## AGENDA CITY OF ST. CHARLES GOVERNMENT OPERATIONS COMMITTEE ALD. DAN STELLATO, CHAIR

## MONDAY, MAY 18, 2015 IMMEDIATELY FOLLOWING CITY COUNCIL MEETING CITY COUNCIL CHAMBERS 2 E. MAIN ST.

## 1. Call to Order

## 2. Roll Call

# 3. Omnibus Vote

None.

## 4. Inventory Control Division

- a. Recommendation to approve a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2015/16 Asphalt Bid to Allied Asphalt.
- b. Recommendation to approve a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2015/16 Concrete Reclamation Bid to Ozinga Ready Mix.
- c. Recommendation to approve the extension of the Office Supplies Bid to FY2016/17 from Warehouse Direct for routine office supplies.

## 5. Finance Department

a. Seeking direction to implement a 10% reduction to funding amounts for downtown agencies in response to the State's proposed reductions to the Local Governmental Distributive Fund.

## 6. Executive Session

- Personnel
- Pending Litigation
- Probable or Imminent Litigation
- Property Acquisition
- Collective Bargaining
- Review of Minutes of Executive Sessions

## 7. Additional Items from Mayor, Council, Staff, or Citizens.

## 8. Adjournment

			Agenda I	TEM I	Execu	TIVE S	UMMA	RY	
	R	Title:	Recommend the Mayor ar Approve Aw	nd Cit	y Cler	k of the	e City o	of St. Cha	arles to
ST.	CHARLES		Asphalt	uiu o	2010		Junane L		
	CE 1834	Presenter:	Mike Shortall						
	e check appropri			1	1				
X	Government O	perations (5/13	8/2015)		Gove	rnment S	Services		
	Planning & De	velopment			City (	Council			
	Public Hearing								
	1.0								1
		00,000		Budg	geted:	YES	X	NO	
If NO	, please explain h	now item will b	be funded:						
Execu	tive Summary:	1073-0	NUT I II KOMMUNI						
We are items:	e seeking approv	al to accept the	e bid from Allied	l Aspha	alt (Plo	te Const	ruction)	for the fol	llowing
1	e Mix - \$56/ton I/Binder \$56								
The second se	\$40/pail								
Dump	ing Fee - No Cha	arge							
Attacl	nments: (please	list)			No. 101				
	ation and Bid She			- 38 - 8 - 4					
Recon	nmendation / Su	ggested Actio	n (briefly explai	n):					
	nmendation to ap arles to Approve						Clerk of	the City o	f
For of	fice use only:	Agenda Item	Number: 4a						

City of St. Charles, Illinois Resolution No.

A Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2015/2016 Asphalt Bid to Allied Asphalt

# Presented & Passed by the City Council on , 2015

BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to Award 2015/2016 Asphalt Bid to Allied Asphalt.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of May, 2015

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of May, 2015

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of May, 2015

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE: Ayes: Nays: Absent: Abstain:

#### BID: ASPHALT BIDS (FY 2015/16)

#### #150410

TYPE SUPPLIED	ALLIED ASPHALT/BEVERLY (PLOTE CONSTR.)	SUPERIOR ASPHALT (GENEVA CONSTR.)	BUILDERS ASPHALT	
Surface Mix*	\$56.00/ton	\$58.50/ton	\$58.00/ton	
B.A.M./Binder	56.00	56.50	54.00	
U.P.M.	No bid	126.50	130.00	1977 - 18 - E.
Cold Mix to be available heated & stored in a silo yr. round (while plant is open for business)	Agrees to City's terms & conditions	Not silo stored	N/A	
T.A.C.	40/5 gal. pail	65/5 gal. pail	60/5 gal. pail	
Dumping Fee for old asphalt	No charge	5	5/ton	2.2
Dumping Fee for old concrete	No charge	No charge	No bid	

\*Must meet specifications of "Standard Specifications for Road and Bridge Construction" Department of Transportation of the State of Illinois

#### RBW:cjb

Bid Recap Sheets\2-50809asphalt quote

				ITEM EXECU				
		Title:	Recommend	lation to App	prove A	Reso	lution	
	11-11			the Mayor a				City of St.
9				Approve Awa				
ST.	CHARLES		Reclamation					
SIN	NCE 1834	Presenter:	Mike Shortall		- <u>B</u>	<u> </u>		
	k (01) (*)				- <u>, , , , , , , , , , , , , , , , , , , </u>			
	e check appr		0/15)			<u>a</u> .		
Х		nt Operations (5/1	.8/15)	Gove	ernment	Service	S	
	Planning &	z Development		City	Council			
Estin	nated Cost:	\$35,000		Budgeted:	YES	X	NO	
If NO	) please expl	ain how item will	be funded.		L]			
		eady Mix for Fisca						
City d Mater servic minim	lid receive a crial, which the crial, which the criate and are look num load cha	eady Mix for Fisca quote from Ozing e City has used fo cated in South Elg rge, waiting time,	a Ready Mix. La or the last nine yea gin providing for :	st year, Ozing ars. They have more efficient	a Ready e provide deliverie	Mix ac d the C s. The	quired Me ity with er y charge u	eyer nhanced s a
City d Mater servic minim \$35,00	lid receive a crial, which the crial, which the criate and are look num load cha	quote from Ozing e City has used fo cated in South Elg rge, waiting time,	a Ready Mix. La or the last nine yea gin providing for :	st year, Ozing ars. They have more efficient	a Ready e provide deliverie	Mix ac d the C s. The	quired Me ity with er y charge u	eyer nhanced s a
City d Mater servic minim \$35,00	lid receive a d rial, which the re, and are loo num load cha 00. <b>hments:</b> (ple ution	quote from Ozing e City has used fo cated in South Elg rge, waiting time,	a Ready Mix. La or the last nine yea gin providing for :	st year, Ozing ars. They have more efficient	a Ready e provide deliverie	Mix ac d the C s. The	quired Me ity with er y charge u	eyer nhanced s a
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# City of St. Charles, Illinois Resolution No.

# A Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Approve Award of 2015/2016 Concrete Reclamation Bid to Ozinga Ready Mix Concrete

## Presented & Passed by the City Council on , 2015

BE IT RESOLVED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that the Mayor and City Clerk be and the same are hereby authorized to Award 2015/2016 Concrete Reclamation Bid to Ozinga Ready Mix Concrete.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of May, 2015

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of May, 2015

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of May, 2015

Raymond P. Rogina, Mayor

ATTEST:

City Clerk

COUNCIL VOTE: Ayes: Nays: Absent: Abstain: OZINGA READY MIX CONCRETE, INC. 19001 OLD LAGRANGE RD, STE 300 MOKENA, IL 60448 P (708) 326-4200 F (708) 326-4201 Illinois Division



Customer:		and the second				
	City Of St Charles	Date:	09/09/20	)14		
Attention:	Mike	Quoted by:	Jim Mye	rs		
Project:	Area Pricing	Sales phone:	847-209	-9842		
Address:	Area Pricing	Sales fax:	-			
		Bid Date:	09/09/20	)14		
		Total EST Yards:	500	Job	PO: N/A	
Product			Qty			rice (\$)
3000 psi			1	су	an ann an t-rainn an t-rainn	97.00
4000 psi	appent		1 1	cy		105.00
						100.00
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	al Charge			CY		3.00
Notes:						
Notes:	PLEASE RE	EAD ALL CHARGES, DATES AND TERM	IS BELOW			3.00
Prices are firm	PLEASE RE				Date:	06/30/2015
Notes: Prices are firm Escalation:	PLEASE RE		IS BELOW		Date: n Amount /cy	06/30/2015 \$5.00
Notes: Prices are firm Escalation: Escalation is fir	PLEASE RE			Escalatio	Date: n Amount /cy Date:	06/30/2015 \$5.00 12/31/2015
Notes: Prices are firm Escalation: Escalation is firm NCA (Non Chilo	PLEASE RE through: m through: ride Accelerator)				Date: n Amount /cy Date: /cy	06/30/2015 \$5.00 12/31/2015 \$9.00
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			Agenda I	тем Е	XECU	TIVE S	UMMA	RY	
		Title:	Recommend Office Suppl Direct for Re	ies Bio	d to F	Y2016/	'17 from		
	CHARLES CE 1834	Presenter:	Mike Shortall						
		copriate box:			I _				
X	Governme	nt Operations (5/18	3/15)		Gove	ernment	Services	5	
	Planning &	& Development			City	Council			
	Public Hea	aring							
Estim	ated Cost:	\$ 60,000		Budge	eted:	YES	X	NO	
IfNO	nlesse evn	ain how item will	he funded:						
Execu	tive Summ	arv:							
We ar	e seeking ap	proval to extend the is an extension of		-					4/15 to
This w	vill be a two	(2)-year extension	. We will rebid t	his in 2	017.				
Attacl	hments: (pl	ease list)							
Bid W	aiver Form	& Quotation							
Recon	nmendation	A / Suggested Action	on (briefly explai	n):					
100 C 100 C 100 C 100 C		to approve the exte office supplies.	ension of the offic	ce suppl	lies bio	to FY2	016/17	from Ware	ehouse
For of	fice use only	v: Agenda Iten	ı Number: 4c		8			121 121	

#### **REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring twothirds City Council vote) submitted by:

Warehouse Direct

For the purchase of: routine Office Supplies \_\_\_\_\_.

At a cost not to exceed: \_\_\_\_\_ cost as needed at time of order \_\_\_\_\_\_.

Reason for the request to waive the bid procedure: <u>Warehouse Direct</u> offers the best quality for an accepted cost.

Other Quotations Received:

Date: 3/16/15

Requested by:

Department Director:

Purchasing Manager:

### THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

worddoc\forms\ReqforWaivBid B



2001 South Mount Prospect Road Des Plaines, Illinois 60018 Phone: (847) 952-1925 Fax: (847) 956-5815 www.warehousedirect.com

Mike Short City of St Charles 2 E. Main Street St. Charles IL 60174

Mike,

Warehouse Direct agrees to extend the contract for office supplies with the same terms, conditions and specifications of the original agreement for an additional two years.

Sincerely

A Sal De

Rick Schackle Account Executive

			AGENDA	ITEM E	XECU	TIVE S	UMMAI	RY	
		Title:	Presentation of Amounts for O Reductions to t	utside G	iroups	in Respo	nse to th	he State's P	roposed
	CHARLES	Presenter:	Mark Koenen a	und Chri	s Mini	ck			
Pleas	e check appro	priate box:							
Х	Governmen	t Operations (05/18	8/2015)		Gove	ernment S	Services		
	Planning &	Development	F. 16285		City	Council			99 (92 - 1
	Public Hear	ring							
Estim	ated Cost:	Savings of: \$98,2	283	Budge	eted:	YES	X	NO	
If NO	, please expla	in how item will be	e funded:						
N/A	· · ·				1997, 1997 - <u>19</u>				
Execu	itive Summa	ry:				× -			
Counc input f A 10% Staff h hotel/r levels reflect	il to consider the for a uniform 1 for reduction work has re-drafted the notel tax. As the were adjusted of ive of the actua	GDF reduction was re- the annual cycle of fu 0% reduction in fund uld amount to \$98,22 the section of the Mur- the Committee will re- during the recession a al funding levels. Th rporating the addition	nding requests and ing levels for local 3. hicipal Code that de call, the Code spec as a cost reduction e proposed Code an	eals with ifies fun- measure mendmen	funding ding lev and cur t woul	om local ; e fiscal ye g several ; vels for th rrently the	groups, v ear 2015- groups fr ese grouj e Code pr	we decided to 2016. rom a portion ps. Actual f rovisions are	o seek n of the ùnding not
in the l noted i	Municipal Cod in the body of t								
Potent Curren	nt Municipal	s and Allocations S Code and Proposed	Changes to Mun	icipal C	ode to	Reflect 1	0% Red	luction	
		to leadership of im	· · · ·	:		Ċ			
Seekin	ng direction to	implement a 10%	reduction to fund	ling amo			own age	encies in res	sponse to
	ate's proposed	Agenda Item		ital Dist	ributiv	e Fund.			

Finding Reductions and Allocations Foreinial Reductions and Allocations May, 2015         Finding Reductions and Allocations May, 2015           Finding Reductions and Allocations May, 2015         Finding Reductions and Allocations May, 2015           Seciel Service Area 18 Distributions: Downtown St Charles Fartnership         Valuation           Amount: Another Far. Proceeds         Another Far. Proceeds           Amount: Another Far. Proceeds         Another Far. Proceeds           Amount: Another Far. Proceeds         Another Far. Proceeds           Another Far. Proceeds         Another Far. Actual Another Far. Proceeds           Another Far. Proceeds         Another Far. Actual Another Far. Proceeds           Colspa= 6         Another Far. Actual Another Far. Actual	sever me in the in the intervence of the interve	FI 2016 Budget Budget 242,825 242,825 242,825 35,0000 35,000 35,000 35,000 35,000 35,000 35,000 35,000 35,0000 35,000 35,0000 35,0000 35,0000 35,0000 35,0000 35,0000 35,0000 35,0000 35,0000 35,0000 35,0000 35,0000 35,00000 35,00000 35,00000 35,0000000000	Funding       Funding       Pote       Pote	City of St Charles         May, 2015         Nay, 2015         May, 2015         May, 2015         May, 2015         Nay, 2015         May, 2015         Notential Reductions and Allocations         May, 2015         NAY, 2016         Percent         Reduction         Amount         Percent         S8,500       \$ 218,543       N/A         24,283       \$ \$ 218,543       N/A       27.73         3,500       \$ 21,090,981       21.73       39.30         8,940       \$ 27,000       1.70       20.00         3,000       \$ 27,000       1.70       20.00         3,000       \$ 27,000       1.70       39.30         3,000       \$ 27,000       1.70       20.00         3,000       \$ 21,3940       \$ 21,3940       \$ 22,521       39.30         98,223       \$ 10,000,981       1.000.0       1.70         98,223       \$ 21,090,981       100.00       1.70         98,223       \$ 21,090,981       10.	Y of Si       Ons to       ductio       May,       May,       May,       May,       A       A       A       A       A       A       A       A       A       A       A       A       A       A       A       A       A       S <tr< th=""><th>City of St Charles ctions to Outside Or Reductions and Allo May, 2015 May, 2015 May, 2015 S 1,090,981 S 1,090,981 S 1,090,981 S 1,090,981 S 1,090,981 S 1,090,981 Ceeds from the SSA 1B Ceeds from the Ceeds from</th><th>City of St CharlesReductions on d AllocationsIntial Reductions and AllocationsMay, 2015CodeFY 2015May, 2015CodeFY 2015May, 2013AllocationFunding perMay, 2013AllocationFy 2015May, 2015CodeFY 2015MayAllocationFunding perMayAllocationFy 2015MayAllocationFy 2015MayAllocationFy 2015AmountPercentageCode Allocation24,283S218,543MayMayN/AM/A24,283S218,543M/A24,283S218,543SSydoS21,73%S555,856SydoS31,50051,73%SSysoS31,50051,73%SSysoS33,20051,73%SSysoS33,30051,074,532SysoS33,30051,074,532SysoS33,30051,074,532SysoSSSSSysoSSSSysoSSSSysoSSSSysoSSSysoSSSysoSSSysoSSSysoSSSysoSSSysoSSysoS<t< th=""><th>allocating SS/ and the doubt wave search and the se</th><th>FY 2015         Fy 2015         Funding per         Code Allocation         N/A         N/A         S       1,074,532         S       555,856         S       78,118         S       18,267         S       13,267         S       1,074,532         S       1,004         S       1,004</th><th>L by 1 the ar</th><th>City of St CharlesReductions to Outside Organizationsmay, 2015CodeMay, 2015CodeNay, 2015FY 2016CodeFY 2015EentialNet FundingMay, 2015CodeMay, 2015SoldMay, 2015SoldMay, 2015SoldMay, 2015SoldMay, 2015CodeMay, 2015SoldMay, 2016SoldMay, 2017SoldStrongSoldStrongSoldMay, 2017SoldMay, 2017SoldMay, 2017SoldMay, 2018SoldMay, 2018SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019</th><th>s s s s s s s s s s s s s s s s s s s</th><th><b>Variance</b> 29,144 11,882 35,000 11,733 (87,759) as long as ent ent ent ather than ather than</th></t<></th></tr<>	City of St Charles ctions to Outside Or Reductions and Allo May, 2015 May, 2015 May, 2015 S 1,090,981 S 1,090,981 S 1,090,981 S 1,090,981 S 1,090,981 S 1,090,981 Ceeds from the SSA 1B Ceeds from the Ceeds from	City of St CharlesReductions on d AllocationsIntial Reductions and AllocationsMay, 2015CodeFY 2015May, 2015CodeFY 2015May, 2013AllocationFunding perMay, 2013AllocationFy 2015May, 2015CodeFY 2015MayAllocationFunding perMayAllocationFy 2015MayAllocationFy 2015MayAllocationFy 2015AmountPercentageCode Allocation24,283S218,543MayMayN/AM/A24,283S218,543M/A24,283S218,543SSydoS21,73%S555,856SydoS31,50051,73%SSysoS31,50051,73%SSysoS33,20051,73%SSysoS33,30051,074,532SysoS33,30051,074,532SysoS33,30051,074,532SysoSSSSSysoSSSSysoSSSSysoSSSSysoSSSysoSSSysoSSSysoSSSysoSSSysoSSSysoSSysoS <t< th=""><th>allocating SS/ and the doubt wave search and the se</th><th>FY 2015         Fy 2015         Funding per         Code Allocation         N/A         N/A         S       1,074,532         S       555,856         S       78,118         S       18,267         S       13,267         S       1,074,532         S       1,004         S       1,004</th><th>L by 1 the ar</th><th>City of St CharlesReductions to Outside Organizationsmay, 2015CodeMay, 2015CodeNay, 2015FY 2016CodeFY 2015EentialNet FundingMay, 2015CodeMay, 2015SoldMay, 2015SoldMay, 2015SoldMay, 2015SoldMay, 2015CodeMay, 2015SoldMay, 2016SoldMay, 2017SoldStrongSoldStrongSoldMay, 2017SoldMay, 2017SoldMay, 2017SoldMay, 2018SoldMay, 2018SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019</th><th>s s s s s s s s s s s s s s s s s s s</th><th><b>Variance</b> 29,144 11,882 35,000 11,733 (87,759) as long as ent ent ent ather than ather than</th></t<>	allocating SS/ and the doubt wave search and the se	FY 2015         Fy 2015         Funding per         Code Allocation         N/A         N/A         S       1,074,532         S       555,856         S       78,118         S       18,267         S       13,267         S       1,074,532         S       1,004         S       1,004	L by 1 the ar	City of St CharlesReductions to Outside Organizationsmay, 2015CodeMay, 2015CodeNay, 2015FY 2016CodeFY 2015EentialNet FundingMay, 2015CodeMay, 2015SoldMay, 2015SoldMay, 2015SoldMay, 2015SoldMay, 2015CodeMay, 2015SoldMay, 2016SoldMay, 2017SoldStrongSoldStrongSoldMay, 2017SoldMay, 2017SoldMay, 2017SoldMay, 2018SoldMay, 2018SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019SoldMay, 2019	s s s s s s s s s s s s s s s s s s s	<b>Variance</b> 29,144 11,882 35,000 11,733 (87,759) as long as ent ent ent ather than ather than
		Ľ	ipun	Cit ng Reductic otential Ree	y of Si ons to ductio May,	t Charles Outside Or ns and Allo 2015	ganizations cations						
				10%	ű.	Y 2016	Code		FY 2015				
		FY 2016 Budget		Potential Reduction	Net	Funding	Allocation	ΞŪ	unding per Allocation		Actual	-	/ariance
Special Service Area 1B Distributions:			-1		(	3		8			9	21	
Downtown St Charles Partnership	ŝ	242,825		24,283		218,543	N/A		N/A	ŝ	250,500	\$	1
Hotel Motel Tax Distributions:													
Net Estimated Hotel/Motel Tax Proceeds					Ş	1,090,981		Ŷ	1,074,532				
CVB	Ŷ	585,000	ŝ	58,500	Ş	526,500	51.73%	Ŷ	555,856	Ś	585,000	ŝ	29,144
Cultural Commission	Ŷ	89,400	\$	8,940	Ş	80,460	7.27%	Ş	78,118	Ş	90,000	ŝ	11,882
STC History Center	Ŷ	35,000	Ŷ	3,500	ş	31,500	0.00%	Ŷ	ı	Ş	35,000	Ŷ	35,000
Pride of the Fox Riverfest	Ŷ	30,000	Ŷ	3,000	ŝ	27,000	1.70%	ŝ	18,267	Ş	30,000	Ŷ	11,733
City General Fund Allocation	ŝ	351,581	s N	(73,940)	Ş	425,521	39.30%	ŝ	422,291	ŝ	334,532	ŝ	(87,759)
Total Hotel Tax Distributions	\$	1,090,981	\$		Ś	1,090,981	100.00%	Ş	1,074,532	ŝ	1,074,532	Ś	
Total Reduction to Outside Organizations			Ś	98,223									
Notes: Consist Convice Area 18 Distributions are	+00	conciticul hu	0000	coocce of F	de fron			He		-		=	-
special service Area 1b Distributions are the purposes of the expenditure allocat	e not : ions n	specified by natch the "s	code pecia	. The proceed I services" de	efined	m the SSA 1E in the Ordina	s levy may be ance Establish	allocat ing SS/	ed at City Cou A 1B (Ordinan	uncil o ce 19	liscretion annu 93-M-63).	ally a	s long as
Section 3.32.075 of the City of St Charle economic downturn, the allocations to revenues have fluctuated and groups h Code. In order to facilitate a relatively o	is' Mu the in ave m consis	nicipal Code dividual gro ade funding tent funding	spec ups w requ	ifies the allo /ere adjustec ests, the dist I to the indiv	cation 1 as a c cributio idual g	and distribut ost cutting <i>m</i> ons to the inc roups, the Ci	tion for the ne neasure; the g dividual group ity has focuse	et Hote roups s have d on th	I/Motel tax p were reduced not matched ie amount of	rocee l by 1 the a the a	ds. During the 0%. As the net llocations calle nnual distributi	rece Hote d out on ra	nt el/Motel : in City ther than
the percentage allocation over the past	sever	'al fiscal yea	S.										

## **Current Code Provisions**

#### 3.32.075 Proceeds.

All proceeds resulting from the imposition of the tax under this chapter, including interest and fines, shall be paid into the treasury of the City of St. Charles and shall be credited to and deposited in the general fund of the City. These funds shall be distributed as follows:

- A. 51.73% of the total receipts for Municipal Hotel Operator's Occupation Tax, excluding Arthur Anderson, d/b/a the Q-Center, shall be distributed to the St. Charles Convention and Visitors Bureau.
- B. 1.7% of the total receipts for Municipal Hotel Operator's Occupation Tax, excluding Arthur Anderson, d/b/a the Q-Center, shall be distributed to the Pride of the Fox Festival Committee.
- C. 7.27% of the total receipts for Municipal Hotel Operator's Occupation Tax, excluding Arthur Anderson, d/b/a the Q-Center, shall be distributed to the St. Charles Cultural Commission.
- D. The balance of the receipts for Municipal Hotel Operator's Occupation Tax, including Arthur Anderson, d/b/a the Q-Center, shall be deposited in the general fund of the City.

(Ord. 2004-M-48 § 1; Ord. 2003-M-46 § 1; Ord. 2002-M-22 § 2; Ord. 2000-M-9 § 2; Ord. 1995-M-19 § 1.)

### **Proposed Code Changes**

#### 3.32.075 Proceeds.

All proceeds resulting from the imposition of the tax under this chapter, including interest and fines, shall be paid into the treasury of the City of St. Charles and shall be credited to and deposited in the general fund of the City. These funds shall be distributed as follows:

- A. \$526,500 of the total receipts for Municipal Hotel Operator's Occupation Tax shall be distributed to the St. Charles Convention and Visitors Bureau.
- B. \$27,000 of the total receipts for Municipal Hotel Operator's Occupation Tax shall be distributed to the Pride of the Fox Festival Committee.
- C. \$80,460 of the total receipts for Municipal Hotel Operator's Occupation Tax shall be distributed to the St. Charles Cultural Commission.
- D. \$31,500 of the total receipts for Municipal Hotel Operator's Occupation Tax shall be distributed to the St. Charles History Center.
- E. The balance of the receipts for Municipal Hotel Operator's Occupation Tax shall be deposited in the general fund of the City.

The allocations identified above shall be effective annually for each fiscal year beginning May 1, 2015.





May 12, 2015

Downtown St. Charles Partnership – Lynne Schwartz St. Charles Heritage Center – Alison Costanzo Pride of the Fox Riverfest – Julie Farris St. Charles Convention & Visitors Center – Amy Egolf Visitors Cultural Commission – Anne Becker

RE: The City's Response to Proposed Cuts to State Funding

On April 29, Mayor Rogina and I had occasion to participate in the Metro West Council of Government's Legislative Drive Down Day. The purpose of this event is to drive down to Springfield to meet with area legislators and discuss legislation and other items of interest to municipalities.

One of the items Mayor Rogina and I discussed at length with various legislators was proposed changes to the state's Local Governmental Distributive Fund (LGDF). The LGDF represents the share of certain state revenues that the state shares with municipalities, specifically the income tax. As you are likely aware, during a recent speech Governor Rauner proposed a significant 50% cut to the portion of the LGDF that the state currently shares with municipalities. These proposed cuts are intended to assist in addressing revenue deficits within the state budget. This level of reduction would result in a loss of revenue of approximately \$1.6 million to the City's General Fund. Many of the legislators we met with on April 29 and 30 were of the opinion that some level of reduction to the LGDF would become a reality for the state's fiscal year that begins July 1, 2015.

Due to the likelihood of this reduction and the timing of the cycle of funding that the City provides to civic organizations such as yours, it is important that the City prepare and implement a response to the corresponding loss of revenue from the LGDF. In furtherance of this goal, a proposed reduction of 10% of the funding that the City provides to outside civic organizations will be discussed during the May 18<sup>th</sup> Government Operations Committee meeting. The Government Operations Committee meeting will occur immediately following the City Council meeting scheduled to begin at 7:00 p.m. at City Hall. Civic organizations are welcome to attend and participate in the discussion, a key part of the public process.

RAYMOND P. ROGINA *Mayor* Mark Koenen, P.E. *City Administrator* 

TWO EAST MAIN STREET

St. CHARLES, IL 60174 PHONE: 630-377-4400 www.stcharlesil.gov

FAX: 630-377-4440

The City recognizes and truly values the contributions made by the civic organizations affected and sincerely regrets having to consider this step in response to the reduction in state revenue. However, the City must assure that it's legally mandated and core services of providing for the public health, safety, and welfare can be maintained with the level resources available at its disposal.

Sincerely,

Mart Hornon

Mark Koenen City Administrator

cc: Mayor Raymond P. Rogina Chris Minick, Finance Director