



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve a Resolution Relating to Termination of Participation by Elected Officials in the Illinois Municipal Retirement Fund
Presenter:	Denice Brogan Acting HR Director

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations – January 19, 2016		Government Services
	Planning & Development		City Council – February 1, 2016

Estimated Cost:		Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
-----------------	--	-----------	-----	-------------------------------------	----	--

If NO, please explain how item will be funded:

Executive Summary:

The Illinois Municipal Retirement Fund (IMRF) conducted a random audit of the City on July 23, 2015. During that audit they asked elected officials to complete IMRF Form 6.93 validating that they do work the required 1,000 hours annually that qualified them to participate, per IMRF Resolution 6.64, which was passed by the City on August 8, 1991, allowing them the option.

The majority of aldermen and the city clerk completed forms indicating that they do not work 1,000 or more hours per year. Therefore, after reviewing all of the forms from the elected officials, the IMRF auditors determined that they no longer qualify for participation. The hours required for the mayor's position do qualify, however, and therefore can continue to be eligible for participation. The attached IMRF resolution Form 6.64T will terminate participation in IMRF for the city clerk and aldermen as of May 1, 2015, the beginning of our fiscal year.

Attachments: *(please list)*

IMRF Resolution Form 6.64T Resolution Relating to Termination of Participation by Elected Officials in the Illinois Municipal Retirement Fund

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a Resolution Relating to Termination of Participation by Elected Officials in the Illinois Municipal Retirement Fund.

<i>For office use only:</i>	<i>Agenda Item Number: 6a</i>
-----------------------------	-------------------------------



A RESOLUTION RELATING TO TERMINATION OF PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 6.64T (03/12)

PLEASE ENTER Employer IMRF I.D. Number

RESOLUTION
Number _____

WHEREAS, the _____ City of St. Charles
EMPLOYER NAME

is a participant in the Illinois Municipal Retirement Fund:

WHEREAS, elected officials with the _____ City of St. Charles
EMPLOYER NAME

may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for
1,000
600 or 1,000 hours or more per year; and

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund; and

WHEREAS, this governing body has previously determined that the following elected position required performance of duty for at least 1,000 hours per year: _____ alderman and city clerk
600 or 1,000 ELECTED POSITION; and

WHEREAS, the duties and responsibilities of this position have changed and it no longer requires performance of duty for at least 1,000 hours per year, effective 05/01/2015.
600 or 1,000 DATE (MM/DD/YY)

NOW THEREFORE BE IT RESOLVED that the _____ City Council
BOARD, COUNCIL, ETC.
of the City of St. Charles finds that the position of _____ alderman and city clerk
EMPLOYER NAME ELECTED POSITION

no longer qualifies for IMRF participation, as of 05/01/2015.
DATE (MM/DD/YY)

CERTIFICATION

I, _____ Nancy Garrison, the _____ City Clerk
NAME CLERK OR SECRETARY OF THE BOARD
of the _____ City of St. Charles, of the County of _____ Kane
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its _____ City Council
BOARD, COUNCIL, ETC. at a meeting duly convened and held on the _____ DAY of _____ MONTH, 20 16 YEAR.

Signature of Clerk or Secretary of the Board

Illinois Municipal Retirement Fund
2211 York Road, Suite 500, Oak Brook Illinois 60523-2337
Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673)