	100.00			
				Building Maintenance Supplies	Desc: Bldg maintenance supplies				
6	1000	100	9	210541	52307-0000 FB		100.00		
				Plumbing Supplies	Desc: Bldg maintenance supplies				
7	1000	100	9	210541	52305-0000 FB	1,200.00			
				Safety Supplies	Desc: Safety supplies				
8	1000	100	9	210541	52304-0000 FB		1,200.00		
				Chemicals & Sprays	Desc: Safety supplies				
9	1000	100	9	210541	52306-0000 FB	150.00			
				Signage/Traffic Control Suppl	Desc: Traffic Control/Signage				
10	1000	100	9	210541	52304-0000 FB		150.00		
				Chemicals & Sprays	Desc: Traffic Control/Signage				
11	1000	100	9	210541	52700-0000 FB	3,000.00			
				Water Line Repair Materials	Desc: Water line repair materials				
12	1000	100	9	210541	54467-0000 FB		3,000.00		
				Repair & Maint - Other Equip	Desc: Water line repair materials				
*** Totals For Journal Entry N- 198 , Source Code FB						Debits	Credits	Difference	
						Base:	17,450.00	17,450.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 198						Debits	Credits	Difference	
						Base:	17,450.00	17,450.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 199 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	100300	51500-0000 FB	1,698.00			
				New Hire Testing	Desc: For PD new hire testing				
2	1000	100	9	100130	54140-0000 FB		1,698.00		
				Police Testing Services	Desc: For PD new hire testing				
3	1000	100	9	100200	56004-0000 FB	1,000.00			
				Computer Equipment	Desc: For switch not on repl schedul				
4	1000	100	9	100200	52001-0000 FB		1,000.00		
				Computer Related Supplies	Desc: For switch not on repl schedul				
*** Totals For Journal Entry N- 199 , Source Code FB						Debits	Credits	Difference	
						Base:	2,698.00	2,698.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 199						Debits	Credits	Difference	
						Base:	2,698.00	2,698.00	0.00
						Unit:	0.00	0.00	0.00

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Journal Entry N 200 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	210541	54002-0000 FB	300.00			
				Pager Service	Desc: For pager service-not budgeted				
2	1000	100	9	210541	54371-0000 FB		300.00		
				Testing & Inspection Services	Desc: For pager service-not budgeted				
*** Totals For Journal Entry N- 200 , Source Code FB						Debits	Credits	Difference	
						Base:	300.00	300.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 200						Debits	Credits	Difference	
						Base:	300.00	300.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N      202 Budget Transfer      Adjustment Code TRF Budget Transfer      Active  
Status History      Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	9	100501 Meals-Travel & Training	51402-0000 FB Desc: For meals for conference	132.00			
2	1000	100	9	100501 Other General Supplies	52319-0000 FB Desc: For meals for conference		132.00		
3	1000	100	9	220551 Parts for Equipment	52314-0000 FB Desc: For repairs to equipment	6,000.00			
4	1000	100	9	220551 Chemicals & Sprays	52304-0000 FB Desc: For repairs to equipment		6,000.00		
5	1000	100	9	801512 Maintenance - Motor Vehicles	54482-0000 FB Desc: Outside repairs-short staffed	40,000.00			
6	1000	100	9	801512 Regular Wages	50100-0000 FB Desc: Outside repairs-short staffed		40,000.00		
*** Totals For Journal Entry N- 202 , Source Code FB						Debits	Credits	Difference	
						Base:	46,132.00	46,132.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 202						Debits	Credits	Difference	
						Base:	46,132.00	46,132.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Adjustment Code : TRF						Debits	Credits	Difference	
						Base:	384,493.00	384,493.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Company 1000						Debits	Credits	Difference	
						Base:	1,083,532.00	1,083,532.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Report						Debits	Credits	Difference	
						Base:	1,083,532.00	1,083,532.00	0.00
						Unit:	0.00	0.00	0.00

The revisions shown herewith have been approved by the City Council, except as noted below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Exceptions:

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# Budget Journal Edit Listing

FB240 Date 03/02/15  
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Company 1000 - City of St. Charles USD  
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Page 1

Journal Entry N 203 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100650	54189-0000 FB	1,059.00		
				Other Professional Services	Desc: Title svcs for Harris prop trs			
2	1000	100	10	100900	31199-0000 FB		1,059.00	
				Available Resources	Desc: Title svcs for Harris prop trs			
*** Totals For Journal Entry N- 203 , Source Code FB						Debits	Credits	Difference
						Base: 1,059.00	1,059.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 203						Debits	Credits	Difference
						Base: 1,059.00	1,059.00	0.00
						Unit: 0.00	0.00	0.00

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Journal Entry N 205 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	220552	56001-0000 FB	9,600.00			
				Motor Vehicles - Replacements	Desc: Veh#1733-Repl budget short				
2	1000	100	10	220900	31192-0000 FB		9,600.00		
				Avail Resources-Motor Vehicles	Desc: Veh#1733-Repl budget short				
*** Totals For Journal Entry N- 205 , Source Code FB						Debits	Credits	Difference	
						Base:	9,600.00	9,600.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 205						Debits	Credits	Difference	
						Base:	9,600.00	9,600.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 207 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	220552	56101-0000 FB	45,052.00			
				Land Improvements	Desc: Siphon chg order #1 CC 12/1/14				
2	1000	100	10	220900	31195-0000 FB		45,052.00		
				Available Resources-Prior Bonds	Desc: Siphon chg order #1 CC 12/1/14				
3	1000	100	10	220552	56101-0000 FB	17,352.00			
				Land Improvements	Desc: Siphon Chang Order#2 CC 2/2/15				
4	1000	100	10	220900	31195-0000 FB		17,352.00		
				Available Resources-Prior Bonds	Desc: Siphon Chang Order#2 CC 2/2/15				
*** Totals For Journal Entry N- 207 , Source Code FB						Debits	Credits	Difference	
						Base:	62,404.00	62,404.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 207						Debits	Credits	Difference	
						Base:	62,404.00	62,404.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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Journal Entry N 208 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100210 Other Professional Services	54189-0000 FB Desc: I/S Director Recruitment	10,500.00		
2	1000	100	10	100900 Available Resources	31199-0000 FB Desc: I/S Director Recruitment		10,500.00	
*** Totals For Journal Entry N- 208 , Source Code FB						Debits	Credits	Difference
						10,500.00	10,500.00	0.00
						0.00	0.00	0.00
*** Totals For Journal Entry N- 208						Debits	Credits	Difference
						10,500.00	10,500.00	0.00
						0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 210 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	10	801512	56004-0000 FB	829.00	
				Computer Equipment	Desc: For repl monitors for Fleet		
2	1000	100	10	801900	31194-0000 FB		829.00
				Avail Resources-Computer Reserve	Desc: For repl monitors for Fleet		

\*\*\* Totals For Journal Entry N- 210 , Source Code FB  
Base: Debits 829.00 Credits 829.00 Difference 0.00  
Unit: 0.00 0.00 0.00

\*\*\* Totals For Journal Entry N- 210  
Base: Debits 829.00 Credits 829.00 Difference 0.00  
Unit: 0.00 0.00 0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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Journal Entry N 216 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	803500	55180-0000 FB	3,345.00		
				Liability Claims	Desc: Vehicle dmg-snow plow			
2	1000	100	10	803900	31199-0000 FB		3,345.00	
				Available Resources	Desc: Vehicle dmg-snow plow			
*** Totals For Journal Entry N- 216 , Source Code FB						Debits	Credits	Difference
						Base: 3,345.00	3,345.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 216						Debits	Credits	Difference
						Base: 3,345.00	3,345.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles  
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Journal Entry N 218 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	100650	54110-0000 FB	4,450.00			
				General Legal	Desc: Storino legal for First St				
2	1000	100	10	100900	31199-0000 FB		4,450.00		
				Available Resources	Desc: Storino legal for First St				
3	1000	100	10	100650	54110-0000 FB	1,050.00			
				General Legal	Desc: Storino legal-tax abate/rebat				
4	1000	100	10	100900	31199-0000 FB		1,050.00		
				Available Resources	Desc: Storino legal-tax abate/rebat				
*** Totals For Journal Entry N- 218 , Source Code FB						Debits	Credits	Difference	
						Base:	5,500.00	5,500.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 218						Debits	Credits	Difference	
						Base:	5,500.00	5,500.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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Journal Entry N 219 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100650	54110-0000 FB	4,000.00		
				General Legal	Desc: For ED Hoscheit legal			
2	1000	100	10	100900	31199-0000 FB		4,000.00	
				Available Resources	Desc: For ED Hoscheit legal			
*** Totals For Journal Entry N- 219 , Source Code FB						Debits	Credits	Difference
						4,000.00	4,000.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 219						Debits	Credits	Difference
						4,000.00	4,000.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles  
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For Fiscal Year 2015  
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Journal Entry N 222 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	220551	56160-0000 FB	100,000.00			
				Construction Engineering - Capit Desc: For Trotter Addendum					
2	1000	100	10	220900	31199-0000 FB		100,000.00		
				Available Resources Desc: For Trotter Addendum					
3	1000	100	10	200520	51205-0000 FB	3,762.00			
				Unemployment Compensation Desc: For Unemployment Invoice					
4	1000	100	10	200900	31199-0000 FB		3,762.00		
				Available Resources Desc: For Unemployment Invoice					
*** Totals For Journal Entry N- 222 , Source Code FB						Debits	Credits	Difference	
						Base:	103,762.00	103,762.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 222						Debits	Credits	Difference	
						Base:	103,762.00	103,762.00	0.00
						Unit:	0.00	0.00	0.00

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Journal Entry N 224 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	220550	54120-0000 FB	509.00		
				Labor Related Legal	Desc: For labor related legal			
2	1000	100	10	220900	31199-0000 FB		509.00	
				Available Resources	Desc: For labor related legal			
*** Totals For Journal Entry N- 224 , Source Code FB						Debits	Credits	Difference
						509.00	509.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 224						Debits	Credits	Difference
						509.00	509.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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Journal Entry N 226 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	100200	54253-0000 FB	7,023.00			
				Internet Circuit Charges	Desc: AT&T circuit charges				
2	1000	100	10	100900	31199-0000 FB		7,023.00		
				Available Resources	Desc: AT&T circuit charges				
*** Totals For Journal Entry N- 226 , Source Code FB						Debits	Credits	Difference	
						Base:	7,023.00	7,023.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 226						Debits	Credits	Difference	
						Base:	7,023.00	7,023.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Adjustment Code : ADD						Debits	Credits	Difference	
						Base:	208,531.00	208,531.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/02/15  
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For Fiscal Year 2015  
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Journal Entry N      204 Budget Transfer      Adjustment Code TRF Budget Transfer      Active  
Status History      Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	100221	54531-0000 FB	500.00			
				Bid Notices	Desc: For bid notices				
2	1000	100	10	100221	54520-0000 FB		500.00		
				Printing	Desc: For bid notices				
3	1000	100	10	210540	54110-0000 FB	1,200.00			
				General Legal	Desc: For legal for IEPA Loan Docs				
4	1000	100	10	210540	54450-0000 FB		1,200.00		
				Repair & Maint - Facilities	Desc: For legal for IEPA Loan Docs				
*** Totals For Journal Entry N- 204 , Source Code FB						Debits	Credits	Difference	
						Base:	1,700.00	1,700.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 204						Debits	Credits	Difference	
						Base:	1,700.00	1,700.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 206 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100650	54543-0000 FB	1,221.00		
				Restaurant Week Program	Desc: Postage & mailing Rest Week			
2	1000	100	10	100650	54520-0000 FB		1,221.00	
				Printing	Desc: Postage & mailing Rest Week			
*** Totals For Journal Entry N- 206 , Source Code FB						Debits	Credits	Difference
						Base: 1,221.00	1,221.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 206						Debits	Credits	Difference
						Base: 1,221.00	1,221.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Time 11:09

Company 1000 - City of St. Charles  
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Journal Entry N      209 Budget Transfer      Adjustment Code TRF Budget Transfer      Active  
Status History      Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	100650	54530-0000 FB	900.00			
				Legal Notices	Desc: Legal notices				
2	1000	100	10	100650	54540-0000 FB		900.00		
				Advertising	Desc: Legal notices				
3	1000	100	10	100500	52101-0000 FB	99.00			
				Meals-Business	Desc: Meals-PD facility study team				
4	1000	100	10	100500	52000-0000 FB		99.00		
				Office Supplies	Desc: Meals-PD facility study team				
*** Totals For Journal Entry N- 209 , Source Code FB						Debits	Credits	Difference	
						Base:	999.00	999.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 209						Debits	Credits	Difference	
						Base:	999.00	999.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/02/15  
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Company 1000 - City of St. Charles USD  
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Journal Entry N 211 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	220551	54467-0000 FB	6,000.00			
				Repair & Maint - Other Equip	Desc: For small equipment purchases				
2	1000	100	10	220551	54461-0000 FB		6,000.00		
				Repair & Maint - Pumps	Desc: For small equipment purchases				
3	1000	100	10	100510	52314-0000 FB	750.00			
				Parts for Equipment	Desc: For hitch adapter for loaders				
4	1000	100	10	100510	52319-0000 FB		750.00		
				Other General Supplies	Desc: For hitch adapter for loaders				
*** Totals For Journal Entry N- 211 , Source Code FB						Debits	Credits	Difference	
						Base:	6,750.00	6,750.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 211						Debits	Credits	Difference	
						Base:	6,750.00	6,750.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/02/15  
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Company 1000 - City of St. Charles  
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Journal Entry N 212 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	100300	54142-0000 FB	452.00			
				Background Checks	Desc: For background checks				
2	1000	100	10	100300	51400-0000 FB		452.00		
				Transportation Expense	Desc: For background checks				
3	1000	100	10	100400	51500-0000 FB	978.00			
				New Hire Testing	Desc: For new hire testing				
4	1000	100	10	100400	51501-0000 FB		978.00		
				Current Employee Testing	Desc: For new hire testing				
*** Totals For Journal Entry N- 212 , Source Code FB						Debits	Credits	Difference	
						Base:	1,430.00	1,430.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 212						Debits	Credits	Difference	
						Base:	1,430.00	1,430.00	0.00
						Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/02/15  
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Journal Entry N 213 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	801512	56004-0000 FB	166.00		
				Computer Equipment	Desc: For new monitor (not replaceme			
2	1000	100	10	801512	52300-0000 FB		166.00	
				Janitorial Supplies	Desc: For new monitor (not replaceme			
*** Totals For Journal Entry N- 213 , Source Code FB						Debits	Credits	Difference
						166.00	166.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 213						Debits	Credits	Difference
						166.00	166.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 214 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100400	54251-0000 FB	4,378.00		
				Software Maintenance Agreement	Desc: Correct FB#135; Wrong AU			
2	1000	100	10	100300	54251-0000 FB		4,378.00	
				Software Maintenance Agreement	Desc: Correct FB#135; Wrong AU			
3	1000	100	10	100220	54110-0000 FB	573.00		
				General Legal	Desc: Legal for Prop Tax Appeals			
4	1000	100	10	100220	55202-0000 FB		573.00	
				Other Governmental Fees & Taxes	Desc: Legal for Prop Tax Appeals			
5	1000	100	10	100220	54189-0000 FB	595.00		
				Other Professional Services	Desc: Appraisal for PT Appeals			
6	1000	100	10	100220	55202-0000 FB		595.00	
				Other Governmental Fees & Taxes	Desc: Appraisal for PT Appeals			
7	1000	100	10	100400	54001-0000 FB	900.00		
				Cellular Service	Desc: For Verizon cell phone service			
8	1000	100	10	100400	54000-0000 FB		900.00	
				Telephone Service	Desc: For Verizon cell phone service			
9	1000	100	10	100500	54001-0000 FB	600.00		
				Cellular Service	Desc: For Verizon cell phone service			
10	1000	100	10	100500	54000-0000 FB		600.00	
				Telephone Service	Desc: For Verizon cell phone service			
11	1000	100	10	100400	54250-0000 FB	1,101.00		
				Software Licenses & Subscription	Desc: For software license			
12	1000	100	10	100400	52001-0000 FB		1,101.00	
				Computer Related Supplies	Desc: For software license			
13	1000	100	10	100400	54250-0000 FB	350.00		
				Software Licenses & Subscription	Desc: For software license			
14	1000	100	10	100400	52000-0000 FB		350.00	
				Office Supplies	Desc: For software license			
*** Totals For Journal Entry N- 214 , Source Code FB						Debits	Credits	Difference
						8,497.00	8,497.00	0.00
						Unit: 0.00	0.00	0.00

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\*\*\* Totals For Journal Entry N- 214

	Debits	Credits	Difference
Base:	8,497.00	8,497.00	0.00
Unit:	0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/02/15  
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Journal Entry N	215 Budget Transfer				Adjustment Code TRF Budget Transfer		Active
Status History					Operator CI\jherr		
Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	10	100400	54360-0000 FB	100.00	
				Risk Insurance Premiums	Desc: Correct #174; wrong account		
2	1000	100	10	100400	54451-0000 FB		100.00
				Repair & Maint - Office Equip	Desc: Correct #174; wrong account		
3	1000	100	10	100400	54142-0000 FB	72.00	
				Background Checks	Desc: For background checks		
4	1000	100	10	100400	52310-0000 FB		72.00
				Small Tools and Equipment	Desc: For background checks		
5	1000	100	10	100400	52305-0000 FB	150.00	
				Safety Supplies	Desc: For safety supplies		
6	1000	100	10	100400	52310-0000 FB		150.00
				Small Tools and Equipment	Desc: For safety supplies		
7	1000	100	10	100401	54000-0000 FB	500.00	
				Telephone Service	Desc: For telephone service		
8	1000	100	10	100401	55401-0000 FB		500.00
				Inventory Overhead	Desc: For telephone service		
9	1000	100	10	100500	54402-0000 FB	600.00	
				Maint Agreemnts - Copiers	Desc: For copier maintenance		
10	1000	100	10	100500	54000-0000 FB		600.00
				Telephone Service	Desc: For copier maintenance		
11	1000	100	10	100510	52305-0000 FB	500.00	
				Safety Supplies	Desc: For safety supplies		
12	1000	100	10	100510	52308-0000 FB		500.00
				Lumber Supplies	Desc: For safety supplies		
13	1000	100	10	100510	52305-0000 FB	500.00	
				Safety Supplies	Desc: For hardware supplies		
14	1000	100	10	100510	52308-0000 FB		500.00
				Lumber Supplies	Desc: For hardware supplies		
15	1000	100	10	100510	52402-0000 FB	1,000.00	
				Motor Vehicle Parts	Desc: For motor vehicle parts		
16	1000	100	10	100510	52313-0000 FB		1,000.00
				Decorations-Lights/Banners	Desc: For motor vehicle parts		
17	1000	100	10	100510	54110-0000 FB	500.00	
				General Legal	Desc: Correct previous JE		

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Journal Entry N 215 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
18	1000	100	10	100510	52801-0000 FB		500.00
				Sanitary/Storm Sewer Supplies	Desc: Correct previous JE		

*** Totals For Journal Entry N-	215 ,	Source Code	FB	Debits	Credits	Difference
				3,922.00	3,922.00	0.00
				0.00	0.00	0.00

*** Totals For Journal Entry N-	215	Base:	Debits	Credits	Difference
			3,922.00	3,922.00	0.00
			0.00	0.00	0.00

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Journal Entry N 217 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	100510 Snow/Ice Removal Chemicals	52802-0000 FB Desc: Add'l tons fr last salt delive	2,000.00			
2	1000	100	10	100510 Uniforms	51600-0000 FB Desc: Add'l tons fr last salt delive		2,000.00		
3	1000	100	10	210541 Restoration Services	54308-0000 FB Desc: Add'l funds for restoration	2,000.00			
4	1000	100	10	210541 Annual Valve Program	54317-0000 FB Desc: Add'l funds for restoration		2,000.00		
5	1000	100	10	210541 Restoration Services	54308-0000 FB Desc: Add'l funds for restoration	2,000.00			
6	1000	100	10	210541 Paints, Supplies and Solvents	52312-0000 FB Desc: Add'l funds for restoration		2,000.00		
7	1000	100	10	210541 Small Tools and Equipment	52310-0000 FB Desc: For replce of small equip	7,000.00			
8	1000	100	10	210541 Plumbing Supplies	52307-0000 FB Desc: For replce of small equip		7,000.00		
*** Totals For Journal Entry N- 217 , Source Code FB						Debits	Credits	Difference	
						Base:	13,000.00	13,000.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 217						Debits	Credits	Difference	
						Base:	13,000.00	13,000.00	0.00
						Unit:	0.00	0.00	0.00

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Journal Entry N	220 Budget Transfer				Adjustment Code TRF Budget Transfer		Active
Status History					Operator CI\jherr		
Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	10	100401	54450-0000 FB	250.00	
				Repair & Maint - Facilities	Desc: For lighting fixtures		
2	1000	100	10	100400	54160-0000 FB		250.00
				Engineering Services	Desc: For lighting fixtures		
3	1000	100	10	100510	54307-0000 FB	15,000.00	
				Snow Removal Services	Desc: For snow removal Feb 1 storm		
4	1000	100	10	100510	54305-0000 FB		15,000.00
				Mowing Services	Desc: For snow removal Feb 1 storm		
5	1000	100	10	100510	52311-0000 FB	500.00	
				Hardware Supplies	Desc: For hardware supplies		
6	1000	100	10	100510	52306-0000 FB		500.00
				Signage/Traffic Control Suppl	Desc: For hardware supplies		
7	1000	100	10	100510	54399-0000 FB	150.00	
				Other Contracted Services	Desc: Budget short		
8	1000	100	10	100510	54513-0000 FB		150.00
				Equipment Rental	Desc: Budget short		
11	1000	100	10	100300	52401-0000 FB	15.00	
				Vehicle Fluids	Desc: Budget short		
12	1000	100	10	100300	52319-0000 FB		15.00
				Other General Supplies	Desc: Budget short		
13	1000	100	10	100600	54402-0000 FB	200.00	
				Maint Agreemnts - Copiers	Desc: Copier maintenance		
14	1000	100	10	100600	54520-0000 FB		200.00
				Printing	Desc: Copier maintenance		
17	1000	100	10	200520	54402-0000 FB	400.00	
				Maint Agreemnts - Copiers	Desc: Copier maintenance		
18	1000	100	10	200520	54450-0000 FB		400.00
				Repair & Maint - Facilities	Desc: Copier maintenance		
19	1000	100	10	210540	54402-0000 FB	600.00	
				Maint Agreemnts - Copiers	Desc: Copier maintenance		
20	1000	100	10	210540	54450-0000 FB		600.00
				Repair & Maint - Facilities	Desc: Copier maintenance		
23	1000	100	10	220551	52310-0000 FB	100.00	
				Small Tools and Equipment	Desc: For small tools & equipment		

# Budget Journal Edit Listing

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Company 1000 - City of St. Charles USD  
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Journal Entry N 220 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
24	1000	100	10	220551	52311-0000 FB		100.00		
				Hardware Supplies	Desc: For small tools & equipment				
25	1000	100	10	220552	52305-0000 FB	970.00			
				Safety Supplies	Desc: For safety supplies				
26	1000	100	10	220552	52310-0000 FB		970.00		
				Small Tools and Equipment	Desc: For safety supplies				
27	1000	100	10	801512	54402-0000 FB	100.00			
				Maint Agreemnts - Copiers	Desc: Copier maintenance				
28	1000	100	10	801512	54300-0000 FB		100.00		
				Chemical Disposal & Transport	Desc: Copier maintenance				
*** Totals For Journal Entry N- 220 , Source Code FB						Debits	Credits	Difference	
						Base:	18,285.00	18,285.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 220						Debits	Credits	Difference	
						Base:	18,285.00	18,285.00	0.00
						Unit:	0.00	0.00	0.00

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Journal Entry N 221 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit		
1	1000	100	10	210541 Motor Vehicles - Replacements	56001-0000 FB Desc: For truck body for new vehicle	3,000.00			
2	1000	100	10	210541 Paints, Supplies and Solvents	52312-0000 FB Desc: For truck body for new vehicle		3,000.00		
3	1000	100	10	210541 Motor Vehicles - Replacements	56001-0000 FB Desc: For truck body for new vehicle	3,000.00			
4	1000	100	10	210541 Annual Valve Program	54317-0000 FB Desc: For truck body for new vehicle		3,000.00		
5	1000	100	10	210541 Motor Vehicles - Replacements	56001-0000 FB Desc: For truck body for new vehicle	2,000.00			
6	1000	100	10	210541 Testing & Inspection Services	54371-0000 FB Desc: For truck body for new vehicle		2,000.00		
7	1000	100	10	210541 Motor Vehicles - Replacements	56001-0000 FB Desc: For truck body for new vehicle	2,000.00			
8	1000	100	10	210541 Repair & Maint - Other Equip	54467-0000 FB Desc: For truck body for new vehicle		2,000.00		
9	1000	100	10	210541 Motor Vehicles - Replacements	56001-0000 FB Desc: For truck body for new vehicle	2,000.00			
10	1000	100	10	210541 Repair & Maint - Wells	54462-0000 FB Desc: For truck body for new vehicle		2,000.00		
11	1000	100	10	100300 Software Licenses & Subscription	54250-0000 FB Desc: For Adobe license	238.00			
12	1000	100	10	100300 Computer Related Supplies	52001-0000 FB Desc: For Adobe license		238.00		
*** Totals For Journal Entry N- 221 , Source Code FB						Debits	Credits	Difference	
						Base:	12,238.00	12,238.00	0.00
						Unit:	0.00	0.00	0.00
*** Totals For Journal Entry N- 221						Debits	Credits	Difference	
						Base:	12,238.00	12,238.00	0.00
						Unit:	0.00	0.00	0.00

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Journal Entry N 223 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100510 Snow/Ice Removal Chemicals	52802-0000 FB Desc: For thermopoint purchase	2,740.00		
2	1000	100	10	100510 Paints, Supplies and Solvents	52312-0000 FB Desc: For thermopoint purchase		2,740.00	
*** Totals For Journal Entry N- 223 , Source Code FB						Debits	Credits	Difference
						Base: 2,740.00	2,740.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 223						Debits	Credits	Difference
						Base: 2,740.00	2,740.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 225 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100401	52303-0000 FB	400.00		
				Medical Supplies	Desc: For CPR Materials			
2	1000	100	10	100400	54520-0000 FB		400.00	
				Printing	Desc: For CPR Materials			
3	1000	100	10	100400	51304-0000 FB	550.00		
				Memberships and Dues	Desc: Annual Accreditation Dues			
4	1000	100	10	100400	54520-0000 FB		550.00	
				Printing	Desc: Annual Accreditation Dues			
5	1000	100	10	100401	54014-0000 FB	30.00		
				Cable/Satellite Charges	Desc: Increase in Comcast fees			
6	1000	100	10	100400	54520-0000 FB		30.00	
				Printing	Desc: Increase in Comcast fees			
7	1000	100	10	100401	52310-0000 FB	750.00		
				Small Tools and Equipment	Desc: Damage to dive suits/gloves			
8	1000	100	10	100400	54520-0000 FB		750.00	
				Printing	Desc: Damage to dive suits/gloves			
9	1000	100	10	200521	54370-0000 FB	1,500.00		
				Dielectric Testing	Desc: For testing of trucks			
10	1000	100	10	200521	54467-0000 FB		1,500.00	
				Repair & Maint - Other Equip	Desc: For testing of trucks			
11	1000	100	10	100200	52305-0000 FB	10.00		
				Safety Supplies	Desc: For safety supplies			
12	1000	100	10	100200	52300-0000 FB		10.00	
				Janitorial Supplies	Desc: For safety supplies			
***	Totals For Journal Entry N-			225 ,	Source Code FB	Debits	Credits	Difference
					Base:	3,240.00	3,240.00	0.00
					Unit:	0.00	0.00	0.00
***	Totals For Journal Entry N-			225		Debits	Credits	Difference
					Base:	3,240.00	3,240.00	0.00
					Unit:	0.00	0.00	0.00

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Journal Entry N 227 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	200520 Meals-Travel & Training	51402-0000 FB Desc: For meals for APPA conference	30.00		
2	1000	100	10	200520 Transportation Expense	51400-0000 FB Desc: For meals for APPA conference		30.00	
*** Totals For Journal Entry N- 227 , Source Code FB						Debits	Credits	Difference
						30.00	30.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 227						Debits	Credits	Difference
						Base: 30.00	30.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

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Journal Entry N 228 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100401	51600-0000 FB Desc: For uniforms	2,500.00		
2	1000	100	10	100400	51501-0000 FB Desc: For uniforms		2,500.00	
*** Totals For Journal Entry N- 228 , Source Code FB						Debits	Credits	Difference
						Base: 2,500.00	2,500.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 228						Debits	Credits	Difference
						Base: 2,500.00	2,500.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Adjustment Code : TRF						Debits	Credits	Difference
						Base: 76,718.00	76,718.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Company 1000						Debits	Credits	Difference
						Base: 285,249.00	285,249.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Report						Debits	Credits	Difference
						Base: 285,249.00	285,249.00	0.00
						Unit: 0.00	0.00	0.00

The revisions shown herewith have been approved by the City Council, except as noted below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Exceptions:

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**AGENDA ITEM EXECUTIVE SUMMARY**

**Title:** Recommendation to Waive the Bid Procedure and Approve a Resolution Authorizing the Mayor and City Clerk of St. Charles to Accept the Blanket Cable Quote from HD Supply for Okonite Cable Pending Approval of FY15/16 Budget

**Presenter:** Mike Shortall

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/16/15)		Government Services
	Planning & Development		City Council

Estimated Cost:	Unknown, as Needed	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
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If NO, please explain how item will be funded:

**Executive Summary:**  
 HD Supply Utilities (Mattoon) supplies Okonite brand-specific cable. This is the result of negotiations with both HD Supply Utilities (distributor) and Okonite (manufacturer). All prices are based on metals' escalation invoiced at time of shipment. Our Electric Utility has standardized on Okonite EPR cable, as we have the tooling, splices, elbows, connectors and accessories to fit Okonite cable.

**Attachments:** *(please list)*  
 Bid Waiver  
 Resolution

**Recommendation/Suggested Action** *(briefly explain):*  
 Recommendation to waive the bid procedure and approve a Resolution Authorizing the Mayor and City Clerk of St. Charles to Accept the Blanket Cable Quote from HD Supply for Okonite Cable Pending Approval of FY15/16 Budget.

*For office use only:*      *Agenda Item Number: 4a*

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

HD Supply Utilities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For the purchase of: aluminum & copper cable  
\_\_\_\_\_:

At a cost not to exceed: \_\_ Unknown, as Needed \_\_\_\_\_:

Reason for the request to waive the bid procedure: This is the result of negotiations with both HD Supply Utilities (distributor) and Okonite (manufacturer). All prices are based on metals' escalation invoiced at time of shipment. Our Electric Utility has standardized on Okonite EPR cable, as we have the tooling, splices, elbows, connectors and accessories to fit Okonite cable. \_\_\_\_\_

Other Quotations Received: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**



1100 Old State Road East  
Mattoon, Illinois 61938  
t 800.637.7121  
t 217.235.0024

February 20, 2015

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Mr. Mike Shortall  
City of St. Charles  
Two East Main Street  
St. Charles, IL 60174

Dear Mike,

Based upon discussions between you, the Okonite Company, and HD Supply, HD Supply will extend the current Aluminum and Copper Cable Blanket. Pricing for this blanket, as well as all other terms and conditions under the original blanket shall remain in effect for shipments scheduled 05/01/15 through 04/30/16, subject to metals escalation/de-escalation.

Sincerely,

HD SUPPLY

A handwritten signature in cursive script that reads 'Susie Titus'.

Susie Titus  
Inside Sales Associate

A	B	C	D	E	F	G	H
Item #/Description	Quantity	Wt/Ft (AL)	Wt/Ft (CU)	Base Price	Manufacturer	Delivery	Release Requirements
1 #1083 1/0 AI	25,000'	99	207	\$2.15	Okonite	STOCK	
3 #1084 4/0	50,000'	199	142	\$2.24	Okonite	STOCK	
4 #1085 350 MCM AI	20,000'	329	231	\$3.48	Okonite	STOCK	
5 #1107 4/0 Cu	2,500'		884	\$5.69	Okonite	TBF	*10,000 FT MIN RELEASE
6 #5707 350 MCM Cu	10,000'		1453	\$8.96	Okonite	TBF	*10,000 FT MIN RELEASE
7 #6726 750 MCM Cu	10,000'		3127	\$17.41	Okonite	TBF	*5,000 FT MIN RELEASE
8							
9							
10 HD SUPPLY UTILITIES, LTD							
11 COMPANY							
12							
13							
14 1100 OLD STATE ROAD							
15 ADDRESS							
16							
17							
18 MATTOON, IL 61938							
19 CITY, STATE, ZIP							
20							
21 Susie Titus							
22 1/26/15							
23 SIGNATURE							
24							
25							
26 SUSIE TITUS							
27 PRINTED NAME							
28							
29							

PRICING IS VALID FOR SHIPMENTS FROM 05/01/15 THROUGH 04/30/16, SUBJECT TO METALS ESCALATION/DE-ESCALATION METALS BASES: AL @ 1.35; CU @ 2.75

*(Handwritten mark)*

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Authorizing the Mayor and the City Clerk of the  
City of St. Charles to Accept the Blanket Cable Quote from HD Supply  
for Okonite Cable for Fiscal Year 2015/16**

**Presented & Passed by the  
City Council on \_\_\_\_\_, 2015**

BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to Waive the Bid Procedure and Accept the Blanket Cable Quote from HD Supply for Okonite Cable for Fiscal Year 2015/16.

PRESENTED to the City Council of the City of St. Charles, Illinois,  
this \_\_\_\_\_ day of March, 2015

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of  
March, 2015

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of  
March, 2015

\_\_\_\_\_  
Raymond P. Rogina, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Waive the Bid Procedure and Allow "Spot Buying" of Cable on as as-needed basis Pending Approval of FY15/16 Budget

Presenter: Mike Shortall

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/16/15)		Government Services
<input type="checkbox"/>	Planning & Development		City Council

Estimated Cost:	Unknown, As Needed	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

**Executive Summary:**

We are requesting to waive the bid procedure and allow Purchasing to use a competitive quote to "spot buy" purchases of cable for Fiscal Year 2015/2016 on an as-needed basis. Spot buying still allows us the competitive comparison of cost.

**Attachments:** *(please list)*

Bid Waiver Form

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to waive the bid procedure and allow "Spot Buying" of cable on as as-needed basis pending approval of FY15/16 budget.

*For office use only:*

*Agenda Item Number: 4b*

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

HD Supply, EESCO/WESCO, ASK, Universal Utility Supply,  
RESCO  
\_\_\_\_\_

For the purchase of: aluminum & copper cable  
\_\_\_\_\_:

At a cost not to exceed: \_\_ Unknown, as Needed \_\_\_\_\_.

Reason for the request to waive the bid procedure: To allow the Purchasing department to Spot buy cable from listed vendors. All quoted prices are based on metals' escalation invoiced at time of shipment. \_\_\_\_\_

Other Quotations Received: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**

 <b>ST. CHARLES</b> SINCE 1834	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>			
	Title:	Recommendation to Approve an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2015 F-550 with Service Body to Zimmerman Ford and Sell Replaced 2003 F-550-4X2 Vehicle #1733		
	Presenter:	Mike Shortall		

*Please check appropriate box:*

X	Government Operations (3/16/15)		Government Services
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$65,787	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

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**Executive Summary:**

We are seeking approval to purchase a new 2015 Ford F-550 Truck with service Body modifications.

Bids were taken through the S.P.C. Joint Purchasing Program. Zimmerman Ford \$56,836 beat the State price. We also received a qualified quote to add modifications to the service body. Therefore, we would like to award this local vendor this quote of \$65,787.

This vehicle was budgeted and approved in the 2014/15 budget year and approved by the City Fleet Committee.

We are also seeking approval to sell the replaced 2003 F-550-4X2 Vehicle #1733 via the online auction site.

**Attachments:** *(please list)*

Ordinance

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve an Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2015 F-550 with Service Body to Zimmerman Ford and Sell Replaced 2003 F-550-4X2 Vehicle #1733.

<i>For office use only:</i>	<i>Agenda Item Number: 4c</i>
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**City of St. Charles, Illinois**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of a 2015 F-550 With Service Body to Zimmerman Ford and Sell Replaced 2003 F-550-4X2 Vehicle #1733**

**Presented & Passed by the  
City Council on \_\_\_\_\_, 2015**

**WHEREAS**, in the opinion of at least three-fourths of the Corporate authorities of the City of St. Charles, it is no longer necessary or useful to or for the best interest of the City of St. Charles to retain the personal property now owned by the City of St. Charles and hereinafter;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to approve the Award of a 2015 F-550 With Service Body to Zimmerman Ford and Sell Replaced 2003 F-550-4X2 Vehicle #1733.

**Presented** to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**Passed** by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**Approved** by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Raymond P. Rogina, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

- Ayes:
- Nays:
- Absent:
- Abstain:



**AGENDA ITEM EXECUTIVE SUMMARY**

**Title:** Recommendation to Waive the Bid Procedure for 2015/16 Blanket Switchgear Quote and Accept Federal Pacific's Pricing for Purchased Switchgear Pending Approval of FY15/16 Budget

**Presenter:** Mike Shortall

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/16/15)		Government Services
	Planning & Development		City Council

<b>Estimated Cost:</b>	Unknown, as Needed	<b>Budgeted:</b>	YES	<input checked="" type="checkbox"/>	NO	
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If NO, please explain how item will be funded:

**Executive Summary:**

The Electric Division has chosen to use Federal Pacific for their switchgear for any and all stock switchgear. The Electric Division feels that Federal Pacific is reliable switchgear and has proven to be of good quality versus cost.

**Attachments:** *(please list)*

Bid Waiver Form

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to waive the bid procedure for 2015/16 Blanket Switchgear quote and accept Federal Pacific's pricing for purchased switchgear pending approval of FY15/16 budget.

*For office use only:*

*Agenda Item Number: 4d*

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

For Federal Pacific (through its local agent—Power One Supply)  
\_\_\_\_\_

For the purchase of: Switchgear (Federal Pacific)\_\_\_\_\_.

At a cost not to exceed: \_\_ cost set as needed at time of order \_\_\_\_\_.

Reason for the request to waive the bid procedure: The Electric Division has chosen to use Federal Pacific for their switchgear. We currently have types of switchgear in stock.

\_\_\_\_\_  
\_\_\_\_\_

Other Quotations Received: Federal Pacific has offered the best quality for an accepted cost.

\_\_\_\_\_

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**

ReqforWaivBid Switchgr



Steven Mueller - Sales & Application Specialist  
 P.O. Box 8200 • Bristol, VA 24203-8200  
 (276) 645-8261 • FAX (276) 645-8212  
 Steven.mueller@electro-mechanical.com

**FP QUOTATION**

**TO:** Jim Chaggaris – Power One **CC:** Dave White – Federal Pacific  
**DATE:** December 19, 2014  
**SUBJECT:** RFQ for St. Charles  
 FP Quotation – 5231626

**TOTAL NUMBER OF PAGES** 3 (including this sheet)

<u>Item</u>	<u>Qty</u>	<u>Description</u>
1	TBD	PSE-9-44222-F4-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, UL Listed, Pad Mounted Switchgear with two (2) 3-pole 600 amp group operated Auto-jet switches and two (2) 3-phase set(s) of fuse mountings for SMU-20 fuses. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8” holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover 99 - Hardware shall be stainless steel except for switch and fuse live parts 6 - FP Fuse end fittings Flatbed Shipment Price.....\$ 13,279.00 each
2	TBD	PSE-10-44400-F4-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, Pad Mounted Switchgear with four (4) 3-pole 600 amp group operated Auto-jet switches. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8” holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover 99 - Hardware shall be stainless steel except for switch and fuse live parts Flatbed Shipment Price.....\$ 14,777.00 each



**THE POWER TO DELIVER BY AN AMERICAN OWNED COMPANY**

<u>Item</u>	<u>Qty</u>	<u>Description</u>
3	TBD	PSE-11-44312-F4-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, Pad Mounted Switchgear with three (3) 3-pole 600 amp group operated Auto-jet switches and one (1) 3-phase set(s) of fuse mountings for SMU-20 fuses. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8" holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover 99 - Hardware shall be stainless steel except for switch and fuse live parts 3 - FP Fuse end fittings Flatbed Shipment Price.....\$ 14,140.00 each

**Net Adders (If Required):**

1.	AS3	12" Stainless steel, base spacer for Item #1 Price.....\$ 745.00 net adder per unit*
2.	AS3	12" Stainless steel, base spacer for Items #2 and #3 Price.....\$ 761.00 net adder per unit*
3.	AS399	12" Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-9 configuration. Applicable to Item #1 only Price.....\$ 871.00 net adder per unit*
4.	AS399	12" Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-10 and PSE-11 configurations. Applicable to Items #2 and #3 only. Price.....\$ 1,111.00 net adder per unit*
5.	AS299	6" Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-9 configuration. Applicable to Item #1 only Price.....\$ 831.00 net adder per unit*
6.	AS299	6" Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-10 and PSE-11 configurations. Applicable to Items #2 and #3 only. Price.....\$ 1,067.00 net adder per unit*

**\*Note: Adapter base pricing is valid only if shipped as an integral part of the switchgear.**

**Comments & Clarifications:**

1. Elbows and inserts are not included as part of our proposal.
2. A – C: Units shall be supplied with 600 amp bushings in each switch compartment and 200 amp bushing wells in each fuse compartment.

**POWER TO DELIVER**

3. A-C: The Concast box pad numbers as listed are for live-front switchgear. The pad mounted switchgear in our quotation will fit on the box pads as noted below:

Unit Type	Unit Dimensions	Shallow Box	Deep Box
PSE-9	66 ¾ X 75	FC-74-76-20	FC-74-76-36
PSE-10	72 ¾ X 75	FC-74-76-20	FC-74-76-36
PSE-11	72 ¾ X 75	FC-74-76-20	FC-74-76-36

4. A-C: A ground rod of 3/8" copper shall extend across the full width of each door opening for grounding. Ground studs are not applicable to dead-front switchgear.
5. A-C: Cable guide provisions are provided in each switch and fuse compartment.

**Prices are firm from January 1, 2014 through December 31, 2015.**

Shipments can begin to be made in approximately 6-9 weeks (excluding holidays) after receipt of your formal purchase order, complete with all technical details and data required to release the equipment for manufacture. If a better shipping schedule is required, please consult the factory for review of current manufacturing schedule. When drawing approval is required, the above shipping estimates must be increased by the time necessary for the drawing approval process. Approval drawings (if required) will be submitted 3-4 weeks after receipt of an order. The shipping estimates are subject to change at time of order based on current production backlog.

**Freight Terms**

- (1) **Freight will be EXW Factory with seller paying freight.**
- (2) The seller will determine the method of transportation and the routing of the shipment. Where the purchaser requires shipment by a method of transportation or routing other than that of the seller's selection, any additional transportation and/or packing expense is to be borne by the purchaser.

**Federal Pacific's Standard Terms and Conditions of Sale (Form No: FO12N01) shall apply to all orders.**

# Terms and Conditions of Sale

These terms shall control the sale of all products of Electro-Mechanical Corporation and its divisions: Federal Pacific Company, Federal Pacific Transformer Company, Line Power Manufacturing Corporation, Electric Motor Repair and Sales, and PRJ (herein collectively "The Seller"). Purchaser's order is expressly subject hereto, and Purchaser accepts these Terms and Conditions which may not be changed except in writing signed by an authorized official of the Seller. Additional or different terms in any documents or communication from Purchaser are objected to by Seller and shall not be effective unless expressly agreed to in writing by an authorized official of Seller.

**Warranties:** Seller warrants that the product(s) to be delivered will be of the kind and quality described in its quotation and that Purchaser shall take good and merchantable title. Services rendered shall be performed in a workmanlike manner and shall comply with industry standards and/or customer specifications. No other warranties, express, or implied, shall arise from this transaction. If a deviation from the specifications in the quotation appears within the warranty period, the Purchaser shall notify the Seller immediately. Upon notice and confirmation of the defect, Seller agrees to remedy, F.O.B. factory, all such defects by repair or replacement of the defective parts without charge. The warranty shall not cover "in and out" charges, which shall remain the responsibility of the Purchaser.

THIS WARRANTY SHALL BE IN LIEU OF ALL OTHER WARRANTIES OF ANY SORT, EXPRESS OR IMPLIED, NOTWITHSTANDING ANY PURPORTED TERMS PRINTED ON ANY DOCUMENTS PREPARED BY PURCHASER IN CONNECTION WITH THE SALE.

The warranty shall not apply to, and Seller shall bear no responsibility for, any product:

- 1) that has been subject to accident, negligence or misuse, including the effects of transient voltage or attempts to operate the product above rated capacity;
- 2) that has not been properly installed; or
- 3) that has been the subject of repairs or modifications accomplished by other than the Seller's factory representative.

This warranty shall extend for a period of twenty-four (24) months from date of shipment for pad-mounted switchgear and twelve (12) years from shipment for stock low voltage transformers. For all other products, it shall extend for a twelve (12) month period from the date of shipment. The warranty shall apply to products and parts manufactured or repaired by the Seller. Products which Seller furnishes, but does not manufacture, carry only the warranty of the original manufacturer of such products. Where other manufacturers' or suppliers' products used in Seller's products prove defective, Seller's liability shall exist only to the extent that Seller is able to recover for the defect from such manufacturers or suppliers.

**Compliance with Standards and Regulations:** The Seller's products, as built, are intended to comply with ANSI and NEMA standards, MSHA regulations, and other Federal laws and regulations as each may apply to the respective product(s). Seller is willing to comply with other local, state and foreign laws, regulations or standards that may be deemed applicable to the respective products, but will only accept this responsibility upon written notification from Purchaser, prior to order acceptance, of the existence and requirements of such laws, regulations, or standards and written acceptance from an authorized official of Seller setting forth the conditions, if any, for such compliance.

**Limitation of Liability:** Seller's liability for any claim of any kind shall not exceed the purchase price of the product(s) furnished or the purchase price of the portion of such product(s) which gives rise to the claim. In no event shall the Seller be liable for special, indirect, incidental, or consequential damages, including, but not limited to, loss of profits or revenue; loss of use of equipment or any associated equipment, cost of capital; cost of substitute equipment, facilities or services; or lost value added to the product(s) after receipt and acceptance by the customer. UNDER NO CIRCUMSTANCES SHALL SELLER BEAR RESPONSIBILITY FOR ANY PENALTIES OR LIQUIDATED DAMAGES UNLESS THAT LIABILITY SHALL BE ACCEPTED

IN WRITING THAT MAKES SPECIFIC REFERENCE TO THE TRANSACTION CONTEMPLATED, THAT ITEMIZES THE EXTENT OF THE PENALTY OR LIQUIDATED DAMAGES TO BE ACCEPTED, AND THAT IS SIGNED BY AN AUTHORIZED OFFICIAL OF THE SELLER. NOTWITHSTANDING THE EXISTENCE OF SUCH AN AGREEMENT ON LIQUIDATED DAMAGES, THE FORCE MAJEURE PROVISIONS OF THE FOLLOWING PARAGRAPH SHALL APPLY IN ALL EVENTS.

Seller shall have no responsibility for the cost of any repairs performed by persons other than a factory representative or such independent contractors as may be designated in writing in advance by an authorized official of the Seller.

**Force Majeure:** The Seller shall not be liable for loss, damage, detention and delay resulting from causes beyond its reasonable control or caused by fire, strike or other labor disturbances, civil or military authority, restrictions of any government or department, branch or representation thereof, insurrection or riot, embargoes, wrecks or delays in transportation, or inability to obtain necessary labor or materials due to failure of suppliers to perform or other causes beyond Seller's reasonable control. In the event of the occurrence of such events, extraordinary measures will be undertaken by Seller only upon Purchaser's written request and agreement to bear the extra expense incurred.

Seller reserves the right to furnish suitable substitutes which cannot be obtained for any of the causes set forth above.

**Taxes:** Prices as quoted are exclusive of all taxes which may relate in any way to the transaction. In addition to any price specified, Purchaser shall pay any present or future sales, use, excise, value added or similar tax applicable to the price, sale or delivery of any products furnished.

**Cancellation:** An order may only be terminated upon written consent of the Seller and payment of reasonable termination charges.

**Pricing and Escalation Policies:** Published prices are subject to change without notice. Quoted prices are firm for acceptance within thirty (30) days from the date of quotation, or such longer period as may be specified in the quotation, but may be withdrawn upon notice.

All catalog and quoted pricing shall be in U.S. Dollars.

If delay is requested beyond the normal delivery period, the price quoted shall escalate at the rate of 1-1/2% per month or prorate part of any month for the time of the delay. Orders amounting to less than \$100.00 net will be billed at \$100.00 PLUS TRANSPORTATION COSTS.

Prices quoted do not include costs of installation, training, start-up service, coordination, or other on-site services. Such items may be included or quoted separately upon request.

**Payment/Credit Terms:** Terms are net within thirty (30) days from date of invoice unless otherwise specifically agreed in writing. If, in the discretion of the Seller, the financial condition of the Purchaser does not justify the terms of payment specified, the Seller may require other conditions including but not limited to full or partial payment in advance. The product shall remain the personal property of the Seller until full payment is received. A late charge at the rate of one and one-half percent (1-1/2%) per month will be applicable to past due balances. If shipment is delayed by the Purchaser, the invoice shall issue when Seller is prepared to ship. In the event of default, the Purchaser shall be responsible for all collection costs and reasonable attorney's fees incurred by the Seller. If the Purchaser is not a corporation, the Homestead Exemption is hereby waived. Any disputed amount reflected on the invoice must be directed to the attention of: Controller, Electro-Mechanical Corporation, P.O. Box 8200, Bristol, VA 24203-8200. Payment of other than the exact amount invoiced shall not be deemed satisfaction unless authorized in writing by the Controller.

**Delivery and Storage:** Delivery shall be made F.O.B. point of shipment with freight prepaid and added to invoice unless otherwise specified in the quotation. Shipping dates in the quotation are approximate and are

based upon prompt receipt of all necessary information from Purchaser. Any delay in receipt of complete information shall extend the delivery date for a reasonable time based on the condition of the factory.

Risk of loss or damage shall pass to Purchaser at delivery to the carrier. The Seller takes great care in packing its products and shall not be responsible for breakage or damage in transit after having received "in good order" receipts. Seller will, however, give assistance to Purchaser in any effort to secure a satisfactory adjustment of any claim.

Equipment on which manufacture or delivery is delayed due to any cause beyond Seller's control may be placed in storage by Seller for the Purchaser's account. All risk of loss, charges, and expenses in connection therewith shall be borne by purchaser. However, if in Seller's opinion, it is unable to obtain or continue with such storage, Purchaser will, upon notice, provide or arrange for suitable storage facilities and assume directly all costs and risk connected thereto.

**Changes In Specifications:** Changes or revisions from specifications upon which the quotation is issued shall be charged to and paid by the Purchaser at the Seller's applicable rates. The Seller's time for performance shall be extended to cover any additional design or production time necessitated by changes requested. Purchaser shall hold Seller harmless from any and all claims, liability, and damage arising from any such extension.

**Returns:** Products may be returned only with Seller's prior written consent. Only upon return, the material will be inspected and maximum possible credit — less allowance for freight, restocking, restoration to first-class condition, non-stock parts and obsolescence — will be allowed. Unauthorized returns shall remain the property of the Purchaser, and Seller shall have no responsibility for any loss or damage thereto.

Only unused transformers as currently manufactured which have been invoiced to the Purchaser within one (1) year prior will be considered for return. For all other products this return consideration period shall be ninety (90) days from invoice.

Seller reserves the right to refuse any material returned for credit if factory conditions warrant the refusal. Material built to order is not subject to return for credit.

Full credit including all transportation charges will be allowed on returns caused through the fault of the Seller.

**General:** All orders and contracts are subject to acceptance by Seller at its factory.

Seller reserves the right to correct all clerical and stenographical errors or omissions in quotations, acknowledgments, invoices, and other documents of sale.

Catalog-listed weights, dimensions, and other such specifications are approximate, subject to change without notice, and are not guaranteed.

Any controversy arising under this agreement shall be controlled by the law of the State of Virginia and the exclusive forum for the filing of any litigation shall be in the courts of the City of Bristol, Virginia.



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

**Title:** Recommendation to Waive the Bid Procedure for 2015/16 ordering of Gasoline and Diesel Fuel (bio-diesel) per order on an as needed basis Pending Approval of FY15/16 Budget

**Presenter:** Mike Shortall

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/16/15)		Government Services
<input type="checkbox"/>	Planning & Development		City Council

Estimated Cost:	Unknown, As Needed	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

**Executive Summary:**

To take advantage of daily spot market pricing, we are asking for bids to be waived for ordering gasoline and diesel fuel transport truck shipments on an as needed basis. Fuel suppliers will be asked to quote prices by 9:00 a.m. for same day delivery to demonstrate how competitive pricing is.

(Lowest quotation is awarded the delivery for later that day.)

**Attachments:** *(please list)*

Bid Waiver form

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to waive the bid procedure for 2015/16 ordering of gasoline and diesel fuel (bio-diesel) per order on an as needed basis pending approval of FY15/16 budget.

*For office use only:*

*Agenda Item Number: 4e*

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Various Fuel Suppliers  
Feece Oil, Parent Petroleum, Texor Petroleum,  
Al Warren Oil Co.

For the purchase of: Gasoline/Diesel (Bio) Fuel \_\_\_\_\_.

At a cost not to exceed: \_\_spot purchases—same day truckloads\_\_\_\_\_.

Reason for the request to waive the bid procedure: Spot buy allows the City to get a low quote. Same day purchases' prices fluctuate daily, Same day delivery.

Other Quotations Received: We solicit quotes from four (4) suppliers, when product is needed.

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles
Presenter:	Mike Shortall

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/16/15)		Government Services
<input type="checkbox"/>	Planning & Development		City Council

Estimated Cost:	-	Budgeted:	YES	-	NO	-
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If NO, please explain how item will be funded:

**Executive Summary:**

We are asking for approval to sell items to the highest respective bidders:

- One lot of Misc. Brackets, expired Radio equipment & expired Docking stations (For Scrap)
- One lot of Misc. Bikes
- One lot of Plastic Big Wheel Bikes
- One Drafting Table
- One lot of Tires (For Scrap)
- Ford Crown Victoria (Vehicle 1754)
- 2001 Chevrolet Blazer (Vehicle 1992)
- 2005 Chevrolet Impala (Vehicle 1975).

Items may be sold via on-line bids, PublicSurplus.com.

**Attachments:** *(please list)*

Ordinance

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles.

<i>For office use only:</i>	<i>Agenda Item Number: 4f</i>
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**City of St. Charles, Illinois**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Authorizing the Sale of Items of Personal  
Property Owned by the City of St. Charles**

**WHEREAS**, in the opinion of at least three-fourths of the Corporate authorities of the City of St. Charles, it is no longer necessary or useful to or for the best interest of the City of St. Charles to retain the personal property now owned by the City of St. Charles and hereinafter;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois as follows:

1. Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the City Council finds that the following personal property now owned by the City of St. Charles is no longer necessary or useful to the City of St. Charles and the best interests of the City of St. Charles will be served by its sale:

One lot of Misc. Brackets, expired Radio equipment & expired Docking stations (For Scrap)

One lot of Misc. Bikes

One lot of Plastic Big Wheel Bikes

One Drafting Table

One lot of Tires (For Scrap)

Ford Crown Victoria (Vehicle 1754)

2001 Chevrolet Blazer (Vehicle 1992)

2005 Chevrolet Impala (Vehicle 1975).

2. Pursuant to said Section 65ILCS 5/11-76-4, the Purchasing and Inventory Control Division Manager be, and he is hereby authorized and directed to sell the foregoing described personal property now owned by the City of St. Charles to: the highest respective bidders.

**Presented** to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**Passed** by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**Approved** by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Raymond P. Rogina, Mayor

Ordinance \_\_\_\_\_

Page \_\_\_\_\_

Attest:

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Nancy Garrison, City Clerk

**Council Vote:**

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Award 2015/16 Hauling Bid to CH Hager Excavating, Inc., West Chicago, at unit costs provided on the Bid Results Pending Approval of FY15/16 Budget

Presenter: Mike Shortall

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/16/15)		Government Services
<input type="checkbox"/>	Planning & Development		City Council

Estimated Cost:	\$63,000	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
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If NO, please explain how item will be funded:

**Executive Summary:**

C H Hager Excavating, Inc., the 2015/16 low bidder for Hauling, is on the attached Bid Results. The majority of the time, these services go "hand in hand" with gravel-stone. We, therefore, recommend approval of 2015/16 hauling. Areas of work will be only on an as needed basis.

**Attachments: (please list)**

Bid Results (2015/16)

**Recommendation/Suggested Action (briefly explain):**

Recommendation to award 2015/16 hauling bid to CH Hager Excavating, Inc., West Chicago, at unit costs provided on the Bid Results pending approval of FY15/16 budget.

For office use only: Agenda Item Number: 4g





ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Award 2015/16 Low Bid to CH Hager Excavating, Inc., for Two (2) Base Bid Types of Stone and Gravel and Seven (7) Alternate Types Pending Approval of FY15/16 Budget

Presenter: Mike Shortall

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/16/15)		Government Services
<input type="checkbox"/>	Planning & Development		City Council

Estimated Cost:	\$40,000.00	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

**Executive Summary:**

Bids were opened on February 27 for 2015/16 stone and gravel. The low bid for base bid aggregate is determined: CH Hager Excavating, Inc.: CA-7, ¾"; CA-6 Grade 8. Following are their alternates (not used to establish the results of this bid): Pea Gravel; FA1/6 Sand; RR-3; RR-4; CA-5, 1.5"; and FA2 Sand; CA-1, 3". We anticipate having much stone, gravel, and sand delivered.

**Attachments:** *(please list)*

Delivered Bid Results

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to award 2015/16 low bid to CH Hager Excavating, Inc., for two (2) base bid types of stone and gravel and seven (7) alternate types pending approval of FY15/16 budget.

*For office use only:*

*Agenda Item Number: 4h*

2015-16 GRAVEL-STONE BID TABULATION  
PROPOSAL FORM (DELIVERED)

<u>TYPE OF MATERIAL</u>	<u>QUANTITY</u>	<u>PRICE (PER TON)</u>	<u>KLF</u>	<u>HAGER</u>	<u>SCHROEDER</u>	<u>VULCAN</u>
CA-7, GRADE 8, 3/4" CRUSHED LIMESTONE	2000 TONS	\$ _____	\$16.45	<b>\$14.35</b>	\$19.99	\$20.10
CA-6, GRADE 8, CRUSHED LIMESTONE	1000 TONS	\$ _____	11.60	<b>10.05</b>	15.99	15.35

The City will review this bid, and account for both charges averaging the best price presented. The quantities are estimated and only provided to establish a unit price. The City reserves the right to award this bid in the best interest of the City utilizing one vendor for both types of material (CA-7 and CA-6).

ALTERNATES

Alternate pricing will not be used to establish the results of this Bid.

CA-5, 1-1/2" CRUSHED LIMESTONE	100 TONS	\$ _____	\$22.30	\$16.50	\$23.35	\$22.95
FA-2, TORPEDO SAND	400 TONS	\$ _____	16.50	15.35	13.50	No bid
CA-16 #4 PEA GRAVEL	100 TONS	\$ _____	16.50	12.75	16.00	No bid
FA-1 OR FA-6 TRENCH BACKFILL SAND	100 TONS	\$ _____	16.25	11.00	11.50	16.10
CA-1, 3"	100 TONS	\$ _____	20.75	14.00	23.35	22.10
RR-3	100 TONS	\$ _____	39.50	32.00	39.20	39.10
RR-4	100 TONS	\$ _____	41.50	34.00	40.00	41.85

**ALL PRICES ARE FIRM THROUGH APRIL 30, 2016.**

I propose to furnish the City of St. Charles stone, gravel material at the above prices delivered, including cartage, per ton within the City limits for the 2015/16 Construction Season, (May 1, 2015-April 30, 2016).



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters

Presenter: Chris Minick, Finance Director

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/16/2015)		Government Services
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	N/A	Budgeted:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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If NO, please explain how item will be funded:

**Executive Summary:**

Our private activity bond allocation cap this year is \$3,326,400 for assistance in financing local industrial customers. This amount is based on an allocation of \$100 per capita from the State of Illinois. We have the right to reserve, transfer, or remand volume cap back to the State of Illinois. In the past, we have occasionally been able to sell our volume cap to other municipalities.

The City has no current plans to utilize our volume cap during 2015, but Staff is recommending that we reserve our volume cap in the event a situation would arise during the remainder of 2015. In order to do so, we will need to pass the attached ordinance reserving our volume cap.

**Attachments:** *(please list)*

Ordinance

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.

*For office use only:*

*Agenda Item Number: 5a*

**City of St. Charles, Illinois**  
**Ordinance No. 2015-M-\_\_\_\_\_**

**An Ordinance Reserving and Authorizing the Transfer of  
Volume Cap in Connection with Private Activity Bond  
Issues and Related Matter**

WHEREAS, the City of St. Charles, Kane and DuPage Counties, (the “City”), is a municipality and a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, Section 146 of the Internal Revenue Code of 1986, as amended (the “Code”), provides that the City has volume cap equal to \$100.00 per resident of the City in each calendar year, which volume cap may be reserved and allocated to certain tax-exempt private activity bonds; and

WHEREAS, the Illinois Private Activity Bond Allocation Act, 30 ILCS 345/1 *et seq.* (State Bar Ed. 2006), as supplemented and amended (the “Act”), provides that a home rule unit of government may transfer its allocation of volume cap to any other home rule unit of government, the State of Illinois or any agency thereof or any non-home rule unit of government; and

WHEREAS, it is now deemed necessary and desirable by the City to reserve all of its volume cap allocation for calendar year 2015 to be applied toward the issuance of private activity bonds (the “Bonds”), as provided in this Ordinance, or to be transferred, as permitted by this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, as follows:

Section 1. That, pursuant to Section 146 of the Code and the Act, the entire volume cap of the City for calendar year 2015 is hereby reserved by the City, which may issue the Bonds using

such volume cap, or without any further action required on the part of the corporate authorities of the City, may transfer such volume cap to a home rule unit of government, non-home rule unit of government, the State of Illinois or any agency thereof for the issuance of private activity bonds by such government entity, and the adoption of this Ordinance shall be deemed to be an allocation of such volume cap to the issuance of the Bonds or authorization of the transfer of such volume cap for use in the issuance of such other bonds; *provided*, that any such transfer shall be evidenced by a written instrument executed by the Mayor or City Administrator or any other proper officer or employee of the City.

Section 2. That the City shall maintain a written record of this Ordinance in its records during the term that the Bonds or any other such bonds to which such volume cap is allocated remain outstanding.

Section 3. That the Mayor, the City Clerk, City Administrator and all other proper officers, officials, agents and employees of the City are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certifies as may be necessary to further the purposes and intent of this Ordinance and to comply with the provisions of the Act with respect to transfers of volume cap.

Section 4. That the provisions of this Ordinance are hereby declared to be separable, and if any section, phrase or provision of this Ordinance shall for any reason be declared to be invalid, such declaration shall not affect the remainder of the sections, phrases and provisions of this Ordinance.

Section 5. That all ordinances, resolutions or orders, or parts thereof, in conflict herewith

are, to the extent of such conflict, hereby superseded; and that this Ordinance shall be in full force and effect upon its adoption and approval.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_ day of March, 2015.

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_ day of March, 2015.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_ day of March, 2015.

\_\_\_\_\_  
Raymond P. Rogina, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Date



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation of Fiscal Year 2015-2016 Budget – Information Only

Presenter: Chris Minick, Finance Director

*Please check appropriate box:*

X	Government Operations (03/16/2015)		Government Services
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	NA	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

**Executive Summary:**

Staff will present the proposed Fiscal Year 2015-2016 budget for the City of St Charles. We will focus on highlights of operations for the General Fund and the utility funds of the City and answer any questions.

We will hold a public hearing and request formal consideration of the budget in April.

No action requested – for information only.

**Attachments:** *(please list)*

**Recommendation / Suggested Action** *(briefly explain):*

Presentation of Fiscal Year 2015-2016 Budget – Information Only.

<i>For office use only:</i>	<i>Agenda Item Number: 5b</i>
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