



September 11, 2018

Tim Wilson – Public Works Manager, Environmental Services  
2 E. Main Street  
St. Charles, IL 60174

Dear Tim,

This letter serves to inform you that as of September 10<sup>th</sup>, Lakeshore Recycling Systems has sent out its initial bills for waste services to the residents of St. Charles. These invoices will be for the months of July, August and September. The next round of bills will be sent out at some point in mid-November. That will cover the months of October, November and December. Beyond that, we will begin billing at the start of each quarter.

To mitigate the considerable amount of service changes and amendments by residents, we deliberately chose to send bills out later than normal. This allows us to ensure a more accurate billing process.

As noted above, the initial two bills will be staggered by two months. Residents should not be concerned that they will see two bills at the same time.

Please let me know if you have any questions or concerns. We are pleased with the way things are going so far. I'm grateful for all of the assistance from you and your staff, and look forward to cultivating a great relationship with the residents of the City of St. Charles.

All the Best,

A handwritten signature in blue ink, appearing to read 'Bill Kenney', is written over the typed name 'Bill'.

Bill

Bill Kenney  
Municipal Manager  
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